

MONACA BOROUGH
Council Meeting Minutes
January 10th, 2023 at 7:00pm
In person & virtual

The Council Meeting of the Monaca Borough Council was held on the above date and time in person & virtually via Zoom application. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mrs. Majors- present	Mr. McLaughlin-present
Mr. Mitchell-present	Mr. Yothers- present
Mr. J. Wilson-present	Mr. Michel- present <i>virtually</i>
Mr. LaPearle- present	Vice President Shotter- present
Mr. D. Wilson-present	President Booher- present
Mayor Antoline- present	

Others Present

David L. Kramer, Jr.-present, Rich Urick, Esq.

Visitors: None

Communications: None.

Minutes: Mr. D. Wilson **motioned** to approve Council Meeting Minutes of December 13th, 2022. Second by Mr. Yothers. Motion carried unanimously.

Mrs. Majors **motioned** to approve Workshop Meeting Minutes of January 3rd, 2023. Second by Mr. Mitchell. Motion carried unanimously.

Fiscal and Contractual- Mr. J. Wilson **motioned** to approve the monthly bills. Second by Mr. D. Wilson. Mr. Michel asked what the Motion carried unanimously.

Mayors Report- the Honorable Mayor Antoline gave the report for the **Month of December 2022**

Citations: **80**

Criminal Arrests: **4**

Calls for Service: **366**

Monetary Receipts: **\$1077.78**

Managers' Report: Mr. Kramer gave his report. 1.) PennDot Meeting: Mr. Kramer mentioned his meeting that day with Penn Dot, regarding the utilities for 17th Street Bridge repair. One of the longer islands on 17th street will be torn out. They need to make sure the sprinkler system underneath is completely removed. A temporary traffic light will go up on Penn Ave during work. Work is to begin June 2023. 2.) Monaca Lofts Meeting: The second meeting he had that day was with Trey Barber for Monaca Lofts located at 609 Penn Ave. He recapped that they received the credits back in Nov-Dec 2022. They are now moving forward; surveys have been done at the cite the last few weeks. He states they are looking at June closing and hoping to break ground early Fall-August/September 2023. This is a 12–14-month process. After this Monaca will have a brand new 35-unit complex. 4.) Humane Society Contract- he explains same as last year, except they added another officer to help with coverage around the Beaver County area. 5.) Civic Center- Mr. Kramer said speaking with Kevin Turkall, prices are rising so he did give several items to put on as an alt-delete type bid. He gave suggestions which would bring the price down. He went over the items with council one by one. He is in constant contact with Kevin, and mentioned Kevin is willing and able to come to a meeting whenever council needs him to go over everything in person. 6.) Road Garage cameras- he explained the quote for \$11,360.00 which would fully cover the Road Garage area including the garage, the reservoir, police garage in the back, outside gate, and all the dumpsters within the road department. 7.) Beaver County District Initiative- He received an email from Lou Polotti on January fifth. He read the email to council which explains that the BC Corporation of Economic Development is partnering with town center associates to bring business district initiative to Beaver County. He is hosting a special presentation to town associates in the area on January 19th at 10AM. They are basically trying to pull all the “river towns” together and start promoting and bringing in business to these towns. Himself and Pres. Booher will be in attendance and will have more information at the last council meeting this month. He also has a separate meeting with Lou and a couple of investors to sit down and come

up with some ideas as well. 8.) Stoelzle Meeting- He and the borough engineers will meet sometime next week to talk about the waterline project/transmission line.

Mr. LaPearle asked timeframe of the Civic Center because he believes pricing and such on materials can have an effect on the bid. Council discussed materials and current high costs right now. Solicitor Urick advised they talk to the engineers about putting a clause in the bid to mention if price drops, they would get that price. VP Shotter said what if the prices go the other way and go up. Solicitor Urick said no, it would only be a "one-way-street". Pres. Booher is hesitant to put this out to bid so quickly since Streetscape hasn't even been put out to bid yet. He suggested they wait until Streetscape goes out. Council discussed. Lastly, Mr. Michel asked Mr. Kramer if the fuel depot was included in the camera view. Mr. Kramer said yes, the whole lot, inside and outside the garage is included.

Solicitors Report: Solicitor Urick had nothing to report.

Department Report – Curt DiGiovine, WWTP Supervisor was in attendance and gave his report for the month of December 2022.

Ordinance Review Committee Report- VP Shotter had nothing to report.

New Business:

