

***Borough of Monaca***  
***Regular Council Meeting Agenda***  
***for***  
***September 10th, 2013***

**I. OPENING EXERCISE**

1. Flag Salute
2. Roll Call
3. Visitors: Comments in regards to items on the Agenda
4. Communications

**II. MINUTES**

- a. Motion to approve the Regular Meeting Minutes of August 27th, 2013 Council Meeting.

**III. FINANCIAL AND CONTRACTUAL**

- a. Motion to approve Monthly Bills.

**IV. STANDING COMMITTEES AND NEW BUSINESS**

**PUBLIC SAFETY / HIGHWAY COMMITTEE**

- a. Mayor's Report
- b. Motion to approve quote from Cintas for cleaning of mats in Police Department
- c. Chairman's Report
- d. Highway Report-Danny Colville
- e. Motion to approve request from #4 VFD for boot drive on September 21<sup>st</sup>, 2013

**BUILDING and GROUNDS / RECREATION / LIBRARY COMMITTEE**

- a. Chairperson's Report

**WATER / WASTE WATER / HEALTH and SANITATION COMMITTEE**

- a. Chairman's Report
- b. Water Report-Howie Hughes
- c. Discuss the bids for Flow Meter Installation
- d. WWTP Report-Curt DiGiovine
- e. Motion to authorize payment #1 to Graziani Construction, Inc. in the amount of \$139,792.34 for Markey's Run Sanitary Sewer Improvements.

**GENERAL GOVERNMENT COMMITTEE**

- a. Chairman's Report
- b. Discuss employee healthcare
- c. Discuss 2014 Minimum Municipal Obligation for the Police Pension Plan
- d. Discuss 2014 Minimum Municipal Obligation for the Monaca Borough Pension Plan
- e. Motion to award 2013-2014 Salt Contract to North American Salt Co. at \$47.08 per ton
- f. Motion to approve **Resolution No. 41-13** approving the exoneration of the Monaca Borough Real Estate Tax Collector from the collection of 2013 Borough taxes on Tax Parcel No: 36-002-0818.000 owned by the Borough of Monaca and located 1515 Pennsylvania Ave.
- g. Motion to renew 5 year lease for Canon copier in Business Office at a cost of \$263.64/month

**MONACA VOLUNTEER COMMUNITY OUTREACH COMMITTEE**

a. Chairperson's Report

**COUNCIL OF GOVERNMENT REPORT**

a. Councilman Booher

**MANAGERS REPORT**

a. NSO Report

**NEW BUSINESS**

**V. OLD BUSINESS**

Communities of Distinction, Road Opening Ordinance, Parks, Curfew and Pets Ordinance, Recreational Vehicle Ordinance, Borough Census, Street Sweeping Ordinance

**VI. CITIZENS: Comments, Complaints and Compliments**

**VII. EXECUTIVE SESSION**

**VIII. ANNOUNCEMENTS**

**ADJOURNMENT**

**Additional Attachments: FYI**

MONACA BOROUGH  
August 27<sup>th</sup> 2013- 7:00 P.M.  
COUNCIL MEETING

A Regular Meeting of the Monaca Borough Town Council was held on the above date. The meeting was called to order by President McKay at 7:00 pm.

**Flag Salute**

The meeting was opened with the Pledge of Allegiance to the Flag.

**Roll Call**

Mr. DiMarzio-present	Mrs. Rossi-Tesnovich-present
Mr. Snyder-present	Mr. Nichol-present
Mr. Krizan-present	Mr. Wilson-present
Mr. Booher-present	Mr. Karczewski-present
Mr. Ely-out of town/conference	President McKay-present
Mayor Antoline-present	

**Others Present**

Mario N. Leone Jr.-out of town/conference  
Solicitor Richard Urick  
Nick Urick-Esq.

**Bid Opening-Attached**

**Engineer's Report-Attached**

**Communications**

President McKay read a letter from Wally Janicki, Baden resident, complimenting Monaca Borough's landscaping and flowers in the downtown area. Council thanked Pat Majors for all her hard work.

**Minutes**

Mr. Booher motioned to approve Meeting Minutes of August 13<sup>th</sup>, 2013. Second by Mr. Booher. Motion carried unanimously.

**Fiscal and Contractual**

Mr. Booher motioned to approve Monthly Bills. Second by Mr. Wilson. Motion carried unanimously.

