

MONACA BOROUGH
Virtual Workshop Meeting Minutes
April 5th, 2022 at 7:00pm

The Workshop Meeting of the Monaca Borough Council was held on the above date and time virtually via the Zoom communication application. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mrs. Majors- present	Mr. McLaughlin-present
Mr. Mitchell-present	Mr. Yothers- present
Mr. J. Wilson-present	Mr. Michel- present
Mr. LaPearle- present	Vice President Shotter- present
Mr. Wilson-present	President Booher- present

Others Present

David L. Kramer, Jr.; Mayor Antoline-absent

Visitors: None

List of Attendees: None

Manager's Update: Mr. Kramer gave the following updates. He first announced Rochester Borough, Development Corporation County & Beaver County Leadership Group sent a notice out that they are having an Emergency Responders Appreciation Day event on September 18th, 2022 from 1pm-5pm. They want this to be an annual event. Last week, they met with Stoelzle Glass representatives regarding the waterlines from Pennsylvania Avenue/9th Street to WWTP. They were very receptive to the project. They will be reaching out to representative from CVS next to get them on board. Eleventh Street project has begun and they started saw-cutting today. Parking lot is closed, and "No Parking" signs are up. Streetscape HOP was submitted on March 25th which makes them one step closer to getting this out to bid. WWTP generator has been installed, he elaborated the work that was done. He then mentioned a meeting he has tomorrow with Reno Bros for the boiler at CJ Mangin and Reno is bringing their asbestos expert. He gave options for what Reno is suggesting but will keep council posted per the outcome of the meeting. He then updated council that Mr. J. Wilson contacted him over the weekend the elevator at CJ was not working, the door was stuck open on the 1st floor. The front door is blocked off due to temporary heating unit. Baseball who was practicing could not get in or out. Thankfully, the back door by the alley is fobbed now which Gabby and himself contacted the daycare, library and those who rent gym so they now have access to get in and out of this door. He had Brittany call elevator maintenance ticket in which they came Monday to fix the elevator door. Moving on, he said the newsletter had info about how to report potholes. He asked council to please reiterate to all to report these on the mobile app or call them in to the borough office. The Borough office does not respond to posts on Facebook. Pipe is in for Linden Street from Elmira to Marshall, they will begin Monday. He next touched base on the Paving project. Next, he announced Tommy is now running the streetsweeper, he began Monday, and he went over the schedule. Mr. Kramer said with George being out on disability and Tommy running the sweeper, they are down manpower. Next, he brought up funding and the RACP will be released soon. Food Truck Thursdays begin this month. Due to 11th Street project, they will move the location to Borough parking lot, which they have discussed this with police. ARPA funds are being moved into the capital improvement fund. Pres. Booher reminded him to put this on next weeks agenda per Solicitor Urick. Antoline Park funds were discussed next for updating pavilions. Mrs. Majors asked if they could do work in-house. Mr. Kramer said projects are coming up, and they are down a couple people so as of now, probably not. Pres. Booher suggested hiring someone for the water department that can report to Jake and when Water needs the employee to move them there. Next, Mr. D. Wilson asked specifics about Public Works reports that are submitted to council. Mr. Kramer said he reads them before submitting to council. Mr. D. Wilson had a few requests for a better format perhaps having categories and less specifics of day-to-day duties. Council discussed. Mr. LaPearle suggested rather having them send in a monthly report, have a shared calendar that's organized, and council can see.

Items to Discuss:

1. Council discussed Reno Brother quote for WWTP waterline repair. Curt DiGiovine, WWTP Superintendent was in attendance virtually and explained in further detail the work to be done.

2. Mr. Kramer mentioned their former broker, Scott Adamson, who was with Yorke Agency. Scott has moved on to his own company called VADM, LLC Scott Adamson/McKee Risk Management. This due to Yorke Agency going out of business. Mr. Kramer said Scott has been the Borough's broker for many years, has always had Monaca's best interest at heart and is in fact still local. Mr. Kramer is asking council to retain Scott. VP Shotter agreed to retain him for this year but reminded all that in a previous discussion last year they mentioned possibly looking at other entities to make sure they are getting the best quotes from Scott in the coming years. Pres. Booher said this can go on next meetings agenda to retain Scott.
3. VP Shotter explained the funds regarding building the Civic Center. Council discussed having either a full civic center, which includes VFD, Borough office and Police in one building or just building a fire department alone. Suggestions were given. They spoke of the existing borough building and the plans if they would want to sell and put it out to bid again. The last bid they received was for \$1.5 million that they turned down. Council discussed options one-by-one giving input on how they should move forward. VP Shotter said if they would sell the Borough building it would be a taxable piece of property, to keep that in mind. Being there were differences, VP Shotter suggested taking the next workshop to focus solely on the Civic Center. He asked everyone to come with their questions prepared.

Old/New Business:

Mr. D. Wilson asked when the roundabout construction will begin on 17th Street. Mr. Kramer said last he heard was March of 2023.

Announcements: Mrs. Majors gave the following announcements: April 4th, Spring leaf & yard waste collection begins. Pick-ups will continue every Monday until April 25th. Please place in biodegradable bags and place at the curb for pick up. Bags can also be purchased at the borough building. Friday, April 15th, Office closed for Good Friday. Saturday, April 16th, Easter Egg Hunt 1PM, Antoline Park. April 30th, Electronics Recycling Event at Antoline Park from 9-2pm & Bulk Item & Yard Waste Collection Event located at the public works road garage, 900 Taylor Avenue between 9-2pm.

Executive Session: None

Adjourn: There being no further business, VP Shotter **motioned** to adjourn the meeting at 9:10p.m. Second by Mrs. Majors. Motion carried unanimously.

Respectfully Submitted,

Brittany Bologna, Secretary