

**Monaca Borough
Workshop Meeting Minutes
November 20th, 2018 at 7:00pm**

The Work Shop Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mr. Snyder- absent	Mr. Rebich- present
Mrs. Majors - present	Mr. Blanarik- absent
Mr. McGown- absent	Mr. Michel- present
Mr. LaPearle- present	Vice President Shotter- present
Mr. Wilson- absent	President Booher- present

Others Present

Mayor Short; Mario N. Leone, Jr.;

List of Attendees:

Curt DiGiovine, Monaca Borough Waste Water Treatment Plant Superintendent, was in attendance as the representative for the List of Attendees. He began by presenting a visual aid he had brought of a 1971 poster/drawing of the superstructure clarifiers at the WWTP which are a huge component at the plant. He discussed why the WWTP needs to replace the existing ones and had given quotes from a manufacturer to council prior to the meeting to review. He believes this to be the next big project at the WWTP. Council asked Curt a few questions pertaining to the timeframe and cost. Curt explained the process for the project. He also stated this project would most certainly have to be bid out. The best time to do the project would be “low-flow” time of the year which would be beginning or end of the year. Curt used the analogy that this project is like Lincoln logs, because each piece of steel would have to be assembled piece by piece. The second item on his wish list is the new assembly of the lack hander backhoe adjustment that was installed on the Bobcat a couple weeks ago. He suspects it may not work but him and the Road foreman Jake will test it next week and will report back to council on the outcome. Next, he explained that everything at the WWTP is redundant. There are two of everything in case something quits unexpectedly. With the exception of how the plant is set up and structured, they have only one mechanical bar screen. If this ever fails, they would go into instant violation. He proposed to council within the next couple years they consider purchasing a new mechanical bar screen. He explained it is a process to assemble. It would take 6-8 weeks to build, therefore it would need to be stored off site. Council discussed locations of where they can store this. Curt explains how the bar screen works. This is a 7 day-a-week/365 days-a-year, nonstop process. They did a factory rebuild on the existing one in 2008. Proceeding on, Curt touched base on their shop truck which he just had inspected at Carl’s in town. It passed inspection but there is rust forming on the frame and so on. He said it will need to be replaced soon but nothing major since they don’t use as many miles for this particular vehicle. Mr. Leone brought up a Rescue truck for sale by the Monaca #5 VFD that may be the answer to replacing the shop truck. Mr. Leone continued to give the particulars of why this truck is for sale by the Fire department. He explained the equipment was too heavy for this certain vehicle, so they had to purchase another Rescue truck to fit the needs. The existing truck has low miles, diesel engine and is 4 wheel drive. Mr. Leone also gave the idea that they could convert the truck as a Public Works vehicle to help their department carry salt or whatever they may need through the winter months.

Items to Discuss:

Salt for the winter was then touched upon briefly by President Booher. First round of bids from COG came back at \$93. They had to rebid and unfortunately the lowest bid came back higher at \$109. Mr. Leone said Jake had been reaching out to local companies to check for better pricing. Jake found an affordable price from a subsidiary company of Lindy Paving. They were able to get a commitment from them at 200ton for \$75 dollars. He confirmed as of now, Monaca will be O.K. with salt supply for this winter season and they can always use McClymonds in town as a third party back-up if needed.

President Booher suggests they not discuss the smoke and dye test program yet until they have a company that can perform the procedure and all the particulars to discuss. Mr. Leone spoke to Borough engineer Tony Sadaka recently about this program and he strongly recommends the Borough to start the smoke and dye test program and to start looking into doing this now. Council discussed how to go about starting this program within the Borough.

President Booher announced the resignation of Library board member Melissa Catanzarite and appointment of Gretchen Harich does not need discussed and will be added to the next council meeting agenda.

Manager's Update: Mr. Leone touched base on a meeting he and Borough Engineer Tony Sadaka had that day with a representative from the USDA. He said it was a great conversation. The USDA has a ton of money for projects and a unique way they help with funding which is based upon looking at the overall budget and then they can help determine what can be afforded for a project. Mr. Leone gave some hypothetical scenarios from a financial view on how the USDA can help and how much the Borough would be eligible for in certain cases. Mr. Sadaka will also present some cost estimates at next Tuesday's meeting which should give council some direction going forward. He then stated he has a meeting with Penn Dot to discuss how the Smart Grant monies can be spent. He will update council at next Tuesday's meeting as well. To conclude, Mr. Leone said last week Jared and Jake watched a Valve Exercise machine demo for the Water Department. He explains this machine is a power washer that goes into the valve box which busts everything away and then vacuums it out. He goes on about what they found from the demo. He said it was incredible what they found in a valve box and Jared and Jake can elaborate further on the demo next time they come to a meeting.

Old Business: Mr. Shotter gave a recap of the meeting that was held that Monday with the new Fire/Municipal Complex committee. He confirmed all members who attended including consultant/engineer Kevin Turkall who lead the meeting and asked for each department's desires for the new building. Mr. Shotter said the main thing they talked about was three different scenarios which he wanted to bring it to council's attention. The first scenario is to just build a new fire station. The second scenario is to bring all departments to one location including fire departments, Police, and admin. The third scenario would be acquiring property for additional parking and adding on to the existing municipal building to house the new fire station, and renovations to what the police would need as well. Scenarios were discussed by council, Mayor Short and Mr. Leone. Mr. Shotter asked one last time if council had any other suggestions or comments or concerns of the three scenarios given. Council had none. To add, President Booher suggested taking maybe a couple workshop meetings on the road and possibly touring other municipalities to distinguish how others are structured.

Announcements: Mr. Michel read the announcements: The Santa Cops Program has begun. Nominations and donations can be submitted to the Borough Office during normal Business hours. November 22nd & 23rd, Borough office will be closed for Thanksgiving. Help support your Local Firefighters, Christmas tree sales begin November 24th at #4 VFD. Hometown Christmas Celebration will be held December 1st beginning at 3pm at VFD #1. Parade will follow at 5:30pm along with the lighting of the town Christmas tree at the Plaza. Mr. Leone added the tree will be going up next week. Lastly, December 6th is the 3rd Annual "Reason for the Season Holiday Concert" at Redeemer Lutheran Church beginning at 7:30pm.

Mr. Shotter **motioned** to enter into **Executive Session** for Legal matters at 8:12pm. Second by Mrs. Majors. Motion carried unanimously.

Mr. Shotter **motioned** to adjourn Executive Session at 9:39pm. Second by Mr. Michel. Motion carried unanimously.

Mr. Shotter **motioned** to resume the public meeting at 9:39pm. Second by Mr. Rebich. Motion carried unanimously.

Adjournment

There being no further business, Mrs. Majors **motioned** to adjourn at 9:40pm. Second by Mr. Rebich. Motion carried unanimously.

Respectfully Submitted,

Brittany Bologna, Secretary