

**Monaca Borough
Workshop Meeting Minutes
August 21st, 2018 at 7:01pm**

The Work Shop Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mr. Snyder- **absent**
Mrs. Majors - present
Mr. McGown- present
Mr. LaPearle- present
Mr. Wilson- present

Mr. Rebich- **absent**
Mr. Blanakik- present
Mr. Michel- **absent**
Vice President Shotter- present
President Booher- present

Others Present

Mayor Short, Mario N. Leone, Jr.

Items to Discuss: List of Attendees: Curt DiGiovine was in attendance to discuss needs for the Waste Water Treatment Plant at this time. He brought council up to speed with the bid opening that is to happen Friday August 24th at the Borough for renovation of the control building. He will keep council posted. Curt stated that is his primary concern as of now and he is only focusing on the project at hand to be easy on the budget. Dan Sell from Widmer Engineering has drawings for the Secondary Clarifier Super-Structures which he will have pricing soon for each superstructure. He also made council aware that when an operator steps onto the off-step of the front loader it tends to be a bit “spongy” with a lot of rust underneath. He will have to look into repairing that soon. He then explained the Front-Loader (“green-machine”) and its use being 7 days a week. President Booher asked him and Jake Iori, who was also in the audience, to find a piece of machinery that will be comparable to help both the WWTP and the Public Works Department. Curt stated he had tried an assembly that was brought to him earlier this year did not work. He doesn’t mind if the piece is old or used, he just needs one that works. Council, Jake and Curt all gave suggestions and options for WWTP and the benefits it will have for the public works department too. Mr. Leone suggested to take a step forward and try the skid steer. If this option doesn’t work, on to plan B. Curt is willing to try the unit and will also bring quotes back to council to make a decision. Mr. McGown asked if they have searched at Rural King yet. Curt has not. Council discussed further options. Curt was asked to bring a quote by next Tuesday’s council meeting.

Chief Piuri was in attendance to ask council about a budgeted item needed for the Police Department. He briefly spoke of the 2018 budget and where the Police Department is for the remainder of the year. He then brought up two vehicles that are above 80,000 miles and falling apart, and a third that is at about 70,000 miles. He had previously spoke to the Borough Manager and Treasurer about their budget and planning to purchase one new car per year to eliminate the old. Chief asked if council would consider allowing the Police to purchase one police vehicle for 2018. But since they are approaching the end of the year and the second vehicle is already factored into the budget for 2019, he asked if they would consider also purchasing the second police vehicle at this time. With the time frame of the 2nd vehicle, it would take probably until November/December 2018 which is basically going into the New Year budget. Council discussed funding and asked of what car they would get rid of first. Chief would get the recommendation from their vehicle maintenance individual. Mr. Wilson asked what type of replacement they are looking into. Chief said a Ford Explorer. Mr. Shotter asked to get clarification on budget for this year and to please bring them a quote for the first vehicle they need for 2018. Council also requests Treasurer Dave Kramer to e-mail council the budget report the Friday before each council meeting so they can be aware of what’s available.

Manager’s Update: He had a meeting at the County Assessment office that day for the TIF. It was a great meeting and they said they would like to work hand-in-hand with the consultants to get all the baseline information they need. In addition, there is some numbers they have to provide for the new assessed value for the new development the borough is anticipating in that area. There will be a meeting next week on August 28th with three representatives from Duquesne Light at 9am. Sean Garrigan (from SGA) is also in town that week for the county for EPA grant. Mr. Wilson asked how the borough will be billed for that. Mr. Leone said it will come out of the EPA grant that’s coming from the County. The meeting with DCL is to ask what kind of help they can provide the borough with the utility upgrades. Mr. Leone then shared a letter in regards to work done by the Public Works department on Elm Street. The letter is from resident Mr. Tom

Koloski and neighbors. They personally thanked them for the excellent job in repairing the gully that was running the length of Elm Street. The milling head machine was used for this job and he gave "Kudos" to council on the great purchase for the fine work it's been doing around town. He then touched base of a few repairs that have been including Beaver Avenue weeds that have been cut down, Linden Street and the corner of Linden and Taylor that were taken care of in the matter of two days. Jake explained the work that was done. Mr. Leone then said the Water Department chlorinator seems to be operating as designed. They were using outdated chlorination tablets which they were sent in as expired. The company will reimburse for the outdated tablets. The water department will now start to log when the buckets come in to keep a schedule of when to order and pay close attention to expiration dates. President Booher mentioned the Beauty shop parking spots in town are still heavily flooding when it rains. Jake said he plans to go there, possibly next Monday when shop is closed to resolve the issue. Mr. Leone then asked if Jake could get a rough estimate of the size of the meters/poles in town and the best way to take them down, preferably with a Sawzall. Mayor Short and council gave suggestions of a schedule how to take the meters down. Mr. Michel was absent from the meeting but was called via telephone to give the status of the meters. Mr. Michel answered and said they emptied the meters on 8/13 and were going to buy bags but did not. Mr. Shotter asked did the Parking Authority vote to take all meters down in town. Mr. Michel said no and he's willing to honor the borough's wishes but they are waiting for Ordinance to pass. Mr. Shotter said per Solicitor Urick, the Ordinance does not need passed to take them down. It was noted they will be stashed at the reservoir garage. Mr. Michel said they need a Parking Authority Meeting to vote to take the meters down. President Booher said he will have Solicitor Urick fax a letter to Parking Authority stating they do not need approval to remove the parking meters. When they collect next time, to put duct tape over all meters and Road Dept. will take care of them. If the Parking Authority schedules a special meeting, they will have to advertise which they have their meetings every third Tuesday of the month as needed. Mr. Shotter advised Mr. Michel to schedule a special meeting in the next seven days, get a hold him or Mr. Leone of that date then Brittany can send in the advertisement for the paper so these meters can be down. On a side note, Jake then announced he had good news and that they fixed the existing bucket truck for \$600 dollars.