**Standing Committees and New Business**

**Public Safety/Highway Committee**

Mr. Karchewski reviewed Public Safety and Highway Committee Meeting Minutes of August 21<sup>st</sup>, 2013-**Attached**  
Mr. Karchewski motioned to approve proposal from Vermeer to purchase Brush Chipper at the State COSTAR pricing of \$30,158.70. Second by Mr. Booher. Mr. Snyder voted no. Motion passed 8 to 1.  
Mayor Antoline stated that the K-9 program received \$12,435.00 from the National Police Association.

**Water/Waste Water/Health and Sanitation Committee**

Mr. Booher motioned to authorize Widmer Engineering to renew NPDES Permit. Second by Mr. Snyder. Motion carried unanimously.  
Mr. Booher motioned to authorize final payment to Stefanik's Next Generation Contracting Co. in the amount of \$3,772.16 for the Aeration Basin Improvements Project at the WWTP. Second by Mr. Wilson. Motion carried unanimously.

**General Government Committee**

Mr. Wilson motioned to approve Darlene Moore and Jocelyn Smith Subdivision as recommended by the Monaca Planning Commission and County Planning Commission. Second by Mr. Booher. Mr. Nichol and Mr. Snyder voted no. Motion passed 7 to 2.

**Monaca Volunteer Community Outreach Committee**

Mr. Karchewski stated that Pat Majors prepared a proposal to present to the JC Lansberry Memorial Foundation for funding of improvements at the Monaca Community Center. Her request included 2 adjustable basketball hoops and goal pads for safety.

**New Business**

Mr. Krizan asked if budgeting for next year can include a zipper. President McKay stated that the Highway Committee would need to discuss this.

Ms Rossi reminded Council that Monaca Recreation is sponsoring a ventriloquist show on Saturday, September 8<sup>th</sup> at 2:00 pm at the Pumphouse and are discussing the options of having a Halloween parade on October 26<sup>th</sup>, with activities following at St. John's School. She also stated that the new Monaca Library sign was built by Mr. & Mrs. Harich.

Mr. Wilson asked that a thank you card be sent the Harich family for their generous donation of the new Monaca Library sign.

Mr. Snyder motioned to hire Mike Castronovo to the open position in the Publics Works Department. Second by Mr. Nichol.

**Roll Call**

Mr. DiMarzio-no	Ms. Rossi-no
Mr. Snyder-yes	Mr. Nichol-yes
Mr. Krizan-yes	Mr. Wilson-yes
Mr. Booher-no	Mr. Karchewski-no

President McKay-no

Motion failed 5 to 4.

Mayor Antoline asked if anyone had spoken to Chief Petures regarding a Halloween parade and asked that Dawn Werthman meet with him to discuss if this is a possibility.

Mr. DiMarzio commended Mr. Wilson on his hard work and dedication as Chairman of the Water Committee.

**Citizens: Comments, Complaints, and Complaints**

Mayor Antoline wanted to update Council on a petition that was presented to them prior to any residents speaking. The petition was signed by 43 residents asking Council to enact an Ordinance to prevent the mis-use of long range home surveillance cameras. Mayor Antoline stated that after the Police Department received a complaint from a resident questing their neighbors camera positioning; video from these cameras were taken to the District Attorney's office for viewing to be certain no criminal activity is taking place.

Larry Hunt, 825 Meadow Avenue-Mr. Hunt presented Council with pictures of the cameras that his neighbor has installed and pictures of his own property showing where these cameras are pointing. He stated that he feels he and his wife are being stalked and harassed by their neighbor. Mr. Hunt read the request for an Ordinance to Council asking them for help in this situation.

John Stepek, 847 Meadow Avenue-Mr. Stepek stated that he installed these cameras to protect his home and explained the positioning of his cameras and does not believe he is breaking any laws.

Solicitor Urick indicated that he was advised by Mayor Antoline of the situation and the District Attorney's Office advising the Police Department that this was a civil matter not criminal. He stated that there is no section in the Borough Code allowing Council to enact the type of Ordinance that the residents that signed the petition are requesting.

**Executive Session**

Mr. DiMarzio motioned to enter Executive Session at 7:55 pm for personnel issues. Second by Mr. Booher. Motion carried unanimously.

