

**MONACA BOROUGH**  
**Workshop Meeting Minutes**  
**August 3<sup>rd</sup>, 2021 at 7:00pm**

The Workshop Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with the Pledge of Allegiance to the Flag.

**Roll Call**

Mrs. Majors- present  
Mr. Mitchell-present  
(vacant)  
Mr. LaPearle- **absent**  
Mr. Wilson- present

Mr. McLaughlin-present  
Mr. Blanarik- present  
Mr. Michel- present  
Vice President Shotter- present via teleconference  
President Booher- present

**Others Present**

Mayor Short; David L. Kramer, Jr.

**Visitors:** None

**List of Attendees:** None

**Manager's Update:** Mr. Kramer gave the following updates. He first touched base on preconstruction meeting for Phase 2 of the PA Ave waterline project. Stefanik's, Phase 1, will finish up August 31<sup>st</sup>, 2021. He gave the plan for Phase 2. He will send council the minutes from that meeting to keep them abreast of the project. He moved on to the Pacific Ave. Waterline project. They are still running services, and currently passed the S.O.I. location. Lastly, he did have interview Monday for the Public Works laborers position. H spoke to Jared/Jake that day and they ranked the best candidates. He is hoping by next meeting they will have a recommendation for the new hire. He lastly brought up the Planning Commission Meeting held that evening for the Tislaretz Subdivision and Snyder/Riles Subdivision. He will explain the outcome later in the meeting.

Mr. Michel asked about FerPal contractors. Mr. Kramer said they are a sub-contractor, which was part of the package. He also asked if they are running both lines on Pacific Avenue. Mr. Kramer said yes until they get everyone up and over.

**New Business/Items to Discuss:**

1. Mr. Michel **motioned** to authorize Borough Solicitor to advertise Ordinance No. 977, to amend the Stormwater Management Ordinance. Second by Mr. Blanarik. Motion carried unanimously.
2. Mr. Blanarik **motioned** to authorize Borough Solicitor to advertise Ordinance No. 978, repealing Ordinance No. 850 and appointing the Beaver County Tax Claim Bureau as the Delinquent Tax Collector of the Collection of Delinquent Borough Real Estate taxes. Second by Mr. Mitchell. Motion carried unanimously
3. Mr. Kramer discussed Frank Tislaretz request for Lot Line Revision & the Snyder/Riles request for Subdivision it was discussed in the Planning Commission meeting prior to the workshop meeting. Mr. Kramer said there are no issues with either requests and Monaca Planning gave their recommendation for both. President Booher suggested both requests to go on the next Council meeting for approval.
4. President Booher explained Solicitor Urick has suggested to have council approve a sign to be posted on the front door of the Borough to require face masks while inside the borough building recommended by the CDC. Mr. Wilson **motioned** to approve posting a sign on the borough's front door stating the CDC is recommending all people entering the building to wear masks and to inform all employees that it is highly recommended to wear masks when indoors or working closely together. Second by Mr. Michel. Motion carried unanimously.

**President Booher went around the room for council's comments/concerns on old or new business.**

-Mrs. Majors spoke on behalf of the Monaca CDC and caught council up on the upcoming projects they have been working on. She mentioned the Art Project and dates. She also mentioned all the wonderful donations given by many around the community. They have raised around \$6100.00 and gave names of those who have donated. She took a moment to personally thank Mayor Simon Short for his vision, enthusiasm, and ideas on the projects at hand.  
-Mayor Short also thanked Mrs. Majors for all the effort she has put into the CDC and for the funding for the Monaca CDC. He then said on behalf of the CDC, they will have a survey for residents to take on their website and would appreciate council's approval to add it to the borough website/mobile app to get the word out and to hear input from the

community on the “Wants & Needs” of Monaca. He’s hoping for positive feedback. Next, he brought up the issue with the gas companies and poor communication to the town. He said its unacceptable how they are closing roads down without any notice to the residents/town. He states the gas companies need to send notice at least 48 hours prior to road closures so residents can plan accordingly. VP Shotter asked if the gas companies are following the ordinance. Mr. Kramer said yes, they are. He said he has reached out and told them about all the projects going on in town so their work does not overlap with those projects. He does have their schedule; permits are filled out so he is aware of which roads they will be on. Mr. Wilson added that the Borough should be able to dictate which roads can and cannot be closed. Council briefly discussed this concern. Mr. Kramer said he will investigate the matter.

**Announcements:** Mayor Short read the announcements: August 6<sup>th</sup>–Monaca Friday Concert Series at Washington Plaza from 6-9pm featuring “Trinity Wiseman”, sponsored by the Monaca CDC. August 19<sup>th</sup>- 2021 Beaver County Local Government Conference- Antoline Park, 8:30-4pm. To register, please contact Brittany. August 19<sup>th</sup>-Food Truck Thursday at Washington Plaza from 4-7pm. Line up: can be found on Monaca Borough website & Monaca Now mobile App.

**Executive Session:** Mrs. Majors motioned to go into Executive Session under Personnel & Real Estate at 7:30pm. Second by VP Shotter. Motion carried unanimously.  
VP Shotter **motioned** to come out of executive session at 8:05pm. Second by Mr. Michel. Motion carried unanimously.  
Mr. Blanarik **motioned** to resume to public meeting at 8:05pm. Second by Mrs. Majors. Motion carried unanimously

**Adjourn:** There being no further business, VP Shotter **motioned** to adjourn the meeting at 8:10p.m. Second by Mr. Michel. Motion carried unanimously.

Respectfully Submitted,

Brittany Bologna, Secretary