

**Monaca Borough  
Workshop Meeting Minutes  
June 5<sup>th</sup>, 2018 at 7:01pm**

The Work Shop Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with the Pledge of Allegiance to the Flag.

**Roll Call**

Mr. Snyder- <b>absent</b>	Mr. Rebich- present
Mrs. Majors - present	Mr. Blanarik- present
Mr. McGown- <b>absent</b>	Mr. Michel- present
Mr. LaPearle- present	Vice President Shotter- present
Mr. Wilson- present	President Booher- present

**Others Present**

Mayor Short, Mario N. Leone, Jr.

**List of Attendees:** Road Department lead, Jake Iorio was in attendance to touch base on the projects in town and future wish-list items. **Milling head**-He thanked council for the brand new Milling head machine. He will start working on patching up problematic areas. **Catch basins**- specific areas where mentioned where they fixed catch basins such as Wayne/Griener streets and 13<sup>th</sup> St. and Indiana. **Pump house**- they put in piping that flows out to the river due to catch basins not properly working. They have also patched potholes and cut grass in that area to prepare for Community Days. **Wish-List item**- he requested a Bucket Truck. Jake tried to get one but it did not meet his expectations. He also mentioned Justin Bickerstaff helping the borough with his bucket truck putting up banners/flags in town and thanked him for lending a hand. **Hot box**-discussion was made if they should purchase a hot box for the borough public works vehicle(s). It was also discussed if each truck should have a tarp and what kind of tarp. It was asked that Jake meet with New Brighton to check out their hot box they have purchased or get a vendor to come do a demo at the borough. He was also asked to create a list of roads that need repaired for use of the new milling machine, highest priority roads first to lowest and to bring to council once list is completed. Council then asked Jake to please clear the tree branches away from the "slow down" sign at the Little League field by Antoline Park. The Monaca Mad Dash 5K is on June 23<sup>rd</sup> which council suggested the street sweeper be run on that route along with patching up potholes on Elm/Allen road for the safety of the runners that day. Lastly, Mayor Short suggested to have the sweeper ran on Beech/14<sup>th</sup> Street hill due to a large amount of gravel on the road for the safety of the motorcyclists.

**Items to Discuss:**

1. **Public Works Laborer position**- Mr. Leone mentioned a few applicants who applied for the position. One resume in particular stuck out the most based on his qualifications and experience. They discussed this individuals certifications as well. All agreed to put him on the next meeting's agenda to motion to hire for the laborer position.
2. **Proposed Ohio Ave/Colonial intersection upgrade**-Mr. Leone announced borough engineer Tony Sadaka provided an estimated cost of \$8,000 for the curbing and putting in the concrete island in that intersection per the drawing (council agreed on in the last council meeting). This cost does not include erection of new stop signs. Chief Piuri was in attendance and gave suggestions how to lower the given cost. It was suggested to paint the island instead of installing concrete. Mr. Leone believes the biggest problem in that area is the lack of one stop sign. Council discussed and agreed to bring this to the engineer's attention to try to compromise a different approach.
3. **Water/Sewer meter reading server upgrade**- This was an in-depth conversation about how the existing server is out of date and needs updated. The proposal for the new server was provided in Council's packet. Costs were given. Mr. Leone explained borough Clerk, Gabby Hernandez is the only one that has access on her computer in the office of the existing server to get meter reads/leak detection reports and send them to water department when necessary. When she performs this action, it is very timely. The server should be replaced every 5 years and the existing one is going on 7 years. Broad details of the program was given how it would benefit the workers and residents. Council discussed and asked questions about the server. Pros and Cons were given. Mr. Leone suggested they bring LB Water to a meeting to do a demo so they can answer questions accordingly.
4. **Fire Department Merger consultant agreement**-Mr. Shotter touched base on the amount council approved for Fire merger expenses which came to \$25,000 total for this year. This cost included \$10,000 for lawyer fee, \$10,000 for consultant fees and \$5,000 for emergency. Mr. Shotter was just making council aware the borough needs to

execute a contract in the amount of \$10,000.00 for the consultant for his aspect for handling the merger. The motion for the contract will be on the next agenda per President Booher.