Mr. Karchewski motioned to re-enter chambers at 8:39 pm. Second by Mr. Booher. Motion carried unanimously.

Mr. Booher motioned to have General Government Committee meet to discuss hiring of part-time employees in the Public Works Department. Second by Mr. Karchewski. Motion carried unanimously.

**Adjournment**

There being no further business, Mr. Snyder motioned to adjourn the meeting at 8:40 pm. Second by Mr. Booher. Motion carried unanimously.

Respectfully Submitted,



Dawn R. Werthman

**Bid Tabulation for Flow Meter at Pumphouse**

<b><u>Name</u></b>	<b><u>Bid</u></b>
WE Downie Company, Inc.	\$19,381.00
Stefanik's Next Generation Contracting Co.	\$21,822.00
Reno Bros	\$18,210.00

**MONACA BOROUGH**  
**ENGINEER'S PROGRESS REPORT**  
August 27, 2013

The following progress report provides updated information to Borough Council and staff for current projects.

1. **Markey's Run Sanitary Sewer Replacement**  
Graziani Construction, Inc. is working in State Route 18. They will be utilizing horizontal directional drilling techniques for a portion of this work.
2. **Wastewater Treatment Plant (WWTP) Rehabilitation Project**  
All work is complete.
3. **2013 Road Maintenance Project**  
Youngblood Paving is coordinating the paving operation with Public Works Department.
4. **Water Treatment Plant – Flow Meter Installation**  
We contacted several contractors to provide quotes for this work and the quotes were due to the Borough today.
5. **Wastewater Treatment Plant – NPDES Permit Renewal**  
The DEP permit for the plant is up for renewal. It takes at least a year to perform the testing and reporting required.

**Dawn Werthman**

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**From:** "Karczewski, Thomas" <tkarczewski@moonarea.net>  
**To:** <manager@monacapa.net>; <secretary@monacapa.net>  
**Sent:** Friday, August 23, 2013 12:52 PM  
**Subject:** Pub. Safety and Highmay Meeting Minutes for Packet... sorry if it is too late for today

Public Safety and High Committee Meeting Minutes

8/21/13

Attending: J. McKay, D. Krizan, J. Dimarzio, D. Wilson, T. Karczewski, M. Leone, D. Colville

Discussion Points

1. Open position on the Road Department. Recommending not filling the position that was opened for bid at this time.
2. Tree cutting on Colonial Avenue. Must be done before road is repaired. Bickerstaff Lawn Service will provide \$4,000.00 worth of tree cutting to keep cost under the required limit so that the road can be repaired by Youngblood.
3. Youngblood is to begin work in the borough on Saturday August 23.
4. Most of the seasonal help is gone for the year. These positions need to be looked at to assess their value to the borough.
5. Grass cutting bids and contracts for the upcoming year. Possibilities of bidding out all grass cutting. Having someone responsible on staff for certain parts...etc. Mr. Leone will detail all that needs cut and the costs involved for borough to maintain areas.
6. Old dump truck at Water Department will not make it another inspection. Need to budget for a replacement. Money is available through recycling grant as well as other places.
7. Crosswalks are being painted
8. New street sweeping plan is in preliminary stages of review.
9. Recycling grant money has been approved and will be used for a chipper/spreader.
10. Speedway Gas Station is highly interested in putting a business in town. Locations are being scouted.
11. A workshop session with the EPA in regard to the Brownfields Projects will be in late October/early November. This involves large amounts of federal money and Monaca is being highly considered for it. Attendance is encouraged when the time comes.
12. Mr. Leone - Las Vegas Conference report

**Tom Karczewski**

**Moon Area High School**

**Ext. 2259**

**Social Studies Department**

**Student Activities Director**

FUND : 01 - General Fund  
 ACCT : All Expenses  
 OBJECT : All Objects  
 DEPT : All Departments

MONACA BOROUGH

9/6/2013 12:33:05 PM

List of Bills

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From 09/10/2013 To 09/10/2013

