

**Monaca Borough  
Workshop Meeting Minutes  
January 16<sup>th</sup> 2018 at 7:01pm**

The Work Shop Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with the Pledge of Allegiance to the Flag.

**Roll Call**

Mr. Snyder- absent	Mr. Rebich-present
Mrs. Majors - present	Mr. Blanakik- present
Mr. McGown- present	Mr. Michel- present @ 7:02pm
Mr. LaPearle- present	Vice President Shotter-present @ 7:03pm
Mr. Wilson- present	President Booher- present

**Others Present**

Mario N. Leone Jr., Mayor Short

**Items to Discuss:**

- **Discuss hiring a Public Works Part-time or Full-time employee**-Council took turns one by one giving their opinions/explanations why they would prefer part-time or full-time employee. Majority were leaning toward Full-time so the Public Works department could acquire an employee with higher level of skill. There was more discussion by Council and Mayor Short about the type of individual they want. (Mr. Wilson leaves the meeting at 7:30pm) Lastly, it was asked that Mr. Leone is to schedule a meeting with WWTP Superintendent, Water Dept. Lead, and Road Dept. Supervisor this week to get a feeling of what type of employee they are seeking for their workforce. Once determined a description can be written to be advertised, which this could be a motion for one of the next upcoming council meetings.

**Manager's Update**-Mr. Leone had none

**List of Items**-A list of items was given to each council member before the meeting as their 2018 Check List.

1. **Quality of Life**- Mr. Shotter received an email from Solicitor Urick stating this was almost finished.
2. **Street sweeper**-Some opinions were made whether they should repair, rent or buy a new street sweeper. Mr. Leone did research a new kind of sweeper called a *Pure Vac* which is more of a suction type of sweeper and does not have hard bristles to beat up the roads.
3. **Building/Electrical Inspector**-Mr. Leone looked into the zoning issue at hand from previous meetings and he found out our Building inspector does not deal with side yard setbacks. Overall, you cannot go from "point A to point B" using a standard tape measure and it be certified. This is done through a surveyor usually when the building is complete and is part of the building inspection process.
4. **Linden Street- (a.)** Sinkhole issue-Council recalled engineer Mr. Sadaka analyzing this issue last year and council turned down the proposed bid given at the time due to not wanting to put money into this problem to have it re-occur once again. Mr. Leone stated this problem goes further than what our Public Works can do. Going forward, President Booher suggested revisiting Tony Sadaka's recommendation from 2017.  
**(b.)** President Booher announced there is no paving project for 2018 due to lack of funds. The bond monies have been used over the past 3 years.
5. **2018 Antoline Park Pavilion Rental Prices**-Mr. Shotter announced SRP Committee is taking care of this item.
6. **Fire Dept/Borough Building**- Mr. Leone announced once he has the meeting with Mr. Sudak next Wednesday, he will be able to determine if this has the potential to be used as the fire station or not. Hopefully he will have an answer by next workshop meeting.

-Mr. Rebich asked what is going on with the construction in one of the storefronts downtown (the old Italian restaurant). Mr. Leone answered by stating NSO has given a citation and a Stop work order will be given if the work continues to proceed without a building permit.

**Announcements**- none

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Mr. Shotter **motioned** to enter into Executive Session for Personnel at 8:37pm. Second by Mrs. Majors. Motion carried unanimously.

Mr. Shotter **motioned** to adjourn Executive Session at 9:15pm. Second by Mr. McGown. Motion carried unanimously.

Mr. Shotter **motioned** to resume the Workshop Meeting at 9:16pm. Second by Mr. Michel. Motion carried unanimously.

-Mr. Shotter **motioned** to authorize an hourly rate of \$16.32 to Administrative Assistant, retro-active to January 1<sup>st</sup>, 2018. Second by Mr. Michel. President Booher asked the public if anyone had any comments/questions since this was not on the agenda. None were given. -Motion carried unanimously.

-Mr. Shotter **motioned** to authorize an hourly rate of \$17.34 to Neighborhood Service Officer, retro-active to January 1<sup>st</sup>, 2018. Second by Mrs. Majors. President Booher asked the public if anyone had any comments/questions since this was not on the agenda. None were given. -Motion carried unanimously.

-Mr. Shotter **motioned** to authorize an hourly rate of \$19.70 to Water Utility Clerk, retro-active to January 1<sup>st</sup>, 2018. Second by Mr. McGown. Mr. Wilson abstained. President Booher asked the public if anyone had any comments/questions since this was not on the agenda. None were given. -Motion carried unanimously.

-Mr. Shotter **motioned** to authorize an hourly rate of \$22.75 to Treasurer, retro-active to January 1<sup>st</sup>, 2018. Second by Mr. LaPearle. President Booher asked the public if anyone had any comments/questions since this was not on the agenda. None were given. -Motion carried unanimously.

-Mr. Shotter **motioned** to authorize annual yearly salary of \$69,810.00 to Waste Water Treatment Plant Superintendent, retro-active to January 1<sup>st</sup>, 2018. Second by Mr. Wilson. President Booher asked the public if anyone had any comments/questions since this was not on the agenda. None were given. -Motion carried unanimously.

-Mr. Shotter **motioned** to authorize annual yearly salary of \$77,250.00 to Police Chief, retro-active to January 1<sup>st</sup>, 2018. Second by Mr. Rebich. President Booher asked the public if anyone had any comments/questions since it was not on the agenda. None were given. -Motion carried unanimously.

-Mr. Shotter **motioned** to authorize annual yearly salary of \$85,000.00 to Borough Manager, retro-active to January 1<sup>st</sup>, 2018. Second by Mr. Blanak. President Booher asked the public if anyone had any comments/questions since it was not on the agenda. None were given. -Motion carried unanimously.

### **Adjournment**

There being no further business, Mr. Shotter motioned to adjourn the meeting at 9:30pm. Second by Mr. McGown. Motion carried unanimously.

Respectfully Submitted,

  
Brittany Bologna, Secretary

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