

MONACA BOROUGH
Meeting Minutes
November 13th, 2018 at 7:00pm

The Regular Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with the Pledge of Allegiance to the Flag.

Roll Call

Mr. Snyder- absent	Mr. Rebich- present
Mrs. Majors - present	Mr. Blanakik- present
Mr. McGown- present	Mr. Michel- present @ 7:03pm
Mr. LaPearle- absent	Vice President Shotter-present
Mr. Wilson- present	President Booher- present

Others Present

Mayor Simon D. Short, Mario N. Leone Jr., Rich Urick, Esq.

Visitors: None

Communications: None

Minutes- Mr. McGown **motioned** to approve the **Regular** Meeting Minutes from the October 23rd, 2018 Council Meeting. Second by Mr. Blanakik. Motion carried unanimously.

Mr. Rebich **motioned** to approve **Workshop** Meeting Minutes from the November 7th, 2018 Meeting. Second by Mr. McGown. Motion carried unanimously.

Fiscal and Contractual- Mrs. Majors **motioned** to approve the monthly bills. Second by Mr. Blanakik. A question was asked about expenditures on a recent transmission repair on a borough vehicle. It was discussed and said that the cost to repair was under the Borough Managers threshold, therefore he was able to make the decision to repair without councilmatic action. Motion carried unanimously.

Mayors Report- Mayor Short gave his report for the month of October 2018.

Citations and Parking Tickets: **94**

Criminal Arrests: **26**

Call For Service: **476**

Managers' Report- Mr. Leone began by stating he has been working on grant applications since last Wednesday for two Multimodal Transportation Funding (MTF) grants that he will submit this month. Lastly, he said a developer just dropped off drawings to the Borough office today for a downtown site he is interested in. NSO Nick Vorrias will be coordinating with him and for all to stay tuned to what the developer has in store.

Solicitors Report- Solicitor Urick gave his report. He stated Mr. Leone sent him changes to be made to the parking Ordinance so it can then be re-advertised upon council's approval. Mr. Shotter asked if it be wise to have each council member sign a document stating they have read and understood any ordinance drafts they are given for review. Solicitor advised him that is not a good idea though he emphasized each e-mail council receives should be fully viewed and read every time. He also asked that council consider reading the changes he has made to the Civil Service Commission Rules & Regulations so he can move forward with adding the Corporal position as Chief Piuri requested. He then discussed the certain changes to be made on the Parking Ordinance to confirm what is to be on the final draft. VP Shotter and Mr. Leone talked about eliminating all of parking on 9th street and why they are doing so. Council then touched base on timeline of passing the Ordinance.

Department Report -WWTP Curt DiGiovine gave his monthly report for October 2018. He also announced all Borough employees are scheduled for CPR training November nineteenth. Mr. Wilson asked if he could double-check the sick/comp-time/vacation time used for the first employee he has listed on his report for the month of October. Curt said he will double-check and let Mr. Wilson know of any changes. Mr. Michel asked about the N.O.V. that was mentioned in the WWTP report. Mrs. Majors also asked if there was a way to prevent N.O.V. from happening. Curt explained and

answered both questions accordingly. Mr. Michel also brought up a past event that happened regarding drainage basins on Bechtel Street Extension. He wants this to be discussed in an upcoming meeting. President Booher asked that this be added to next workshop agenda for discussion.

Ordinance Review Committee Report-Mr. Shotter had nothing to report.

Monaca Volunteer Community Outreach Report- Mrs. Majors announced the Volunteer Community outreach will be on sabbatical until next March 2019.

Monaca Downtown Business Authority Report- Mrs. Majors announced their next meeting will be held Wednesday, November 14th at 7:30pm. Mayor Short and Mrs. Majors asked Solicitor Urick how the committee would go about changing their name from Monaca Downtown Business District Authority to “Monaca Business District Authority”. Solicitor stated it is official once it’s legally changed which comes at no cost. He also asked will this affect any other areas and are they extending their charter. Mrs. Majors said nothing is changing except the name. Mayor gave the reasoning why they are choosing this change, which is mainly for a more modern, updated name for letterhead purposes and the like. President Booher asked that this be added to the next council meeting agenda for approval of the name change. Lastly, Mrs. Majors brought up starting the Neighborhood Watch Program again.

