

**MONACA BOROUGH**  
**Council Meeting Minutes**  
**February 28<sup>th</sup>, 2023 at 7:00pm**

In person & virtual

The Council Meeting of the Monaca Borough Council was held on the above date and time in person & virtually via Zoom application. The Meeting was opened with the Pledge of Allegiance to the Flag.

**Roll Call**

Mrs. Majors- present	Mr. McLaughlin- <b>absent</b>
Mr. Mitchell-present	Mr. Yothers- present
Mr. J. Wilson-present	Mr. Michel- present <i>virtually</i>
Mr. LaPearle- <b>absent</b>	Vice President Shotter- present
Mr. D. Wilson-present	President Booher- present
Mayor Antoline- present	

**Others Present**

David L. Kramer, Jr.-present, Rich Urick, Esq.

**Visitors:** Ron Bogolea, Legacies Alive Organization presentation: Mr. Kramer introduced Mr. Bogolea. Ron approached council and presented all with flyers which provided information about their organization. Ron stated their mission is to always remember the fallen soldiers around Beaver County and to place memorials around the townships with Memorial Story Boards. He explained story boards, dimensions & specs, maintenance which there is none he confirmed. He also explained there is a QR code on each one that brings individuals to their website which is still underway. This website will have soldiers and biographies listed from around the Beaver County area. Council posed questions. Ron also emphasized these are free of charge and their organization would put this up in the borough, wherever council would like. Pres. Booher said they will add this to next weeks' meeting for approval.

**Engineers Report:** Tony Sadaka gave the engineers report. During Tony's report, he asked Mr. Kramer if the office received any public comments for MS4 program that was recently advertised in the paper. Mr. Kramer confirmed there were no comments.

**Communications:** None.

**Minutes:** Mr. D. Wilson **motioned** to approve Council Meeting Minutes of February 14<sup>th</sup>, 2023. Second by Mr. J. Wilson. Motion carried unanimously.

**Fiscal and Contractual-** Mr. Mitchell **motioned** to approve the monthly bills. Second by Mrs. Majors. Motion carried unanimously.

**Mayors Report-** the Honorable Mayor Antoline gave the report for the **Month of January 2023**

- Monetary Receipts: **\$857.22**
- Citations: 116
- Criminal Arrests: 14
- Calls for Service: 412

**Managers' Report:** Mr. Kramer gave his report. 1. Commissioners Meeting March 23<sup>rd</sup>- Commissioners were asking those who are receiving funds to present what the plans are for the ARPA funds. They must be committed to by 2024 and funding must be spent by 2026. They want to make sure a plan is in place. Mr. Kramer sent over the borough's wish list, wish he will share with council. He will meet with the Commissioners on March 23<sup>rd</sup> to go over this list. Anyone is welcome to attend.

**Amendment to Borough's 457 Plan:** Mr. Kramer explained this is just a motion to change some language in the borough's plan since there is an employee who wants to borrow against the Borough's 457 Plan, which is allowed, since this is their own money, but the verbiage will need updated.

**Multimodal Grant Extension (Amended Resolution needed):** Mr. Kramer explained the Resolution that was passed in 2017 had the previous Borough manager as the signer for the two projects for streetscape. Mr. Kramer said moving

forward, his name will need added which is the reason why they have to adopt the amended resolution in tonight's meeting.

2023 Road Paving Program- He asked council to please make a wish list of roads they would like to have paved and hopefully they could have this completed and turned into the engineers by the end of March.

