

MONACA BOROUGH
Meeting Minutes
February 13th, 2018 at 7:02pm

The Regular Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mr. Snyder- absent	Mr. Rebich- absent
Mrs. Majors - present	Mr. Blararik- present
Mr. McGown- present	Mr. Michel- present (via telephone)
Mr. LaPearle- absent	Vice President Shotter-present
Mr. Wilson- present	President Booher- present

Others Present

Mayor Simon D. Short, Mario N. Leone Jr., Rich Urick, Esq.

Visitors –None

Communications –None

Minutes-

Mr. Wilson motioned to approve the **Regular** Meeting Minutes from the January 23rd, 2018 Council Meeting. Second by Mr. Blararik. Motion carried unanimously.

Mr. Shotter motioned to approve the **Workshop** Meeting Minutes of February 6th, 2018. Second by Mrs. Majors. Motion carried unanimously.

Fiscal and Contractual- Mr. Blararik motioned to approve the monthly bills. Second by Mr. McGown. Motion carried unanimously.

Mayors Report-Mayor Short gave his report.

Citations and Parking Tickets: **91**

Criminal Arrests: **24**

Call For Service: **517**

Managers Report- Mr. Leone gave his report.

-**9th Street-** Mr. Leone reached out to Penn Dot to receive feedback about the bike lanes. They prefer the bike box at a signalized intersection. If the borough is to go ahead with a round-about, at that time modifications could be made with bike lane running off onto Washington Ave instead of busy intersection.

-Mr. Leone announced: Due to the nice weather the Public Works department will be working on potholes for the majority of the week; again, weather pending.

-At the next workshop meeting, SGA consultants will be present to update council on the Utility Study.

Mr. Wilson made a quick comment and thanked the Office Staff and Public works for quickly addressing the many pothole requests that came through this past week.

Borough Solicitors Report –Solicitor Urick gave his report.

-Repeal of the parking meter Ordinance- Solicitor Urick sent the draft to council during the week which he explained briefly as to how the draft was written. He also sent various sections from the Borough Code about parking in town to better assist council in understanding his way of drafting the ordinance.

-Everything on the tax appeals at this time are status quo.

-Kermiet Tank Property-Solicitor Urick elaborated on the sale of this property at this point since there were no bids when it was first advertised. The Borough now has to make it public any individual who makes an offer. The Borough is also able to negotiate with the buyer. Once the said buyer is made public, the borough has 30 days to act on a sales agreement. Nothing will be kept confidential at this point. Mr. Leone announced a buyer had sent him an offer via email in the amount of \$24,000.00 from DT Lifestyle Homes (David T. Deluco & John E. Tarn). Council spoke of Borough tap in fees which are \$2,500.00/each. The request of said bidder asked the Borough to waive those fees and would rather the fees be

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include in their offer. Solicitor Urick explained the next steps, if Borough is to proceed with negotiations, would be to entertain a motion authorizing Solicitor and Borough Manager to negotiate a final sales contract that would be subject to final approval no sooner than 30 days from the day the bidder is announced. Borough engineer Tony Sadaka was in the audience and explained and answered questions about rules for tap-ins for the borough. Mr. McGown abstained from the conversation due to financial interest he has with DT Lifestyle Homes. More discussion was made.

Mr. Shotter motioned to table this item to discuss it further at the next workshop meeting. Second by Mr. Blanarik.

ROLL CALL

Mrs. Majors-No	Mr. Wilson-No
Mr. Blanarik-Yes	Mr. Michel-Yes
Vice President Shotter-Yes	President Booher-No

Motion tied 3-3, Mr. McGown abstained from motion due to financial interest

TIE BREAKER

Mayor Short- No

4 No, 3 Yes-Motion Failed

Mr. Wilson motioned to continue negotiations with said bidder as long as the Borough agrees on the final sale. Second by Mrs. Majors.

ROLL CALL

Mrs. Majors-Yes	Mr. Wilson-Yes
Mr. Blanarik-Yes	Mr. Michel-Yes
Vice President Shotter-Yes	President Booher-Yes

Motion carried 6-0, Mr. McGown abstained from motion

Department Report -WWTP Mr. DiGiovine gave his report.