New Business:

1. Mr. Blanarik **motioned** to authorize Borough Manager to advertise for a bid to purchase a used Sewer Jet Truck. Second by Mr. Rebich. Mr. Shotter first asked about the bid specifications. Mr. Leone answered accordingly. Motion carried unanimously.
2. Mrs. Majors **motioned** to enter into agreement with Duquesne Light Co. for Design/Engineering in the amount of \$20,000.00. Second by Mr. Michel. Mr. Blanarik stated the letter still does not specify what the money is going toward. It does not state Underground nor does it state clean-up. Mr. Leone said he got verbal clarity today on the phone from DLC that it is only for underground utilities. Mr. Shotter posed three questions. One, can they wait until after the Multimodal grant awards come back, two, if council proceeds with study, down the road funds are not available, can the money be applied toward another study? And three, what would the cost be for clean-up? Mr. McGown echo’d Mr. Blanarik’s concern of the verbiage in the letter which does not state whether the money is to be used specifically for undergrounding or not. Solicitor Urick stated the language in the letter will have to be amended for exactly what the money is for. But then he states, making it too specific could potentially back the borough into a corner to only be restricted to doing one thing.
Mrs. Majors rescinds her previous motion and amends it to: **Motion** to enter into agreement with Duquesne Light Co. for Design/Engineering specifically for underground dry utilities in the amount of \$20,000. Mr. Michel rescinds his Second to the previous motion and Seconds the new motion made by Mrs. Majors.

-Roll Call

Mrs. Majors-Yes	Mr. Blanarik-Yes
Mr. McGown-Yes	Mr. Michel-Yes
Mr. Wilson-No	VP Shotter-No
Mr. Rebich-Yes	President Booher-Yes

Motion carried 6 to 2

3. Mr. Rebich **motioned** to adopt Resolution No. 11-18 Multimodal Grant for 13th-16th Street. Second by Mr. Blanarik. Motion carried unanimously.
4. Mrs. Majors **motioned** to adopt Resolution No. 12-18, Underground Utilities Grant for 10th-14th Street. Second by Mr. Blanarik. Mr. Shotter asked about the funding strategy and will it be taken from the TIF or from Capital Reserves. Mr. Leone said most will come out of the TIF. Mr. Michel asked of the exact cost of assistance from SGA. Mr. Leone said he does not have the exact amount but SGA will roughly be around \$1,000 and KSA, \$1,500. There were no further questions. Motion carried unanimously.
5. President Booher stated for the record that this following motion is to only advertise the tentative budget, not to approve the 2019 budget. Mr. McGown **motioned** to advertise the tentative 2019 Budget for public display. Second by Mr. Blanarik. VP Shotter asked about the budget code specifications and time frame allowed to make changes and so on. Solicitor Urick explains the code stating the tentative budget will be available for public to view 10 days from tonight, if approved. Council will then have within 30 days of tonight’s approved budget to make changes to the tentative budget before final budget is adopted. Motion carried unanimously.

Mayor brought to council’s attention that he recently spoke to a gentlemen who wants to start up a Community Outreach program, preferably at Antoline Park. He’s interested in starting Recreation during the summer months

at the park to get the community involved and so there is Rec in the heights for the children, since there is already a Rec program downtown by the YMCA. Solicitor Urick said to treat them as any other paying customer who rents the shelters. Make sure they have their Clearances and would have to turn in liability insurance to the Borough. Mr. Shotter stated council would also have to authorize use of facilities just like any other athletic program. Mr. Leone states the park is open to the public so they won't get the rights to the park. Mr. Shotter and Solicitor Urick also confirmed the gentleman would need council's approval if he would ever choose to use the Monaca Borough's name for the program.

Mr. Shotter commended Water department lead Jared McKay for his 2019 budgetary list he submitted to council and for providing exactly what council had asked for in the report.

Mr. Wilson asked if Solicitor Urick had answered the Libraries e-mail in regards to the Lease agreement and the money they have not received yet from the Borough. Solicitor Urick explained that he saw the e-mail but needs confirmation what they want written, since most are comments and not exactly what they want. President Booher reiterated a motion was made in a previous meeting to not give the Library \$15,000 until the lease has been approved by the Library. Council discussed the e-mail sent by the Library board in regards to the lease agreement. Council also discussed options what to do and came up with a compromise. Mrs. Majors **motioned** for the Borough to give half of the money to the Monaca Library at a cost of \$7,500. Second by Mr. Wilson. President Booher asked the audience three times if they had any questions/concerns regarding the motion. There were none. **Motion carried 7-1**, Mr. Blanak-No.

Citizens: none

Announcements: Mayor Short announced Santa Cops Program has begun. Nominations and donations can be submitted to the Borough office during normal business hours. November 22nd and 23rd, Borough office will be closed for Thanksgiving. December 1st is the Hometown Christmas Celebration and lighting of the town Christmas tree.

Executive Session: none

Adjournment: There being no further business, Mr. Shotter motioned to adjourn the meeting at 8:53p.m. Second by Mr. McGown. Motion carried unanimously.

Respectfully Submitted,

Brittany Bologna, Secretary

