

Council Meeting Minutes
September 26th, 2023 at 7:00pm
In person & virtual

The Council Meeting of the Monaca Borough Council was held on the above date and time in person & virtually via Zoom application. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mrs. Majors- present	Mr. Colville- present
Mr. Mitchell- absent	Mr. Yothers- present
Mr. J. Wilson-present	Mr. Michel- absent
Mr. LaPearle- present	Vice President Shotter- present
Mr. D. Wilson-present	President Booher- present
Mayor Antoline- present	

Others Present

David L. Kramer, Jr.-present virtually, Rich Urick, Esq.

Engineers Report: Tony Sadaka gave his report.

Visitors:

1.) **Paul Steiner, Jr, 1301 Wagner Road, Monaca**, approached council and requested if the borough would honor his request to vacate a portion of the borough's right-of-way on Wagner Road. He passed out a visual aid for council to review. He explained the photos of the road and which area they would like vacated for the purpose of enhancing their parking. Mr. D. Wilson explained the Borough recently purchased property in that area on Beech Street, but does not have plans yet. They would need to discuss it further because the Borough would not want to lose any of their idea that may affect that paper road. Pres. Booher agreed they would need to discuss this due to the properties that were just purchased by the Borough. Pres. Booher also said if the borough could find a way to enhance their parking, they would. Leah Thomas, also in attendance with Mr. Steiner, asked questions about the borough's properties that were just purchased. Council explained the area and even showed this on the map where they now own. VP Shotter said to vacate a road, it would have to be split evening between the parcel owners and they can't just take portions on a plot map. He also mentioned changes do not come free. They would need to adopt an ordinance, modify maps, which engineers would get involved. He asked Mr. Steiner if that's something they are willing to share or bear the cost of. Mr. Steiner said yes. VP Shotter summed up exactly what Mr. Steiner was requesting. Once more, he stated Mr. Steiners' property is at 1301 Wagner Road and that he would immediately vacate in front of that property and continue all the way through Beech Street to enhance his parking. Pres. Booher said they must discuss this further and Mr. Kramer will get back to him on this. Pres. Booher and council thanked him for coming. Mr. Steiner also thanked them for their time.

2.) **David Wasiloski- 824 Childs Avenue, Monaca**- was in attendance asking if he would be able to access back part of his property that is 235 foot long that runs along Ross Alley. He's asking what he could do to access this. Mr. D. Wilson, VP Shotter and Mr. Kramer looked at their map and explained out loud that the Stone Quarry area is borough property and then there is the paper alley. VP Shotter showed Mr. Wasiloski on his GIS map to make sure he is looking at the right area. Council discussed the location and area he's asking about. VP Shotter said is this the gravel alley that is already there, the actual paper alley. Mr. Wasiloski said yes. He got his map from the BC accessors office. Solicitor Urick stepped in and said that the map from the accessor's office is not official. He also stated this will need to go into a deeper discussion, and they will need to go back historically to see when the plans were laid out, which streets were offered an acceptance to the borough and so on. VP Shotter asked if he wants permanent or temporary access. Mr. Wasiloski said permanent. Pres. Booher said they will have to discuss this and they will get back with him.

Communications: Mr. Kramer said the Antoline Foundation wrote a nice "thank you" to the borough for the generous donation of the raffle basket for the annual Antoline Golf outing this year and for always supporting the foundation.

Minutes: Mr. Colville **motioned** to approve **Council Meeting Minutes** of September 12th, 2023. Second by Mr. J. Wilson. Motion carried unanimously.

Fiscal and Contractual- VP Shotter **motioned** to approve the monthly bills. Second by Mr. D. Wilson. Motion carried unanimously.

Mayor's Report: Mayor Antoline gave his report for the month of August 2023.

Citations: **101**

Criminal Arrests: **10**

Calls for Service: **415**

Monetary Receipts: **\$1,195.76**

He also commented on the recent Monaca Fall Fest that was held Saturday. He said despite the rain it was fantastic. He thanked all those involved for their efforts, especially Gabby and all the borough employees, Recreation, Monaca CDC and he wanted to give a special thanks to Angel for her efforts decorating the entire downtown that looks amazing. He said all was well done.

