

MONACA BOROUGH
Workshop Meeting Minutes
October 3rd, 2023 at 7:00pm
Virtual and In Person

The Council Meeting of the Monaca Borough Council was held on the above date and time in person & virtually via Zoom application. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mrs. Majors- present	Mr. Colville-present
Mr. Mitchell-present	Mr. Yothers- present
Mr. J. Wilson-present	Mr. Michel- absent
Mr. LaPearle- present	Vice President Shotter- present
Mr. D. Wilson- absent	President Booher- present

Others Present

David L. Kramer, Jr.; Mayor Antoline-**absent**

Visitors: None

List Of Attendees: None

Managers' Update: Mr. Kramer gave his report. He first mentioned the recent **Engineers meeting** and if anyone had any questions or concerns about the minutes to please reach out. He and Rich met with **Penn Dot** which we'll discuss at the next meeting, but we did follow up from the last conversation. Next, he and council briefly discussed the **Civic Center**. Mr. Kramer stated the Civic Center bid was currently advertised in this Sunday's paper. He also said there was already an interested company that reached out asking questions about this project. **Streetscape:** Waiting to hear back from the State about the 2 grants/questions they had. One of the questions was does the contractors have to be Penn Dot approved, and the answer is no. **Paving Program:** Mr. Kramer said the program is done at this time, but they will be back. Obviously, we must finish Bechtel waterline. Columbia Gas is still there and hoping to finish at the end of October. Paving will now go into Spring. Next, most of the paving program is being paid for by the Liquid fuels program. There is a certain program/guideline the borough must stick to. Due to Don Street that was added to the list, and not on the original bid, the dollar amount to Youngblood paving will change on the motion below due to this addition, Pres. Booher added it's a \$2,000 dollar difference. Mr. Kramer also stated when the paving program began, office was getting a lot of complaints about tar and chip. Now that it's finished, he said he is getting a lot of "thank you" emails, with minimal complaints. Mr. Kramer said they should be coming back to clean up the rest of the gravel too. **Antoline Park:** In this packet, there is an adoption for resolution to allocate funds for the outdoor gym facility. He is applying for another "grant" to try and pay for the rest of the funds for this project. He said the deadline for National Fitness Campaign for the outdoor fitness court is the second week in January, and by then the borough should know.

Items to Discuss/Motion:

1. VP Shotter **motioned** to approve Monaca Monster Mash Mad Dash 5K Race Saturday, October 28th, 2023. Second by Mr. J. Wilson. Motion carried unanimously.
2. Mr. Kramer briefly discussed that the alarm system needs upgraded. Mrs. Majors **motioned** to approve quote from HCS Instrumentation Division in the amount of \$4,534.00 for alarm system upgrade. Second by Mr. LaPearle. Motion carried unanimously.
3. Mr. Kramer discussed the following quote which is quote for material for Walnut waterline repair from Taylor to Allen Avenue. Mr. Mitchell **motioned** to approve the quote from National Road Utility in the amount of \$17,273.93 for Walnut Street repair. Second by VP Shotter. Motion carried unanimously.
4. Mr. Kramer stated the first payment to Youngblood paving has been changed to \$109,236.67. Mr. Colville asked if this was a final payment. Mr. Kramer said no this is the first payment, and another invoice will be given for the next payment. Mr. Colville asked if they would consider cleaning up the stones, so the street sweeper won't get ruined. Mr. Kramer said he will reach out to them tomorrow. Mr. Colville **motioned** to approve payment #1 to Youngblood Paving in the amount of \$109,236.67 for Road Paving Project. Second by Mr. Yothers. Motion carried unanimously.

5. Mr. Kramer explained the following motion for a Resolution for the National Fitness Campaign that would need to be passed by council to approve the \$30,000 grant they were awarded for the outdoor fitness center in the Borough. Mr. J. Wilson **motioned** to adopt Resolution No. 8-23, ADOPT AND ALLOCATE FUNDS FOR AN OUTDOOR FITNESS COURT® AS PART OF THE 2024 NATIONAL FITNESS CAMPAIGN. Second by Mrs. Majors. Motion carried unanimously.

New/Old Business:

Mrs. Majors mentioned WM pulling a tree limb down near 1699 Indiana Avenue. They need to pay attention more and clean up what they've done. Brittany Bologna, secretary (virtually in attendance) responded to Mrs. Majors and asked her to let residents know to call borough office as soon as possible when an incident happens so she can contact WM route manager directly. Mrs. Majors said ok.

Mr. Kramer brought up a grant that the Monaca Library has inquired about. They are requesting an ADA compliant circulation desk at the Monaca library and this grant they could also apply for ada compliant lighting and bathroom updates. The Library is asking council's approval that they may apply for this grant. Pres. Booher said they would be able to apply for the ADA desk only. He does not advise them to apply for updates to the building's lights or bathroom. He explained why.

Announcements: Mr. LaPearle read the following announcements: Fall Leaf Collection every Monday until December 4th. Biodegradable bags can be purchased at the borough office, \$3 per bundle. October 14th Stop Drop & Run Race & Obstacle Course sponsored by the Monaca Fire Dept. October 22nd - Hall of Fame Banquet. October 28th, Monster Mash Mad Dash 5k Race- Antoline Park sponsored by Big Brothers Big Sister of Beaver County. October 31st, Trick or Treat will be held in the Borough from 6-8pm

Executive Session: VP Shotter **motioned** to go into Executive Session for Personnel at 7:29pm. Second by Mr. Mitchell. Motion carried unanimously.

VP Shotter **motioned** to adjourn Executive Session at 7:42pm. Second by Mrs. Majors. Motion carried unanimously.

VP Shotter **motioned** to resume the Public Meeting at 7:42pm. Second by Mr. Colville. Motion carried unanimously.

Adjourn: There being no further business, VP Shotter **motioned** to adjourn the meeting at 7:43pm. Second by Mrs. Majors. Motion carried unanimously.

Respectfully Submitted,

Brittany Bologna, Secretary