

**MONACA BOROUGH**  
**Council Meeting Minutes**  
**April 9<sup>th</sup>, 2024 at 7:00pm**  
In person & virtual

The Council Meeting of the Monaca Borough Council was held on the above date and time in person & virtually via Zoom application. The Meeting was opened with the Pledge of Allegiance to the Flag.

**Roll Call**

Mrs. Majors- <b>absent</b>	Mr. Colville-present
Mr. Mitchell-present	Mr. Yothers- present
Mr. J. Wilson-present	Mr. Michel- <b>absent</b>
Mr. LaPearle- present	Vice President Shotter- <b>absent</b>
Mr. D. Wilson-present	President Booher- present
Mayor Antoline- present	

**Others Present**

David L. Kramer, Jr.; Rich Urick, Esq.

**Visitors:** None

**Communications:** None

**List of Attendees:** None

**Minutes:** Mr. Mitchell **motioned** to approve the Council Meeting Minutes of March 26<sup>th</sup>, 2024. Second by Mr. J. Wilson. Motion carried unanimously.

Mr. LaPearle **motioned** to approve the Workshop Meeting Minutes of April 2<sup>nd</sup>, 2024. Second by Mr. Colville. Motion carried unanimously.

**Fiscal and Contractual:** Mr. Mitchell **motioned** to approve the monthly bills. Second by Mr. Yothers. Motion carried unanimously.

**Mayor's Report:** Mayor Antoline gave his report for the month of March 2023.

Citations: **130**

Criminal Arrests: **21**

Calls for Service: **441**

Monetary Receipts: **\$1,756.91**

**Managers' Report:** Mr. Kramer gave his report. With all the rainy weather over the past week, the public works department has been doing major clean up in town. They have been cleaning catch basins, the walking path at pumphouse which was completely under water, and the boat launch is currently closed due to its muddy condition. He confirmed docks are still there. Daryn said he will bring the skid-steer down to clean up that area this week. Mr. Kramer said Turnley's office has begun their yearly review for the Borough Audit. He told council they may get a questionnaire, and if so, to please fill it out and submit it back to the office. Turnley's office has also been coming in once a week and sitting with Mary Lou, adding more accounts to QuickBooks software. Next, Mr. Kramer said regarding Police pension, he had met with Mr. John Haynes, a local financial representative. They reviewed the current pension plan. He wants him to sit with the Police board next to hear his opinion on what can be done. Next, Mr. Kramer said he met with Keither from Bronder regarding Streetscape. The contracts have been signed and they are going to set up a preconstruction meeting soon. He had also brought samples which are at the borough and anyone can look at them after the meeting. Grants: He said they are waiting on final numbers from Kevin Turkall for the current building and renovation costs. Deadline for the grant submission is April 20<sup>th</sup>; the grant is ready to go after final numbers are given. Water Dept: Jared and water department have been working on getting numbers from some of the easier houses for lead and copper lines, this is what they'll hand over to Larson Design to convert on the new GIS lead & copper system. They already have a decent amount done to be implanted into the new portal to get them started. Police Vehicle: He announced the transmission went on Chief Piuri's vehicle last week. He just got the quote today for repair in the amount of \$8,115.44

for a new transmission. He said he will need direction for what they should do next. He added this vehicle has over 50 thousand miles on it. Mr. Mitchell insisted they get another quote and he will make a couple phone calls. Mr. Kramer said he will wait to hear more and have it for the upcoming meeting. Bridge: He said before the closure, there will be one lane shut down occasionally for investigation of the work to be done. Penn Dot's game plan is to start tearing out island on 17<sup>th</sup> street for detour as soon as possible. Shelter 4 Demo: Antoline Park, we are set to demo that this week, dumpster coming, weather-permitting. He must discuss with Tony next on getting this out to bid, and looking for a quick turnaround to get it up and ready for rentals this season. Penn Dot Meetings: Mr. Kramer announced Penn Dot has traffic improvement meetings once a month. He said he will be at their April meeting to touch base on the work going on in town. Lastly, he mentioned he has a meeting with WesBanco, the Borough's primary financial institution. He said the Borough has credit cards that are used for larger reoccurring bills. In turn, the borough gets money back at the end of the year, with about \$7000 dollars in rebates. There is a new program out and they have a meeting with him next week to go over the new rebates. He'll keep council posted on this. Lastly, he wanted to discuss the upcoming 2024 Paving program that he has been working on with Widmer engineers. The bid is ready to be advertised, once approved. This will be paid for out of the Liquid fuels money. The borough now must get State approval which he should have by end of the week. The Paving Program is set to be advertised April 23<sup>rd</sup>, upon approval tonight, and the bids will be due May 10<sup>th</sup>, and award given on May fourteenth. He then quickly reviewed the areas to be paved. There were no further questions.