5. Insurance premium refund- Mr. Leone said this was a good item to announce. The healthcare fund reimbursement is approximately \$124,000.00 this year. The good news is what they are going to do with the surplus. He mentioned they share the costs with Union since they contribute 10% which would be around \$12,000 from the total. So his question was, what they will do with the remaining refund. Will the money be put it into a reserved fund? Will it be put towards a fitness center? More suggestions were given by council. Mr. Derek mentioned being reimbursed for co-pays for the year possibly putting it on a "flex card" of some sort for the employees. Mr. Leone said a lot of these questions will need to be raised with more discussion once they talk to Union to hear they're suggestions and what not. \*Mr. Wilson left the meeting at 8:51pm.
6. June 12<sup>th</sup> Council Meeting-quorum-President Booher announced June 12<sup>th</sup> council meeting will be cancelled due to councilmembers being away at the PSAB conference June 10<sup>th</sup> through the 13<sup>th</sup>.

**Manager's Update:** Mr. Leone touched base on the Governors meeting he attended that week at Slippery Rock. He let council know the pump house has had a lot of work done in the past months to get it ready for Community Days and the summer months. He thanked those who have contributed their time to make that area look presentable again including Jared McKay Water dept. lead who takes much pride in the pump house area. Mr. Michel asked about grass cutting/weed-whacking at the pump house. Mr. Leone confirmed they only weed-whack every other week.

**Old or New Business:** It was asked that the old Business list be updated for upcoming meetings to address the issues not resolved. Three ordinances are still pending which will be addressed at the next workshop meeting as well. Mr. Blanak asked about the burnt house on Washington Avenue. Mr. Leone is aware of the issue and waiting on the county to see if they are able to get funds to tear it down. That program is around a 2 year process. Mr. Shotter asked for status update on Municipal Complex building. Mr. Leone said he will have Kevin come to the workshop meeting after the next to articulate on his report. Mr. Leone will send the report to council. President Booher announced road closure near Penn State Beaver going down the hill and that all complaints go to Center Township. Mr. Shotter asked for water update due to brown water complaints. Mr. Leone said Water Dept is working on the issue as to why Well 16 production is dropping. They have switched to Well 13 and 14 in the meantime which is probably making the water brown in the system. Mr. LaPearle made a suggestion of another water/sewer meter server located in PA that could potentially work at a lower cost instead of the one proposed earlier in the meeting. Mr. Leone took note of this. Mayor Short announced he will present the "art" ordinance at the next meeting. Mrs. Majors asked specific questions about rental properties and safety and rules of these buildings. It was discussed by council the tenants' rights, what the Rental officer is in charge of and what the Code Enforcement officer is entitled to do in certain situations. Mr. Wilson also mentioned if any tenant feels they are being treated unjustly they can take their rent to the magistrate and let him handle the situation. Lastly, President Booher mentioned a soliciting issue happening in town. Council touched base on who is allowed and not allowed to knock on resident doors in the borough. Rules were discussed.

**Announcements:** President Booher gave all June events as follows: Food Truck Thursdays will be held on June 14<sup>th</sup> at Washington Plaza from 4-8pm. June 23<sup>rd</sup> is the Beaver County Boom/Community Days event held at the Pump house/Riverfront park location. Lastly, June 29<sup>th</sup> is Movies in the Park. VP Shotter will keep council posted on the Movies that will be played that evening.

### **Adjournment**

There being no further business, Mr. Shotter motioned to adjourn the meeting at 9:29pm. Second by Mr. Rebich. Motion carried unanimously.

Respectfully Submitted,

Brittany Bologna, Secretary