

MONACA BOROUGH
Workshop Meeting Minutes
April 2nd, 2024 at 7:00pm
Virtual and In Person

The Council Meeting of the Monaca Borough Council was held on the above date and time in person & virtually via Zoom application. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mrs. Majors- present	Mr. Colville- absent
Mr. Mitchell-present	Mr. Yothers- absent
Mr. J. Wilson-present	Mr. Michel- <i>present virtually</i>
Mr. LaPearle- present	Vice President Shotter- present
Mr. D. Wilson- absent	President Booher- present

Others Present

David L. Kramer, Jr; Mayor Antoline;

Visitors: None

List Of Attendees: None

Managers' Update: Mr. Kramer gave his report. He first reported on the Larson Design lead service line inventory proposal & questions from last meeting. He had a recent meeting with Larson rep Matt and he said anything that needs inputted from the field into the DEP spreadsheet can be inputted. He also answered Mr. D. Wilson's questions from last meeting and stated the borough cannot purchase the Larson Design spreadsheet. Mr. Kramer said he strongly believes this program will help get what they need done and get their report into the DEP this year. He had the Water Dept already start with the addresses and broke down major categories in the current spreadsheet by the DEP, and they have been hammering out all the easy ones so when/if this proposal is approved, Larson can already have this data to enter into the new system that the water department won't have to do. Pres. Booher asked Jared if he wanted to add anything. Jared was virtually in attendance, he said this would be a great tool to use in the future such as mapping out curb box locations for emergency shut offs, as one example. He said it will be more beneficial in more ways than just the lead and copper line inventory. **Streetscape:** Mr. Kramer said he talked with Keith today from Bronder. They are finalizing the bonds, and will be sending contracts tomorrow. He also has a meeting this week with Bronder to start looking at the pavers. He also stated work orders have been put in for some of the materials already. Streetscape has been placed in the waterbill newsletter and is now on the Facebook page, so the word is now out for the project. He then said he spoke with Kevin Turkall this week and they must file for new permit. Within the next 30 days they should have this project out to bid. He also added this current building drawings went out to Police to make any changes. There are a couple tweaks he sent to Kevin to review and he will have a cost estimate to him by the end of this week. **VFD Pumper:** He gave a recap on where the new apparatus stands. Chief Seigel and some other volunteers went up to inspect the pumper. All was good so the financing company sent in final payment next day. Chief Siegel had a couple small change orders which those are being mailed as well. Tom, the rep of this apparatus, had reached out to Mr. Kramer about the previous change order for a Chassis in the amount of \$7,100.00 requested back in May of 2023. Mr. Kramer said he had told him the borough never signed off on the change order and Solicitor Urick sent a letter to them stating this. Tom claimed he never received the letter, which in turn means he never received any signed changed order from the Borough for this Chassis. Volunteer Fire Fighter Jake Rambo was in the audience and added comment about the new pumper and the chassis. **Grants:** Next, Mr. Kramer gave a quick recap of the grants he's waiting to hear back from and some he would like to apply for. **Events:** for Community Day, he stated he has a meeting tomorrow with CDC and Rec board. In late April he has a Beaver County Boom committee meeting. There will be bands coming back to community day and the stage coming back too. The Monaca CDC is hoping to sell some tickets to help support the event. Lastly, Mr. Kramer brought up a new event he would like to start for this year. He wants to have the Monaca Olympics up at Antoline Park. This will be a two-day event, Saturday, August third, and Sunday the fourth. There will be so many teams, food trucks, many activities and said stay tuned for more details.

Mr. Michel asked if the GIS system is a one-time deal. Mr. Kramer said yes, this is just one fee for the lead service proposal. Pres. Booher added the borough pays Larson Design a yearly fee anyway for the GIS system the borough utilizes.

Pres. Booher asked Jared to explain the proposals from DRV Incorporated for the Taylor Avenue Boost station updates. Jared (virtually) explained the YASKAWA drives and the pump control VFD requirements. He also explained the Boost

Station PLC upgrade as well. Mr. Michel posed some questions about the equipment and Jared responded. There were no further questions for Jared or Mr. Kramer.

Items to Discuss/Motion:

1. Mrs. Majors **motioned** to enter into an agreement with PA Office of Vocational Rehabilitation (OVR), pending they provide Liability & Workers Compensation. Second by Mr. J. Wilson. Motion carried unanimously.
2. Mr. Mitchell **motioned** to approve Larson Design Lead Service Line proposal in the amount of \$7,040.00. Second by Mrs. Majors. VP Shotter asked how many hours of training and documentation the borough is getting. Mr. Kramer said this is in-the-field training so as much until we are comfortable. VP charge by the hour or is it a flat fee. Mr. Kramer said he will double check this. **Motion carried 6-1, VP Shotter-No.**
3. Mr. LaPearle **motioned** to approve quote from DRV, Inc for purchase of 2 Yaskawa 96 Amp Variable Frequency Drives \$7,550 ea. for a total of \$15,100.00. Second by Mr. Mitchell. VP Shotter asked if they are COSTAR. Mr. Kramer said yes. Motion carried unanimously.
4. Mr. LaPearle **motioned** to approve quote from DRV, Inc for installation upgrade to Pump Controls at the Taylor Ave Booster Pump in the amount of \$10,210.00. Second by Mr. Michel. Motion carried unanimously.

Announcements: Mr. Kramer gave the following announcements: April 1st Spring Leaf collection program begins. Pick up every Monday in the month of April. Biodegradable bags can be purchased at the borough office. April 27th, Bulk Item & Electronic Collection Day. Bulk Items/yard waste will be collected at the Borough Road Garage, 900 Taylor Ave from 10-2:00pm. Electronics will be collected at Antoline Park basketball courts from 10-2:00pm.

Executive Session: None

Adjourn: There being no further business, VP Shotter **motioned** to adjourn the meeting at 7:29pm. Second by Mr. J. Wilson. Motion carried unanimously.

Respectfully Submitted,

Brittany Bologna, Secretary