

**Monaca Borough
Workshop Meeting Minutes
April 3rd, 2018 at 7:00pm**

The Work Shop Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mr. Snyder- **absent**
Mrs. Majors - present
Mr. McGown- **absent**
Mr. LaPearle- present
Mr. Wilson- present

Mr. Rebich- present
Mr. Blanarik- present
Mr. Michel- present @ 7:07pm
Vice President Shotter- present
President Booher- present

Others Present

Mayor Short, Mario N. Leone, Jr.

Items to Discuss:

-Curt DiGiovine was present representing the Waste Water Treatment Plant to inform council of a few requests/needs for their department.

Treatment Plant facility requests: **(1.) Front Loader-**which must be able to access the Brunner 30-cubic yard dumpster. This piece of equipment is used every day, possibly twice a day. Mr. Leone suggested to get the existing Bobcat at the road garage and bring it down to the WWTP to see if Curt can use the existing one. This was suggested since the road department has requested a new Skid-Steer. Mr. Shotter suggested the three employees at the plant come up with a plan, and let Council know which direction to go in once Bobcat has been tested. **(2.) Reznor** for control building-This will save significant amounts in gas bills. This has been requested due to having minimal heat in the office during the cold winter months. The cost will be around \$5,000 including installation, which Curt mentioned he had already submitted in the 2018 budget. **(3.) Fairbanks- Morse Waste activated Sludge Pump-** A new one will cost around \$18,000.00. The current pump is around 45 years old. He suggested if purchased, he and Jake Iorio could handle installation. **(4.) Shop Truck-** No garage at the WWTP, therefor the truck sits outside all year around. It is an F150 2005 and only has 38,000 miles on it. The bed is rusted out completely. It was asked by council for Curt to get the front end fixed and they will go from there.

The second part of his list was for two Laboratory requests: **(5.) Autoclave-** (a strong, heated container used for chemical reactions and other processes using high pressures and temperatures). The existing one has lasted 15 years. Curt was looking into purchasing a used one. Council recommended purchasing a brand new one due to the importance of this piece of equipment to the job. He will get the borough a quote as soon as possible.

In conclusion, Curt wanted to bring to councils' attention long term fixes that will need addressed in the future for the WWTP. First, the CSO's (combined sewer overflow) & Hydraulic Capacity of treatment plant facility will need updated. He explained in detail why. Second, the Superstructures such as the Secondary Clarifiers, Primary Digesters and Secondary Digesters will all need updated as well. He also gave a description of each and why they will need updated. Again, he wanted to make it known that these are a few of the future updates that will need addressed when that time comes. Mr. Leone asked Curt to please give his "long-term" list to the Widmer Engineer so they are also aware of these fixes down the road. Curt DiGiovine thanked council for their time and Council thanked him for all he does at the WWTP. Curt dismissed himself from the meeting at this time.

Street Sweeper-Jake Iorio, Road Dept. Lead, was in attendance to ask for council's support to repair the existing street sweeper. Jake and Mr. Leone do not feel comfortable at this time making such a large purchase on a new sweeper due to the lack of research and time given with sweeper season approaching. They also compared costs and discussed time frame of each new sweeper that has been demod thus far (in councils' agenda package to review). If they would have to choose now, the Elgin model would be their number one pick however this particular sweeper would take up to 5months to receive. Jake would rather fix the existing one now and run it this year to allow more time in planning the purchase of a new sweeper. Jake has someone in mind who can look at the sweeper and give a quote on what would need fixed. He will bring this information to council's attention once determined. It was said these fixes may allow the existing sweeper 2-5 year longer life span depending on what is repaired. Discussion was made. Council will consider supporting Jakes decision to fix the old and this is to be motioned at the next council meeting. Mr. Shotter suggested coming up with a plan in case the sweeper happens to break mid street sweeping season. President Booher said they will look into possibly

leasing an Elgin model if this happens. Jake then touched base on other equipment asked for on his wish list and the status of each. He thanked council for the new Roller machine. It was talked about in the March 6th workshop meeting to purchase a new Skid-Steer. He compared some models he liked (Bobcat versus a Caterpillar and all the parts necessary including a 24 inch milling head and an extra bucket for the WWTP). Discussion was made and this is still pending. Council also spoke of a new Vac truck. Pictures were passed around. Jake has asked for a demo which will be roughly between \$10 thousand and \$15 thousand. Mr. Shotter asked to do a cost analysis if purchased of doing the work in house compared to paying for Robinson Pipe's services plus our crew's service when an issue arises. Mr. Leone will also touch base and do a follow up call on the bucket truck they had in mind. Mr. Wilson thanked Jake for his dedication and research in learning the machinery and bringing all to council's attention. He asked if the borough is having a banner made for Food Truck day this year, starting in May. Mr. Leone said he will look into this. President Booher announced Food Truck day will begin in May and will be the second Thursday of each month at Washington Plaza. Jake also thanked Justin Bickerstaff for helping the Borough employees take down the Christmas decorations in town. Lastly, Mr. Wilson asked if the office could create a calendar of all employees' vacation schedules and distribute to each department so they will be able to determine who's off on what days for help on projects for the rest of the year.

Manager's Update- Mr. Leone gave an update of the letter he received from Senator Pat Toomey. The letter gives his support for the Monaca Gateway project and was sent to the Department of Transportation. Mr. Wilson wanted to confirm the price of the streetscape project from 10th to 13th Street. Mr. Leone said approximately \$6.5 million, including utilities. Landscaping bids were received that week from multiple lawn businesses in town. It was brought to Mr. Leone's attention Tuma Lawn Service was not on the list, he will reach out to them. As soon as Tuma's submits their bid that week, council can review and make a motion to award the grass cutting jobs at the next council meeting. Since this contract is based on a per-cut only basis, the department heads (Curt DiGiovine, Jared McKay, Jake Iorio) will be in charge of letting the lawn services know if the grass will or will not need cut that week. Mr. Leone elaborated on the grass cutting bid locations. He said #1, Library can be taken off the list. And he spoke of Baker Cemetery which Mrs. Majors confirmed a lawn mower cannot run through it but a weed whacker can. This can take place every 2-3 weeks.

President Booher announced J.T. Engel has been contacted who works with the youth from time to time. J.T. wants to schedule the police to come and instruct a Judo class for young females, ages 10-17, to teach them how to protect themselves due to sex trafficking in the area. The location was asked to be at CJ Mangin for one class only. Council certainly agreed to have this class.

Old Business: None at this time.

Announcements: None.

Executive Session: Mrs. Majors motioned to enter into Executive Session for Personnel matters at 8:45pm. Second by Mr. Rebich. Motion carried unanimously.
Mr. Rebich motioned to adjourn Executive Session at 9:13pm. Second by Mrs. Majors. Motion carried unanimously.
Mr. Michel motioned to resume the Public Meeting at 9:14pm. Second by Mr. Blarrik. Motion carried unanimously.

Adjournment

There being no further business, Mr. Shotter motioned to adjourn the meeting at 9:27pm. Second by Mr. LaPearle. Motion carried unanimously.

Respectfully Submitted,

Brittany Bologna, Secretary