Circling back to the motion made previously before Dept. Report, the motion was not on the agenda which President Booher had to ask the citizens three times if they had any comments/questions in regard to the motion.

Mr. Wilson rescind his motion. Second by Mrs. Majors. Motion carried unanimously.

Once more, Mr. Wilson **motioned** to continue negotiations with said bidder as long as the Borough agrees on the final sale. Second by Mrs. Majors. President Booher asked three times if citizens had any questions/concerns regarding the motion. There were none. **Motion carried 6-0, Mr. McGown abstained from motion.**

Ordinance Review Committee Report- Mr. Shotter said the Ordinance of Life will be discussed at the next workshop meeting.

Monaca Volunteer Community Outreach Report- Mrs. Majors announced they are on sabbatical until spring.

Downtown Business Authority Report- Mrs. Majors announced the next meeting will be held Thursday February 15th, 2018 at the Borough building.

New Business:

1. Mr. Shotter **motioned** to approve the following 2018 Park Pavilion Rental Rates: Lions Shelter-resident fee \$50.00, non-resident fee \$75.00, Shelter 4- resident fee \$75.00, non-resident fee \$100.00, Legion Shelter- resident fee \$100.00, non-resident fee \$125.00, Comfort Station-resident fee \$125.00, non-resident \$150.00. All shelters will include a \$50 deposit. Second by Mr. Michel. Mr. McGown asked if the wording could be changed for the \$50 deposit from "will" to "shall". Correction was made: "All shelters shall include a \$50 deposit". Motion carried unanimously.
2. Mrs. Majors **motioned** to advertise notice for Fulltime Public Works employee. Second by Mr. McGown. Motion carried unanimously.
3. Mr. Leone explained all SGA payments that were included in the work pack that was sent to council. Mr. Wilson asked Mr. Leone to please bring all payments that have been made to SGA so far and what is owed to the next meeting.
Mrs. Majors **motioned** to approve payments to SGA in the total amount of \$29,831.46. Second by Mr. Blanarik. Motion carried unanimously.

-A long discussion was made with numerous suggestions from council about how to get the word out to residents when an issue arises in town. Mr. Shotter mentioned sending residents a letter as an FYI when something happens. President

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Booher suggested putting a daily/weekly Public Notice on the website and possibly putting a complaint form online for residents to submit. Other suggestions were made. Another was to put special notices, letters, etc. in the water bills that are sent out every quarter. Mr. Blanakik mentioned if anything is to be put in the water bills to keep it short and simple. Mr. Shotter **motioned** for a letter to be drafted and released upon agreement by Borough Manager, Water Department Supervisor, Borough Engineer and Borough Solicitor to the Borough website in addition a letter and pamphlet be included in the mailer. More discussion was made. Water Dept. Supervisor Jared McKay gave insight of what the DEP requires as a complaint. Social media complaints from residents do not count. These complaints must come strictly from the Borough office to count as a complaint according to the DEP. Engineer Tony Sadaka also asked for direction when writing the letter to help accommodate exactly what council desires. President Booher mentioned they have until end of March (when next bill goes out) to complete this letter. The motion was **Second** by Mr. Wilson. Citizens were asked if there were any comments/questions in regards to this motion. None were made. Motion carried unanimously. Mr. Wilson asked Mr. Leone to coordinate with our project manager when complaints come in that the office can call and dispatch an employee immediately to check the issue especially brown water complaints. Mr. Leone said this procedure is already in effect. Mr. Michel asked if he could schedule a meeting with the Borough Manager, Water Dept. Supervisor, Tony Sadaka and President Booher to discuss Well 16 and the make-up of each individual Well in town. Mr. Leone and President Booher confirmed a meeting will be set.

Citizens: Comments, Complaints, and Compliments- None

Announcements- None

Executive Session- None

Adjournment

There being no further business, Mr. Shotter motioned to adjourn the meeting at 8:50pm. Second by Mr. McGown. Motion carried unanimously.

Respectfully Submitted,



Brittany Bologna, Secretary