Managers' Report: Mr. Kramer gave his report. He first began with agreeing with Mayor Antoline that **Fall Fest** event was fantastic. He thanked Gabby for all her work she put in and Britt, Nick, Mary Lou, Borough employees, Recreation, Monaca CDC and no doubt Angel for decorating the entire town. The event went extremely well and he looks forward to the next. **Civic Center:** This bid package has some tweaks to be made before it goes out to bid. **Streetscape:** Mr. Kramer said he spoke with Sean Garrigan recently also working through their bid packet. He will have everything back to him by the end of the week. **Road Paving Program:** The tar and chip portion are completed. Beaver Avenue will be done in the Spring. And a portion on **Bechtel Street**, gas line project, will be next. They have been a little backed up so once that has been completed, the waterline job can begin to. Engineers meeting has been rescheduled to this Friday since last week was crazy with Fall Fest. **2022 Audit:** He stated they just wrapped up the audit. The final packet will be sent to him this week which he will then schedule a meeting with Pres Booher and the auditor to review. VP Shotter asked for the timeline for Streetscape bid to be advertised. Mr. Kramer reiterated it's the same as the Civic Center, the Borough has already given the go to advertise but they will send to the borough to review and then in the paper it will go. There were no other questions.

Solicitor's Report: Solicitor Urick gave his report. He sent letters to the Schol district about 808 & 810 Beech Street. As soon as he hears back he will send to the County. He states he and Mr. Kramer are working with the issue for water run off and storm sewer system upgrade in the central west condos. development off Marshall Road. He worked through a few agreements, and now it is easily understood, straight forward and simplified for the water issue that has been running off to other properties. They are looking into an extension, building new catch basin that will run perpendicular and cross private property. To accommodate all, the Borough will own and maintain the line, but built and paid for by the development. Once the developer signs off on the agreement, they will do a set of rights-of-way. To be clear, the borough will not be owning any part of the storm sewer system or the road or water line. Moving on, he received an email response from CVS today. They appear to agree to the right-of-way in that area, but they need formal approval from CVS. So now he's just waiting to hear a final response. Lastly, Stoelzle property took an appeal. He will appear in court and report back to council. Mr. D. Wilson asked Rich if he had a court hearing calendar. He answered accordingly. Solicitor Urick had nothing further to report.

New Business:

1. VP Shotter **motioned** to approve quote from LB Water for MXU installation in the amount of \$7,126.20. Second by Mr. J. Wilson. Motion carried unanimously.
2. Mr. Kramer explained the leak detection system has been installed in the downtown area and has been detecting leaks already, therefore they are working. Next, 540 Technology will move uptown to install in that area. The following motion is the cost for the downtown installation. Mr. D. Wilson **motioned** to approve the quote from 540 Technologies for leak detection system to be installed in the borough for a total amount of \$65,280.00. Second by Mr. J. Wilson. Motion carried unanimously.
3. VP Shotter **motioned** to authorize Design Stream to advertise Civic Center to go out to bid. Second by Mr. Yothers. Motion carried unanimously.

Citizens: None

Announcements: Mayor Antoline read the following announcements: Fall Leaf Collection Program, October 2nd thru December 4th. Pick up every Monday. Biodegradable bags can be purchased at the borough office/ \$3 per bundle. October 13th – 15th, PSAB Fall Conference. October 14th Stop Drop & Run Race & Obstacle Course sponsored by the Monaca Fire Dept. Mayor also added Hall of Fame banquet will be held October 22nd, details to come, Brittany will send out information. Mr. Kramer said that will also be in the upcoming newsletter. And Mayor continued to add Big Brothers Big Sisters of Beaver County will host the upcoming Monaca Monster Mash Mad Dash race that will be held October

28th at Antoline Park. Lastly, October 31st is Trick or Treat in the borough from 6:00pm to 8:00pm.

Executive Session: VP Shotter **motioned** to go into Executive Session for Legal, Real Estate & Personnel at 7:55pm. Second by Mrs. Majors. Motion carried unanimously.

VP Shotter **motioned** to adjourn Executive Session at 8:48pm. Second by Mrs. Majors. Motion carried unanimously.

VP Shotter **motioned** to resume the Public Meeting at 8:49pm. Second by Mr. Yothers. Motion carried unanimously.

Adjourn: There being no further business, VP Shotter **motioned** to adjourn the meeting at 8:50pm. Second by Mr. Colville. Motion carried unanimously.

Respectfully Submitted,

Brittany Bologna, Secretary