

MONACA BOROUGH
Virtual
Workshop Meeting Minutes
May 4th, 2021 at 7:02pm

The Work Shop Meeting of the Monaca Borough Council was held on the above date and time via Zoom communication remote application. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mrs. Majors-present	Mr. McLaughlin-present
Mr. Mitchell- present	Mr. Blanarik- present
(vacant)	Mr. Michel- present
Mr. LaPearle- present	Vice President Shotter- present
Mr. Wilson- present @ 7:08pm	President Booher- present

Others Present

Mayor Short; David L. Kramer, Jr.;

Visitors: None

List of Attendees: None

Manager's Update: Mr. Kramer gave the following updates.

-Pacific Avenue waterline replacement –Mr. Kramer said they began milling today and also finishing flushing as well in town. Starting on 15th Street this week, and will have to shut 14th Street for two days between 7am-5pm. Council discussed bus routes. Jake Iorio (Road Foreman) was in the audience and said they can work around the time and adjust.

-Beaver County Boom Sponsorship-Mr. Kramer said for the past 3 years they have done the \$2,500 sponsorship level for the boom which will be held June 26th this year. If council agrees, he will add it to next agenda for approval.

-Preconstruction Meeting May 4th- Mr. Kramer announced there will be a meeting tomorrow at 9AM with Stefanik's, Widmer Engineers Dan Sell and Tony Sadaka and Jake, Jared and Curt for first phase strategy of the PA Avenue Waterline Replacement project. To follow, there will be a brief meeting also with JJ Stefanik for potential water fountain project. He invited council members to attend if they were available.

Seasonal Help-Mr. Kramer said they have one applicant and will set up interview. He asked to please spread the word if anyone knows of someone needing summer job with the public works department.

-Permit Database-Mr. Kramer gave an update of the permit database proposal from iWorQ, which they chose in the office was the best out of the two to choose from. There is an annual fee of \$6500 and a onetime implementation fee of \$2500. The implementation fee was actually larger but he was able to talk them down. Mr. Shotter asked if this system was able to be integrated into our website. Mr. Kramer said he will check on that. Brittany also added if not, they can also put a link on the website that will direct anyone to the iWorQ website. Mr. Kramer said they tried Tyler Technologies which the website is from, but they said they would have to change everything, even Quickbooks so Tyler Tech was a no. MDIA is also on board with the permit database system and of course would have to be trained on this too. Council asked some more questions pertaining to the fundamentals of the database. Mr. Kramer will double check all questions before next meeting. **-Zoning Change Update PROD district**- Mr. Kramer said due to the Zoning meeting being changed to June 1st, the borough office got together and posted signs and sent out the letters to all residents in the PROD district by last Friday. All was done in time and they are on schedule for the upcoming Zoning Meeting.

Lastly, Mr. Kramer announced in regards to the streetscape project, he received a phone call from Marlene, Beaver County Community Development Program Director, which she stated Monaca is no longer granted the \$1.5 million dollars HUD monies for the Streetscape project. He explained. Pres. Booher said there are new people in charge in that department and they may be confused that this was granted to Monaca back in 2018. Mr. Kramer said Marlene is looking into it but he did confirm they are not awarding this money at all to Monaca. He is waiting for a call back as of now for explanation and to get this cleared up.

New Business/Items to Discuss:

1. **WWTP Generator**- Mr. Kramer explained Columbia Gas has to run a new gas line at the expense of the new Generator for the WWTP. It will be \$20,000 and they will run it from 4th Street to the plant. Mr. Kramer

confirmed the gas generator will be able to run the whole entire plant, the diesel will not. Mr. Kramer gave the pros and cons of the gas generator compared to the diesel generator. Council discussed. Pres. Booher asked to add this to next meeting agenda for approval for Columbia Gas proposal.

2. Johnson Avenue- He sent an email to council prior to the meeting from Widmer about the cost of the survey. They just need an OK from council to proceed. Pres Booher said Dave Halama has to "ok" the cost, not the borough. Mr. Kramer said Dave Halama told him he is ok with the cost. VP Shotter suggested just invoicing Mr. Halama every \$5000 dollars. Mr. Kramer agreed.

President Booher went around the room for council's comments on old/new business.

-Jake Iorio updated council on the new Street sweeper which they are having a little trouble with. After running it, then dumping, they are having trouble starting it back up. He's taking it to get it looked at. It has only been down one day. Council asked about warranty

-VP Shotter inquired about a company called Wright traffic control working with Verizon. They are blowing through stop signs by his house on the hill and wanted to pass the word along.

-Mr. Blararik inquired that the NSO still needs to go through downtown alleys to cite those with bulk items still sitting out.

-Mr. Wilson asked questions regarding streetscape and the final drawings. Mr. Kramer said they still don't have the final drawings yet. He also said they will know by the end of the month if they are awarded the RCAP.

-Mr. LaPearle asked to evaluate the HUD funding. Mr. Kramer confirmed they are saying the \$1.5 million can't be used at all. He agrees with Mr. Wilson that Solicitor Urick should be involved. Mr. Kramer said he will get him involved as soon as he gets a definite answer from the County as to why.

Announcements: Mayor Short read the announcements: May 18th is Primary Election Day. Workshop Meeting scheduled for May 19th. May 22nd is the Beaver County Drive-Thru Recycling Collection, 9:00am to 1:00pm @Brady's Run Park. May 31st, Borough Office closed in observance of Memorial Day. May 31st, Memorial Day Parade sponsored by the Legion beginning at 10:30am. Ceremony to follow at Veterans Park lead by Honorable Mayor Short. Garbage & Recycling collection scheduled for Tues/Wed the week of Memorial Day

Executive Session: None

Adjourn: There being no further business, VP Shotter **motioned** to adjourn the meeting at 7:45p.m. Second by Mrs. Majors. Motion carried unanimously.

Respectfully Submitted,

Brittany Bologna, Secretary