

MONACA BOROUGH
Council Meeting Minutes
November 14th, 2023 at 7:00pm
In person & virtual

The Council Meeting of the Monaca Borough Council was held on the above date and time in person & virtually via Zoom application. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mrs. Majors- absent	Mr. Colville-present
Mr. Mitchell-present	Mr. Yothers- present
Mr. J. Wilson-present	Mr. Michel- present <i>virtually</i>
Mr. LaPearle- present	Vice President Shotter- present
Mr. D. Wilson- absent	President Booher- present
Mayor Antoline- present	

Others Present

David L. Kramer, Jr.; Rich Urick, Esq.

Visitors: Shane Fabian- 1120 Atlantic Avenue, Monaca, was in attendance to ask Council for fence variance on his property. He would like to add a six-foot fence from the backside of his house to the front, knowing the borough requires 4-foot only on the sides. He had a picture and shared it with council. Council also pulled his property up on google earth to view. Pres. Booher said they usually only allow the variance with those who have hardships. Shane let council know his daughter suffers from epilepsy. The fence is for their dog that they are training to become a service dog. Much was discussed. Pres. Booher said council must discuss this as a whole and will get back to him on this.

Communications: None

Minutes: Mr. Mitchell **motioned** to approve Council Meeting Minutes of October 24th, 2023. Second by Mr. Colville. Motion carried unanimously.

Mr. J. Wilson **motioned** to approve Workshop Meeting Minutes of November 8th, 2023. Second by Mr. Yothers. Motion carried unanimously.

Fiscal and Contractual- Mr. Colville **motioned** to approve the monthly bills. Second by Mr. J. Wilson. Motion carried unanimously. Mr. Michel made a comment, he likes the way the bills show a specific memo of how many cuts McCreary's lawn service gives and if the borough can continue to add that memo. Mr. Kramer said Mary Lou adds those in when doing the bill reports and will let her know to continue doing this.

Managers' Report: Mr. Kramer gave his report. He said the **Streetscape bids** are due Friday. He did send out final q&a to all contractors who submitted questions. Once bids are opened Friday, he will send everyone an email, and it will be discussed at the next meeting. **Civic Center:** Design Stream working on numbers for different scenarios since the bid came in too high. **Grants:** KSA Multimodal grant, they had- pull back on this grant since they don't pull the awards until May-June next year. The good news is there is still the LSA grant which Rep Matzie already reached out and asked what the borough needs. Mr. Kramer said he has this almost completed. **CJ Mangin-** did not appeal this assessment yet. Not sure what the plans are. Solicitor Urick explained, appeal would have to be submitted in 2024, when appeals window is open. He also gave worst case scenario and what they should do. Mr. Kramer said he will start working on this. **WWTP Interview-** they conducted an interview for WWTP on Monday with an applicant and Curt and Todd. It went well and he will let council know their recommendation as soon as he hears. On Wed. he went to a Boom 2024 meeting with the boom Committee, BC Rec Department, Tony Caltury and the communities involved. The Committee would like to make this big and turn it into a weekend event and have each community host something. Mr. Kramer said Monaca is locked into Saturday. Rochester finished up their Riverfront so they have some neat ideas. The County is still doing band on the bridge. Mr. Kramer said he would like Monaca to go back to a whole day event with more vendors. He said he also had an idea of doing a Cheering competition, as they used to do at the Regatta in Rochester back then. Bringing kids to an events brings crowds. He talked about some more ideas. They want to have a kick-off Friday night, band on a barge, kick-off show which the County would cover the cost. Mr. Kramer said this is exciting and, in the works, to go big in 2024 and he will keep council posted. Lastly, he announced how well the new leak detection system is working in the borough and explained the recent break on Clearview, which the leak detection took them right to the break. Tomorrow

will be a valve replacement on S. Elm if anyone receives any calls. The office did send out a notice today to residents in that area. He had nothing further to report.

