

MONACA BOROUGH
Meeting Minutes
September 11th, 2018 at 7:00pm

The Regular Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mr. Snyder- absent	Mr. Rebich- absent
Mrs. Majors - present	Mr. Blanakik- present
Mr. McGown- absent	Mr. Michel- present @ 7:04pm
Mr. LaPearle- present	Vice President Shotter-present
Mr. Wilson- present	President Booher- present

Others Present

Mayor Simon D. Short, Mario N. Leone Jr., Rich Urick, Esq.

Visitors –None

Communications –None

Minutes- Mr. Blanakik **motioned** to approve the **Regular** Meeting Minutes from the August 28th, 2018 Council Meeting. Second by Mrs. Majors. Motion carried unanimously.
Mr. Shotter **motioned** to approve **Workshop** Meeting Minutes from the September 4th, 2018 Meeting. Second by Mr. Blanakik. Motion carried unanimously.

Fiscal and Contractual- Mr. Shotter **motioned** to approve the monthly bills. Second by Mr. Wilson. Motion carried unanimously.

Mayors Report-Mayor Short gave his report for August 2018

Citations and Parking Tickets: **119**
Criminal Arrests: **27**
Call For Service: **565**

Managers' Report- Mr. Leone reported that he had just came back from a Central Valley School District meeting as they are conducting their comprehensive plan. They asked Mr. Leone to serve on the subcommittee board which he will be dealing with communications. Mr. Leone then said due to the weather conditions and flooding this weekend, he's been dealing with issues in town. Phone lines in the office have also been down all week and a technician is scheduled to come in Wednesday.

Solicitors Report- Solicitor Urick gave his report. He and Mr. Shotter had exchanged numerous e-mails that day about Quality of Life Ordinance and Parking Meter Ordinance. Once he completes the final draft he will then send in the ads to the Times as it was already motioned that he can do so in the last council meeting. These can then be adopted at the next council meeting a month from this meeting. All matters including Life Steps & Gay/Redden tax appeals are on hold. The issues with respect to the school and Borough properties are still status quo. He provided to Mr. Leone and Chief the proposed changes to the Ordinance for Police Department adding *Corporal position* to the Civil Service Rules & Regulations. There are no hearing dates yet for the tax appeals on the three Borough owned properties but likely to be set mid to late October. He will coordinate with Mr. Leone to go to the hearing and attest on behalf of the Borough. He was in touch with Mr. Deluco on Kermiet Tank Sale. He has not heard from closing company yet, and closing agent doesn't have any documents. He has written up combined set of documents once Mr. Deluco agrees with it hopefully it will close not in the distant future.

Department Report -WWTP Curt DiGiovine gave his monthly report for August 2018.

Ordinance Review Committee Report-Mr. Shotter reported he and Solicitor Urick exchanged many emails that day. He asked council to please review Street Maintenance ordinance to be discussed further at next Workshop Meeting.

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Monaca Volunteer Community Outreach Report- Mrs. Majors gave a brief update recapping on National Night Out last month and how much money they raised for K-9 Kazan. Community Service youth are back in school so she only gets them once a week. Downtown weeding will happen next time she has them.

Downtown Business Authority Report- Mrs. Majors restated that meetings are scheduled for the third Wednesday of the month in the evenings at 7:00pm. They are working on getting their website up and running, still in process. They are working on a newsletter to go out this month as well to only business owners at this time. This will be approved at next meeting. Mayor Short announced they are also working on Oktoberfest September 30th at Antoline Park from 12-6pm. There will be Food trucks, crafters, vendors, bake sales, a German band, a DJ, and possibly games for the children. The business authority is still trying to work on making this happen.

New Business:

