

MONACA BOROUGH
Telecommunications via Zoom Application
Council Meeting Minutes
February 23rd, 2021 at 7:05pm

The Regular Meeting of the Monaca Borough Council was held on the above date and time via the Zoom communication remote application. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mrs. Majors-present	Ken McLaughlin- present
Mr. Mitchell- absent	Mr. Blanarik- present
(Vacant)	Mr. Michel- present
Mr. LaPearle- present	Vice President Shotter- present
Mr. Wilson- present	President Booher- present
Mayor Simon D. Short-present	

Others Present

Dave L. Kramer, Jr., & Rich Urick, Esq.,

Engineers Report: Mr. Tony Sadaka of Widmer Engineer gave his report. Mr. Wilson asked to have an updated paving project list. Tony said Mr. Kramer has this list and then Mr. Kramer updated council of the roads that still need to be paved. Mr. Michel asked if all of council could have this list. Tony had nothing further to report.

Visitors: None

Communications: None

Minutes- none

Fiscal and Contractual- VP Shotter **motioned** to approve the monthly bills. Second by Mr. McLaughlin. Mr. Michel asked about the payment for barrels for sludge. WWTP superintendent Curt DiGiovine was on the call and answered stating nothing has changed, still using 30 cubic yard dumpsters for disposal. He confirmed in the bills is from Pollu-Tech which is for polymer for sludge conditioning. Mr. Michel thanked him for clarification. Motion carried unanimously.

Manager Report- Mr. Kramer gave his report. He gave an update of the memo sent by SGA regarding **12th Street** and gave brief update. He then touched base on the **valve replacement** that is to happen on the bottom of 14th Street and water being shut off to the whole downtown area on March 10th, digging will take place March eighth and ninth. After valve discussion, Mr. Kramer brought up Pacific Avenue and a decision will need made in regards to waterline replacement on Pennsylvania Avenue where it ties into Anchor Hocking. They will need a new line for the new Civic Center. Pres Booher said civic center or not, they still need a bigger & newer line for Anchor Hocking. Tony agreed and gave his expertise. Council discussed. Mr. Wilson wanted clarification on job and timeframe, when council needs to step in and make decisions so there is no lag time in between jobs. Pres. Booher said the service line is being bid out and the Borough public works dept. employees are changing valves and doing Pacific Avenue. Tony said the most time will be on Pacific Avenue. Mr. Michel asked about service lines.

Mr. Kramer then mentioned they interviewed three candidates for the part time borough Treasurers position and currently going through part time laborer interviews now. He said the office and himself unanimously voted on a certain individual for the treasurers position. He asked councils direction. VP Shotter said they decided four years ago to trust the borough manager's decision making a recommendation for hire, and if he had a recommendation tonight they could vote on it. Mr. Michel asked Solicitor Urick if that is ok. Solicitor said yes. Mr. Kramer said the applicant they chose is Cameron Caputi who is currently finishing up his masters at Carnegie Mellon, has quickbooks experience and in payroll and explained his resume to council. He has also requested \$20/hour. VP Shotter said this would be item 8 under new business to motion. At this time, Pres. Booher asked Brittany to email council Cameron's full resume for council to review. Mr. Wilson suggested he would rather go into Executive to discuss wage. VP Shotter mentioned this was discussed before about an amount and that he would not exceed that amount. Mr. Blanarik confirmed this was discussed in a meeting, not a committee meeting. Lastly, Mr. Kramer gave an update of a meeting they just recently had on the RCAP, with the existing grant of \$500,000. Extension was given and will be filed in May. He explained they will be applying for more

funding soon and he added the requirements needed. Council discussed. Lastly, Mr. Kramer brought up the recycling grant that is almost eady to end, the one Mr. Leone wrote for 2018. This was for the recycling containers for residents. Also in this grant was for the leaf truck which the grant would cover around 68% of the cost. It was voted not to pursue it. They reached out how the borough would spend the remainder of funds. Due to not being able to deviate away from what the grant was proposed for, they suggested a Tow-Behind type of leaf truck. Mr. Kramers thoughts, it would be strictly for clean-up of the hills and they would keep their regular leaf collection program. He spoke with Jake who stated these trucks run around \$70,000, and they would only have to pay \$7k out of pocket. Council & Mayor Short discussed and asked questions of other items they could spend the grant money on. Pres. Booher made it known they are having trouble with existing dumpsters and over-fill. They need to find a way to monitor these, possibly an updated camera system. Mr. Kramer said overall they will look into the tow-behind and bring it to council for consideration. There were no further questions.