Solicitor's Report: Solicitor Urick gave his report. He first brought up the proposed Right of Way on Stoelzle property. Dave and himself had modified the ROW documents and now all set to be reviewed by Stoelzle. Once this is completed, they can get started on this project. He updated council on CVS property as well. Next, he hasn't heard back from school yet on the resolution for Beech Street properties. He is waiting for them and hoping to hear back by the end of this month. The storm sewer line on property Central Highlands West is still in the works. He had a call with Britt, Dave & John today regarding end of the year process to follow to set mileage rate. There is a change due to reassessment this year. When mileage changes, it must be advertised. He explains two sets of Ordinances will need adopted. First 2 ordinances, would call for adjustment in the mileage generating the same amount of revenue from last year. In December, the borough will then adopt a separate set of ordinances with the new millage rate to reflect the change in rate. The Budget will be different as well. Pres. Booher said they will have to have all meetings from now up until December 19th to act on the ordinances and budgets and then they can call it a year. Pres. Booher said just so everyone is aware, the budget must be advertised 30 days before adoption and the Tax ordinances need advertised 7 days before adoption. Lastly, he said he will be submitting his reappointment to be the Solicitor for the Borough once more for the Reorganization meeting. If appointed, this will make his 39th year. There was nothing further to report.

Department Report – Curt DiGiovine, WWTP Supervisor was in attendance and gave his report for the month of October 2023. After his report, he also thanked Jared & Cain from the Water department for pitching in and helping at the plant while Mikey has been out on short term. Also thanked Daryn and the crew for helping with some permitting items at the plant as well last Month. He is very grateful for their extra efforts.

Ordinance Review Committee Report-VP Shotter had nothing to report.

Recreation Report- Mr. Yothers gave a recap of their last meeting which was held Monday that week. Hometown Christmas is in the works. They look forward to this event. Parade is at 5pm at St. Johns and he spoke to Gabby today and she will make sure she posts all details about the event on social media.

Library Report- Mr. LaPearle gave his report. He announced the Wine & Cheese event went well last Saturday that he hosted.

New Business:

1. Mr. Colville **motioned** to reject all bids for the Civic Center. Second, by Mr. Yothers. Motion carried unanimously.
2. Mr. LaPearle **motioned** to accept bid for Borough vehicle, 2006 Ford Crown, in the amount of \$7,000.00. Second, by Mr. J. Wilson. Motion carried unanimously.
3. Mr. Mitchell **motioned** to accept bid for Borough vehicle, 2014 Ford Explorer, in the amount of \$8,700.00. Second by Mr. Colville. Motion carried unanimously. Pres. Booher thanked Officer Hogue for all his efforts in getting these and the other vehicles sold thus far.
4. Mr. Colville **motioned** to approve payment to SGA in the amount of \$9,849.38 for Streetscape Bid assistance project, work order #9. Second, by Mr. Yothers. VP Shotter asked who the 10 percent mark-up on the invoice is for, SGA or Michael Baker. Council discussed. Motion carried 6-2; Shotter/Michel-No.
5. VP Shotter **motioned** to advertise the proposed 2024 General Budget. Second, by Mr. Colville. Motion carried unanimously.
6. VP Shotter **motioned** to advertise the proposed 2024 Water Budget. Second, by Mr. Mitchell. Motion carried unanimously.
7. VP Shotter **motioned** to advertise the proposed 2024 Sewer Budget. Second, by Mr. LaPearle. Motion carried unanimously.
8. Mr. Colville **motioned** to authorize Civil Service Board to conduct testing for position of Full Time Police Officer. Second, by Mr. Mitchell. VP Shotter asked when the current list expires. Mayor Antoline said it had expired already. Motion carried unanimously.

Citizens: None

Announcements: Mike Frey, Monaca borough resident-read the following announcements: Fall Leaf Collection is every Monday until December 4th. Thursday, Nov. 23rd & Friday Nov. 24th Borough office closed for Thanksgiving holiday. Thurs. Nov 30th- COG

Christmas Social at Frank G's Place from 6-9pm. December 2nd marks the annual Hometown Christmas Celebration from 5-7:30pm. Parade begins at 5pm marching from St Johns down to the borough building where festivities will take place; lighting of the town Christmas Tree will take place after the parade. 'Tis the Season of Giving- The annual Santa Cops Program has begun. Donations and nominations can be submitted at the borough office. Donations and unwrapped toys can also be brought to Hometown Christmas.

Executive Session: Mr. Michel **motioned** to go into Executive Session for Personnel, Legal & Real Estate at 7:44pm. Second by VP Shotter. Motion carried unanimously.

VP Shotter **motioned** to adjourn Executive Session at 8:11pm. Second by Mr. J. Wilson. Motion carried unanimously.

VP Shotter **motioned** to resume the Public Meeting at 8:11pm. Second by Mr. Michel. Motion carried unanimously.

Adjourn: There being no further business, VP Shotter **motioned** to adjourn the meeting at 8:12pm. Second by Mr. J. Wilson. Motion carried unanimously.

Respectfully Submitted,

Brittany Bologna, Secretary