1. For the record, Solicitor Urick gave an historical perspective of what has been done thus far with the small section of Spruce alley. Spruce Alley is a small alley that has not been used for a long period of time. It's in the midst of Mr. Dioguardi's property and also since near Mr. & Mrs. Carothers' residency. July 5th, Solicitor Urick sent letters to all the abutting property owners telling them they should be expecting council to adopt an ordinance to vacate the alley way. This was advertised in the Beaver County Times on July 18th & July 25th and sent copies both to the Beaver County Times and Beaver County Legal Journal. It was set for adoption on August 24th but due to the date being on a Friday, which council does not meet then, Solicitor Urick sent revised letters to property owners on August 13th for new adoption date set for September eleventh. He sent the Times the updated adoption date and the notice ran in the paper on August 23rd and August Thirtieth. Up to this date, no one has contacted Mr. Leone requesting a hearing due to this within 10 days of the last ad that was in the Times. Because of this, council can consider adopting this ordinance in tonight's meeting. He added he has obtained consent forms from Mr. & Mrs. Carothers, Mr. & Mrs. John Dioguardi, Vincent Dioguardi and Diane Hapach all who are property owners who have given their consent to adopt this ordinance to vacate a part of Spruce Alley. He also has asked for three copies of the ordinance to be signed by Borough Manager, Mayor and Council President. The original copy will remain at the Borough office, and the other two will be kept on file at the Beaver County Record of Deeds and Clerk of Courts. Mr. Wilson **motioned** to adopt Ordinance No. 958 Vacating a part of Spruce Alley. Second by Mrs. Majors. Motion carried unanimously.
2. Mr. Leone briefly touched base on the Ryan Eichhorn/Almarri Four Lot Subdivision. Mr. Wilson **motioned** to approve Ryan Eichhorn/Almarri's 4 Lot Subdivision on Ohio Avenue parcel #38-00-1915.001 as recommended by Monaca Planning Commission and the Beaver County Planning Commission. Second by Mrs. Majors. Motion carried unanimously.
3. Mr. Shotter **motioned** to not accept Pennsylvania Avenue Waterline Replacement low bid from Stefanik's Next Generation Contracting Co. Second by Mr. LaPearle. Mr. Michel asked if this is going to be rebid. President Booher stated yes. Motion carried unanimously.
4. Mr. Wilson **motioned** to authorize the police to order two 2019 Police Vehicles from Ibis Tek through COSTARS pricing in the amount of \$48,905.45 per vehicle. Expected delivery date January 2019. Second by Mr. Shotter. Motion carried unanimously.
5. Mr. Leone explained the Minimum Municipal Obligation Worksheet (MMO). The documents were prepared by Treasurer Dave Kramer and it's just a formality where it needs council-matic action to be approved. Mrs. Majors **motioned** to approve the Minimum Municipal Obligation Worksheet (MMO) for the Monaca Borough Uniform and Non-uniform Pension Plans for 2019. Second by Mr. Wilson. Mr. Blarrik asked if this is done every year. Mr. Leone confirmed this is done every year. Mr. Michel asked Solicitor Urick is this something the Borough has to do and is there a better avenue since most municipalities are doing 401k. Solicitor Urick stated the Borough is a governmental entity, not a private company therefore you cannot just change this. If the Borough would want to drop the Pension plan, they would have to have State Governmental Authority to grant them to do so. Motion carried unanimously. Mr. Leone informed Mr. Michel that the purpose for this document being prepared is the Borough gets what is called State Aid, which helps supplement the Borough's pension. The Borough wouldn't want to pull away from the Pension Plan because a lot of those contributions come from the aid from the State.
6. President Booher informed all that this next item was added to the New Business list to discuss and/or motion if council agrees on the language written in the Monaca Public Library agreement, prepared by Mr. Leone/Solicitor Urick. Mr. Leone first made it known that this agreement has not yet been approved by the Library Board. One of their contingencies in signing the lease is the Libraries' \$15,000.00 contribution to the Borough. Council asked for clarification on some of the rooms and janitorial responsibilities and the schedule of cleaning the bathrooms. The Borough handles the scheduling of the hospitality room and the Library would have to go through the

Borough first as well before using that room as well. Council discussed a little further on the responsibilities. Mr. Blanakrik **motioned** to approve the Monaca Public Library Agreement, pending the Library Board's approval. Mr. Michel then asked for update on Meters. Mr. Leone reiterated that only a few sections in town need the meters removed, all the rest have been taken down by the Public Works. They are also filling the holes in as they go if needed. He also complimented the Fire Departments for their effort and help through the rain storm over the weekend. Mr. Wilson asked that the Pump house/Riverfront park area has "caution tape" up since the walkway is completely flooded. Mr. Shotter then asked Solicitor Urick if he knew how far apart "2 Hour Parking" signs need to be between each other. He did not have the answer. Mayor Short brought up the alley way behind Draft House has flooded due to no drain.

Citizens:

1. Maralyn Sneed- 627 Allen Avenue, Monaca-was in attendance to bring to council's attention that the flood sewer back-up issue she had over the weekend at her residency due to the flood and heavy rain. She explained all the damage that was done in her basement. She also discussed bills that she now has to pay. She wanted guidance and direction how to go about getting the Borough to assist with these costs. Mr. Leone explained assistance is not guaranteed but she will first have to reach out to her home owner's insurance. Then she would need to file a claim with the Borough and give the following information such as pictures, bills, explanation of the damage that was done, etc. This information is to be given to the Borough Secretary. The Borough will then submit a claim to the Borough's insurance carrier. She also complimented the VFD for their assistance and help when the incident happened.

2. Chuck Kugel-826 Allaire Avenue, Monaca-was also in attendance to raise the issue once more about his sewer that backed-up in his basement one month ago. He explained the damage that was done to his basement. But he only wants the Borough to take care of the Plumber's bill he received, not the cost of his damage. President Booher explained council has never paid for a resident's plumber's bill. Mr. Leone explained he will have to file a claim as they just told Ms. Sneed how to do so. Mr. Leone reiterated that council discussed his issue at a previous meeting and as he stated to Mr. Kugel once before, council's decision then and now is not to pay for his bill since they have never paid for a resident's bill before. President Shotter and Mr. Leone both reiterated that submitting a claim through the Borough does not guarantee they will receive the funds needed. Solicitor Urick also touched base on the Governmental Immunity Act and explained it thoroughly for those in the audience to understand.

3. Susan Polce- 1517 Atlantic Avenue, Monaca- was in attendance to ask council what their intentions are with the water fountain since it has been decided to close it down. She understands why they need to get rid of it due to mechanical issues and the money being put into it but her biggest concern was who will maintain it if they decide to fill it in with dirt and add plants. Mr. Leone assured her that no matter what they decide to do with the fountain, which they are still undecided, the public works will take care of the maintenance. He also stated he appreciates all the work Recreation and the "Happy Weeders" do in town and will certainly not give them any more than they can handle.

Announcements: Vice President Shotter announced all upcoming September events. The next food Truck Thursday will be held September 13th, 2018. Kelly Harper and Joe Monroe will be providing the entertainment. September 18th, SGA is holding a public meeting at 5:00pm at the Borough Building for an EPA Project close-out. Mr. Leone added September 26th, 2018 the Beaver County Commissioners meeting will be held at the Borough building as well. Commissioner Sandie Egley has decided to reach out to the community and visit the municipalities/borough's to hold their meetings.

Executive Session: none

Adjournment: There being no further business, Mr. Shotter motioned to adjourn the meeting at 8:02p.m. Second by Mr. Wilson. Motion carried unanimously.

Respectfully Submitted,



Brittany Bologna, Secretary

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