Borough Solicitors Report- Solicitor Urick gave his report. He first touched base on the zoning changes on Atlantic Avenue and a proposed recommendation sent by Mike Jones who is waiting response from Mr. Kramer/council. Pres. Booher summed up the proposal to rezone 9th Street from Atlantic to Washington down to 4th Street to R3. Mr. Edwin Becker was in attendance and just asked for the next steps. Solicitor Urick explained. He then brought up some specifics of the new Borough Manager's contract that he would like to discuss in Executive. He sent documents for council's consideration/approval for a policy called the Brady-Giglio policy. This has been directed to all Police departments in the county by the district Attorney's office. This is in regards to a series of US Supreme Court cases that deals with divulging information in criminal defendants which cases are listed for trial. He explained further in detail and asked the Resolution be placed on the next regular council meeting to motion. The final matter he has is on the Oxendine Case which is finished, just waiting to finish technical matters. He did send a letter to the insurance company that he would like Mr. Kramer to circulate amongst council. Mr. Kramer said he will send it out. That concludes his report. Pres. Booher reiterated that VP Shotter sent back Mr. Kramers contract to everyone so Solicitor Urick will be going over that, and they can discuss at next work shop and can vote on it at the next regular council meeting.

New Business: Mr. Kramer explained items 4, 5, & 6 under new business. Prices for those vehicles are pending since bids don't expire until tomorrow. Solicitor Urick explained the motions can read that council can accept highest bid based on the recommendation of the Borough manager so long as price does not exceed the minimum bid that was sent. Mr. Kramer also explained item number 1, 1990 international vehicle did not hit the reserve and was short by \$400. He asked if they could still award it. Solicitor Urick explained they cannot since it did not read in the wording that was placed on municibid. VP Shotter looked it up on Municibd and confirmed it was not in the wording. Mr. Kramer reiterated then they would have to put it out for bid again. Mr. Michel asked if they had the right to lower reserve on next bid. Solicitor Urick said yes.

1. Mr. Michel **motioned** to table highest bid for 1990 International. Second by Mr. LaPearle. Motion carried unanimously.
2. Mr. Blanarik **motioned** to approve highest bid for 2007 Crown Victoria in the amount of **\$1,050.00**. Second by Mrs. Majors. Motion carried unanimously.
3. Mr. Michel **motioned** to approve highest bid for 2002 Chevy Impala in the amount of **\$750.00**. Second by Mr. Blanarik. Motion carried unanimously.
4. Mr. Blanarik **motioned** to authorize awarding of the bid for 2001 John Deer based on the recommendation of the Borough Manager so long as it does not exceed the minimum bid that was sent.
5. Mr. LaPearle **motioned** to authorize awarding of the bid for 2009 Crown Victoria based on the recommendation of the Borough Manager so long as it does not exceed the minimum bid that was sent. Second by Mr. McLaughlin. Motion carried unanimously.
6. Mr. Michel **motioned** to authorize awarding of the bid for Salt Spreader based on the recommendation of the Borough Manager so long as it does not exceed the minimum bid that was sent. Second by Mrs. Majors. Motion carried unanimously.
>Mr. Kramer then thanked Officer Ron Hogue, Brittany Bologna and Jake Iorio for working together on this, organizing and putting the hard work into getting all vehicles out for bid.
7. Mr. Kramer explained the sale of Jackson Avenue Parcel # 38-002-0804.000 and they will have to advertise to put it out for bid. He does not have the appraisal in hand yet. Council discussed. Mr. Kramer said he will get them the appraisal as soon as he receives it. Mr. Wilson **motioned** to advertise bid for sale of Jackson Avenue Parcel # 38-002-0804.000. Second by Mr. McLaughlin. VP Shotter asked if he had to abstain due to possibly being interested in bidding on this property for own personal use. Solicitor Urick directed him to abstain and remove himself from any further discussion regarding this particular property. Motion carried 7-1, VP Shotter abstained.
8. As discussed earlier in the meeting, VP Shotter **motioned** to award Cameron Caputi position of part time Borough

Treasurer with a pay rate of \$20 per hour, not to exceed 28 hours a week and pending he passes a drug/physical test. Second by Mr. Michel. Pres. Booher asked the audience three times if they had questions regarding the motion. There was none. Motion carried 7-1, Mr. Wilson-No

Citizens: None

Announcements: None

Mayor Short asked to go into Executive session under Personnel, he had something on his mind he'd like to discuss.

Executive Session: Mr. Michel **motioned** to go into Executive Session for Personnel matters at 8:28pm. Second by Mr. McLaughlin. Motion carried unanimously.

*Due to being unable to let the Public back into the Zoom meeting, the Executive Session and meeting of **February 23rd, 2021** was continued to the next regular meeting of **March 2nd, 2021** workshop meeting which a quorum was present. Council voted to adjourn Executive Session and returned to regular session at which a motion was made by VP Shotter and second by Mr. McLaughlin to adjourn the meeting.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Brittany Bologna", with a long horizontal line extending to the right.

Brittany Bologna, Secretary