Old Business: Council discussed the entire Old business list from highest priority to lowest checking off items that can be removed from the list and giving a current update of the others. First, Mr. Blanakik asked about the Old Pool Property. Mr. Leone said DCRN letter stated they can't sell the property. President Booher asked to find out how much the grant was for and see if the School District and the Borough can split the cost. The Lions Club was then discussed and taken off the list.

- 1.) Fire Dept/Municipal Complex-Letters went out to the VFD's to pick two representatives from each department for the new committee being established in decision-making for the new complex.
- 2.) Kermiet Tank/Sale of Property- Mr. Leone met with Mr. Deluco that week. They are waiting for the two attorneys involved to decide the closing date.
- 3.) Quality of Life ordinance-hopefully will be in next week's Agenda for adoption at next council meeting.
- 4.) Ohio Ave & Jackson stop signs- Jake is in the process of purchasing materials for this.
- 5.) Water fountain- discussed at last workshop to not repair motor, leave idle and possibly turn into flower bed in the near future.
- 6.) Deplorable Beaver Ave homes- Mr. Leone will ask NSO-Nick the status on these.
- 7.) PA Ave properties- Tammy's Treasure, the front window was replaced. The sign will be taken down and the roof will need addressed soon. The building also needs cleaned out.
- 8.) Library/Borough Agreement- a list is being established then Solicitor Urick will be addressed.
- 9.) Street Maintenance Ordinance- Mayor and Chief Piuri need to have a meeting to discuss this further.
- 10.) Catch Basin list- Jake is paving right now, not working on catch basins. Mr. Wilson asked for a list to be distributed to council.
- 11.) Fire Merger Committee- Met last Wednesday, the bylaws will be submitted to each dept. for review; should be established by January 2019. Then the policies and procedures can be established. By June 2019, all depts. Should be combined and have one set of Rules/Regulations and bylaws to go by.
- 12.) SGA Dry Utility- Meeting August 28th.
- 13.) WWTP Office & 14.) Tractor- discussed by Mr. DiGiovine, Council and Jake earlier in meeting.
- 15.) CJ Mangin Gym- Council discussed. They asked Jake to make it his winter project to get a list of all things that are needed. Paint, padding for walls and boiler was a main topic. Much was addressed to help find a way to renovate the gym so it can be put to good use from the community.
- 16.) 2018 Funding/List of roads- this is to be left off the list. There are no funds to pave roads this year, but they will try to find funding for 2019.
- 17.) Jet Truck and Trailer- Mr. Leone said waiting on vendors to find one on trade-in; the Airport may have one.

- 18.) Valve Turners- he spoke with Jared, he is getting the rep back in with whole unit this time.
19.) All three public works department combined into one- pending; to be discussed in the future.

Mayor Short asked if the sidewalks are going to be restored by the gas company on 14th/15th Street. Mr. Leone said they were supposed to do restoration on top of receiving a check for \$30k in lieu that they wouldn't have to do full slab of restoration but do the trench line. He will get in contact with them as to why they haven't come back yet. Mr. Shotter asked Mr. Leone to reiterate to council the response he received from L.B. Water regarding the Sensus software security question Mr. Shotter asked the last meeting they gave their presentation. Mr. Leone said a lot of Sensus's information is proprietary and they are not able to disclose that information. Council discussed and asked what other companies can talk to these meters. Mr. Leone will try to reach out to L.B. Water Reps and Sensus on this topic. Council also added to Jakes list to monitor and check on the red trucks travelling to and from S. Elm Street and if they are dumping by the new condo site. It was confirmed that Winnebago's are allowed to park on borough owned roads for 24 hours and that's it. It was then asked that Nick-NSO to please look into the one that has been parked on the borough road for a week now.

Announcements: Mayor Short announced last movies in the park will be held August 31st playing The Greatest Showman. He announced the next Food Truck event will be held September 13th at Washington Plaza. Mayor mentioned that he spoke with Chief Piuri about VFD selling alcohol at this event. He would like to make a compromise and not rope off the park but instead have a certain color solo cup that is sold to better monitor those drinking at the event. He asked Mr. Shotter if it was possible to get the VFD in such short notice to sell the Beer. All agreed.

Adjournment

There being no further business, Mr. Shotter motioned to adjourn the meeting at 9:48pm. Second by Mr. Blararik. Motion carried unanimously.

Respectfully Submitted,

Brittany Bologna, Secretary