**Solicitors Report:** Solicitor Urick gave his report. He stated as mentioned earlier in the meeting by Tony, he's drafted the Right of Ways, and will send to the property owners for review and signing. He sent down for consideration comments for Dumpster Ordinance. He thought it was well drafted. He also sent out sidewalk restoration ordinance for comments and is waiting for engineer Dan Sell to look over Street opening ordinance, which may have some minor updates to it as well. Solicitor and Council discussed specifications for paving roads and beyond that 5 year term. Pres. Booher and VP Shoter said one issue they have is digging in one specific lane, they would like the whole lane paved, not just the trench. Solicitor Urick said he can work on some language that he could insert in there. Lastly, he announced the county will be coming out soon for reassessment data. The final numbers will be done by the summer. The borough can expect a lot of appeals. The borough needs to decide as a body if they would like Solicitor's office involved to protect their interests. VP Shoter went over the cost of these cases. Solicitor Urick said he would get them numbers, but it would be a rough estimate. He also confirmed moving forward, they should have their own appraiser as well. He had nothing further to report.

#### **New Business:**

1. VP Shoter **motioned** to table item #1. to approve quote from LB Water for annual system maintenance fee until item #2. was approved for 504 Technologies, since #2 supersedes #1. Second by Mr. D. Wilson. Motion carried unanimously.
2. (a.) Mr. D. Wilson **motioned** to approve quote from 540 Technologies to install the loggers for the leak detection system in the amount of \$129,942.00. Second by Michel. Motion carried unanimously.  
(b.) Mrs. Majors **motioned** to approve quote from LB Water for an annual system maintenance fee in the amount of \$30,282.07. Second by Mr. Yothers. Mr. D. Wilson asked if that was annual. Mr. Kramer corrected the verbiage and said the total amount is over the course of 5 years, not an annual fee. It is a five year fee. Motion carried unanimously.
3. VP Shoter **motioned** to adopt Resolution No. 2-23, Disposition of Borough Records. Second by Mr. Mitchell. Mrs. Majors did not agree with the minutes being destroyed as it is listed in the Resolution disposition list. Brittany and Mr. Kramer explained these were only the logbooks where minutes are written, and the Borough has to retain the approved minutes in the borough office at all times. VP Shoter said the verbiage should specify this on the Resolution. Solicitor Urick said he will look at the Resolution's verbiage before action is taken. **Motion failed.**
4. Pres. Booher asked council to make a motion to approve amendment to Monaca Borough's 457 Plan to amend the plan's loan policy to permit participant loans for any reason. Mr. D. Wilson said he needed more information at this time. **Motion failed.**
5. VP Shoter **motioned** to adopt Resolution No 3-23, amendment to 2017 Multimodal Grant. Second by Mrs. Majors. Motion carried unanimously.
6. Mr. Michel **motioned** to approve quote from Pumpman Pittsburgh for Magnetic Flow Meter for Taylor Ave Pit Rehab in the amount of \$5,067.34. Second by Mr. VP Shoter. Motion carried unanimously.
7. Mr. Mitchell **motioned** to approve quote from LB Water for materials for the Taylor Ave Pit Rehab in the amount of \$10,818.78. Second by VP Shoter. Motion carried unanimously.

**Citizens:** Mike Frey- 2508 Beaver Avenue, Monaca- was in attendance to thank the borough for fixing the potholes on his street.

**Announcements:** None

**Executive Session:** VP Shoter motioned to go into Executive Session for Personnel and Legal at 8:08pm. Second by Mr. D. Wilson. Motion carried unanimously.

VP Shoter **motioned** to adjourn Executive Session at 8:36pm. Second by Mr. J. Wilson. Motion carried unanimously.

VP Shoter **motioned** to resume the Public Meeting at 8:36pm. Second by Mr. Michel. Motion carried unanimously.

\*Mr. Kramer explained the motion to approve amendment to Monaca Borough's 457 Plan to amend the plan's loan policy to permit participant loans for any reason. Council discussed. Mr. D. Wilson motioned to approve this. Second by Mr. J.

Wilson. **Motion carried 7-1, VP Shotter No.**

**Adjourn:** There being no further business, VP Shotter **motioned** to adjourn the meeting at 8:58p.m. Second by Mrs. Majors. Motion carried unanimously.

Respectfully Submitted,

Brittany Bologna, Secretary