1. Mr. Mitchell **motioned** to reappoint Brad Skrlac to Recreation Board with a 4-year term ending December 31st, 2026. Second by Mr. D. Wilson. Motion carried unanimously.
2. Mr. D. Wilson **motioned** to reappoint councilman Justin Wilson as Borough Representative for Beaver County Regional Council of Governments (COG). Second by Mr. Yothers. Motion carried unanimously.
3. Mr. D. Wilson **motioned** to appoint councilman John Yothers as Borough Alternate for Beaver County Regional Council of Governments (COG). Second by Mrs. Majors. Motion carried unanimously.
4. Mr. LaPearle **motioned** to reappoint councilman Derek Wilson as Borough Alternate for Beaver County Regional Council of Governments (COG). Second by Mr. J. Wilson. Motion carried unanimously.
5. Mr. LaPearle **motioned** to approve 2023 Contract with Beaver County Humane Society. Second by Mr. J. Wilson. Motion carried unanimously. Mr. D. Wilson asked if Borough manager can let them know how many surgery vouchers, they used in 2022. Mr. Kramer said he will get that number for him.
6. Mr. D. Wilson **motioned** to approve Wesbanco as the Borough's depository Bank. Second by Mrs. Majors. Motion carried unanimously.
7. Mrs. Majors **motioned** camera installation quote from Secure Technical Solutions in the amount of \$11,360.00. Second by Mr. Mitchell. Motion carried unanimously.
8. Mr. LaPearle **motioned** to appoint Tracy Schultz to Library board, filling vacancy of Mark Giannetti, with a two-year term ending December 31st, 2024. Second by Mr. D. Wilson. Motion carried unanimously. Mr. D. Wilson asked if about the Library board director. Mr. Kramer said Pat Smith Librarian has retired. Mr. LaPearle stated he had some ideas for Pat's retirement and would pose these to council at a later meeting.
9. VP Shotter **motioned** to authorize Dave L. Kramer, Jr. Borough Manager, at an annual yearly salary of \$80,000 retro-active to January 1st, 2023. Second by Mrs. Majors. Motion carried unanimously.
10. VP Shotter **motioned** to authorize Curt DiGiovine, Wastewater Treatment Plant Superintendent, at an annual yearly salary of \$81,120.00, retro-active to January 1st, 2023. Second by Mr. D. Wilson. Motion carried unanimously.
11. VP Shotter **motioned** to authorize Gabby Hernandez, Water Utility Clerk, at an annual yearly salary of \$48,438.00, retro-active to January 1st, 2023. Second by Mr. Mitchell. Motion carried unanimously.
12. VP Shotter **motioned** to authorize Gabby Hernandez, Water Utility Clerk at a stipend of \$6,000.00 retro-active to January 1st, 2023. Second by Mr. Michel. Motion carried unanimously. *Mr. Kramer quickly explained why the stipend is given to Gabby and Brittany. He reiterated due to the part-time treasurers position, last year it was decided to break down this position into three: Accounts Payable which is Mary Lou; Accounts Receivable which Gabby is responsible for and Human Resources is Brittany. He announced this way has been thus far a success.
13. Mr. Mitchell **motioned** to authorize Brittany Bologna, Administrative Assistant at an annual yearly salary of \$40,903.20, retro-active to January 1st, 2023. Second by VP Shotter. Motion carried unanimously.

14. VP Shotter **motioned** to authorize Brittany Bologna, Administrative Assistant at a stipend of \$4,000.00 retro-active to January 1st, 2023. Second by Mr. LaPearle. Motion carried unanimously.
15. VP Shotter **motioned** to authorize Nick Vorrias, Neighborhood Service Officer, at an annual yearly salary of \$41,922.82, retro-active to January 1st, 2023. Second by Mrs. Majors. Motion carried unanimously.
16. VP Shotter **motioned** to authorize Mary Lou Turbish, Treasurer, at an hourly rate of \$21.01 retro-active to January 1st, 2023. Second by Mr. Yothers. Motion carried unanimously.
17. VP Shotter **motioned** to authorize Angel Zampogna, seasonal employee, at an hourly rate of \$17.51, retro-active to January 1st, 2023. Second by Mr. D. Wilson. Motion carried unanimously.
18. VP Shotter **motioned** to authorize Mason Elmer, part-time public works laborer, at an hourly rate of \$13.91, effective May 25th, 2023. Second by Mr. Michel. Motion carried unanimously. Solicitor Urick confirmed, councilman Yothers has no obligation to Mason, his stepson.

Citizens:

1. **Shelly Scassa, 1113 Virginia Avenue, Monaca-** shared some pictures with council of a neighbor that lives at 1224 Indiana Avenue that has several code violations on his property including an old truck. She explains the violations and garbage surrounding his property. This all started October 9th, 2022. She had called the police about the matter. Since then, nothing has been done. She wants to know what else she can do. She also informs council that the owner has somewhat violent behavior so he's not easy to deal with. Pres. Booher said NSO officer Nick Vorrias and officer James Ball are currently working on this matter. Shelly asked where she can find the ordinance if she needed to look it up. Pres. Booher said it's on the website, but she can ask Borough Manager to look up something. VP Shotter told her to google Monaca E-code which will pull up all Borough codes/ordinances. Council discussed the matter. Mr. Kramer said he will meet with her after the meeting to follow up. She thanked council for their time.

Announcements: VP Shotter read the following announcements: Christmas tree recycling is from January 4th until January 31st. Residents are to place bare Christmas trees at their front curb & call Borough office to schedule pick-up.

Executive Session: Mr. D. Wilson motioned to go into Executive Session for Personnel and Legal at 7:46pm. Second by VP Shotter. Motion carried unanimously.

VP Shotter **motioned** to adjourn Executive Session at 8:39pm. Second by Mrs. Majors. Motion carried unanimously.

VP Shotter **motioned** to resume the Public Meeting at 8:39pm. Second by Mr. Mitchell. Motion carried unanimously.

Adjourn: There being no further business, VP Shotter **motioned** to adjourn the meeting at 8:40p.m. Second by Mrs. Majors. Motion carried unanimously.

Respectfully Submitted,

Brittany Bologna, Secretary