**Solicitor's Report:** Solicitor Richard Urick gave his report. He first went over a couple court hearings he recently attended. One Tax assessment appeal was regarding a billboard going out of town on 51 that runs from the road up the hill to a small part of the hill. The Judge is going to combine all billboard tax assessment appeals all in one meeting so he will keep council posted. He attended another hearing for a property next to sewage treatment plant, toward the mall. This did not settle. As this is scheduled, he will keep council advised as well. So far and on a good note, Monaca has been in sync with all the county appeals. Lastly, Solicitor Urick mentioned in regard to the bond, a Resolution had to be developed for the purpose of the monies and what it can be used for. John Salopek, financial advisor, had a Resolution for council to review and adopt, that he and Mr. Kramer reviewed that today. He recommended this be put on the next agenda, which then clears council for what they can spend. He had nothing further to report.

**Department Report** – Curt DiGiovine, WWTP Supervisor was in attendance and gave his report for the month of March 2024.

**Ordinance Review Committee Report-** VP Shotter was absent. Pres. Booher added to remind engineer Tony Sadaka about Sidewalk/Main street to send some verbiage over to Solicitor Urick. This was to be brought up at the last engineer meeting and was not.

**Recreation Report-** Mr. Yothers gave his report. March 18<sup>th</sup>- monthly meeting. Discussed bake sale at SOI fish fry, Susan said it went well. Easter Egg hunt went well, over 130 children. Thanks to everyone pitching in and giving a hand. Next meeting, April 15<sup>th</sup> to discuss Community Day.

**Library Report-** Mr. LaPearle gave his report. They had met last week and the main focus was circled around the Comedy Show next Friday. They have a new board member coming along, which is on the agenda. She has a lot of experience so she will be a good source for the Library. The fundraising for Comedy event is going extremely well. Mr. D. Wilson asked if the number of people had picked up in the Library since it's tax season. Mr. LaPearle will ask Maggie. He has a planning meeting this week for the comedy show, and he will ask her then. Council discussed the WiFi issue at the library with outsider use. Mr. LaPearle said he's been meaning to check their software and see if it can use an update. He will keep council informed on this matter.

#### **New Business:**

1. Mr. LaPearle **motioned** to accept the resignation of Sarah Davis from the Monaca Library Board. Second, by Mr. Colville. Motion carried unanimously.
2. Mr. J. Wilson **motioned** to appoint Nancy Naim to Library Board, filling the vacancy of Sarah Davis, with a term ending December 31<sup>st</sup>, 2025. Second, by Mr. LaPearle. Motion carried unanimously.
3. Mr. D. Wilson **motioned** to authorize Widmer Engineers to advertise 2024 Paving Program. Second, by Mr. Mitchell. Motion carried unanimously.

**Citizens: None**

**Announcements:** Mr. Michael Frey, Monaca Borough resident, gave the following announcement. Spring Leaf collection is every Monday in the month of April. Biodegradable bags can be purchased at the borough office. April 27<sup>th</sup>, Bulk Item & Electronic Collection Day. Bulk Items and yard waste can be collected at the Borough Road Garage, 900 Taylor Ave from 10:00am-2:00pm. Electronics will be collected at Antoline Park basketball courts from 10:00am-2:00pm.

**Executive Session:** Mr. Colville **motioned** to go into Executive Session for Legal, Personnel & Real Estate at 7:33pm. Second by J. Wilson. Motion carried unanimously.  
Mr. Mitchell **motioned** to adjourn Executive Session at 7:54pm. Second by Mr. Yothers. Motion carried unanimously.  
Mr. Colville **motioned** to resume the Public Meeting at 7:54pm. Second by Mr. J. Wilson. Motion carried unanimously.

**Adjourn:** There being no further business, Mr. Colville **motioned** to adjourn the meeting at 7:55pm. Second by Mr. Mitchell. Motion carried unanimously.

Respectfully Submitted,

Brittany Bologna, Secretary