Excludes Prior Unpays

Fund 01    General Fund

Borough Manager

<u>Vendor</u>	<u>Description</u>	<u>Inv/PO/Cred #</u>	<u>Check#</u>	<u>Chk Date</u>	<u>Account Number</u>	<u>Amount</u>	
STAPLES	OFFICE SUPPLIES	I 8242013			01.402.210	\$619.10	
STAPLES ADVANTAGE	OFFICE SUPPLIES	I 8312013			01.402.210	\$100.88	
CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE	I 8272013			01.402.250	\$69.53	
MARTINO, INC	MANAGER GASOLINE	I 82013			01.402.331	\$340.32	
<b>Borough Manager Totals</b>						<b>Amount Paid</b>	<b>\$0.00</b>
						<b>Amount Payable</b>	<b>\$1,129.83</b>
							<b>\$1,129.83</b>

Borough Building

<u>Vendor</u>	<u>Description</u>	<u>Inv/PO/Cred #</u>	<u>Check#</u>	<u>Chk Date</u>	<u>Account Number</u>	<u>Amount</u>	
THYSSENKRUPP ELEVATOR CORP	ELEVATOR MAINTENANCE	I 9052013			01.409.239	\$331.00	
RENO BROS., INC	BOROUGH A/C SERVICE	I 27137			01.409.250	\$57.86	
LEAF ENTERPRISES, INC	PEST CONTROL	I 138238			01.409.301	\$31.00	
<b>Borough Building Totals</b>						<b>Amount Paid</b>	<b>\$0.00</b>
						<b>Amount Payable</b>	<b>\$419.86</b>
							<b>\$419.86</b>

MONACA BOROUGH

Fund 01    General Fund

Police

<u>Vendor</u>	<u>Description</u>	<u>Inv/PO/Cred #</u>	<u>Check#</u>	<u>Chk Date</u>	<u>Account Number</u>	<u>Amount</u>
FLEET SVC OF AMERICA	538 MINOR SERVICE	I 21137			01.410.100	\$25.00
MARTINO, INC	P.D. GASOLINE	I 82013			01.410.220	\$3,374.92
FLEET SVC OF AMERICA	537 OIL/FILTER	I 21195			01.410.220	\$32.39
FLEET SVC OF AMERICA	528 OIL/FILTER	I 21137			01.410.220	\$32.39
FRED ISABELLA LOCKSMITHS	REMOVE/REPLACE LOCKS-P.D.	I 2013			01.410.239	\$189.00
INTERSTATE COMM & ELECTRONICS	P.D. RADIO BATTERIES	I 30114599			01.410.327	\$900.00
A.V. LAUTTAMUS COMMUNICATION	P.D. LOW PROFILE ANTENNA	I 45001			01.410.327	\$119.52
BRODHEAD CAR WASH	8/2013 CAR WASHES	I 82013			01.410.370	\$45.00
FLEET SVC OF AMERICA	537 MINOR SERVICE	I 21195			01.410.370	\$25.00
FLEET SVC OF AMERICA	540 GEARSHIFT CONTROL CABLE	I 21175			01.410.370	\$108.02
<b>Police Totals</b>						
						<b>Amount Paid</b>
						\$0.00
						<b>Amount Payable</b>
						\$4,851.24
						<hr/> \$4,851.24

Fire Department

<u>Vendor</u>	<u>Description</u>	<u>Inv/PO/Cred #</u>	<u>Check#</u>	<u>Chk Date</u>	<u>Account Number</u>	<u>Amount</u>
HERZOG TRUCK SERVICES LLC	ENGINE 561 FUEL	I 30563			01.411.220	\$119.67
MARTINO, INC	F.D. DIESEL	I 47310			01.411.220	\$72.49
MARTINO, INC	#5 GASOLINE	I 82013			01.411.220	\$489.72
ON ROPE 1, INC	#4 2013 EQUIPMENT ALLOWANCE	I 16170			01.411.260	\$466.28
HERZOG TRUCK SERVICES LLC	ENGINE 561 REPAIRS	I 30563			01.411.370	\$1,639.78
<b>Fire Department Totals</b>						
						<b>Amount Paid</b>
						\$0.00
						<b>Amount Payable</b>
						\$2,787.94
						<hr/> \$2,787.94

MONACA BOROUGH

Fund 01    General Fund

Planning & Zoning

<u>Vendor</u>	<u>Description</u>	<u>Inv/PO/Cred #</u>	<u>Check#</u>	<u>Chk Date</u>	<u>Account Number</u>	<u>Amount</u>
MARTINO, INC	N.S.O. GASOLINE	I 82013			01.414.220	\$239.64
<b>Planning &amp; Zoning Totals</b>						
<b>Amount Paid</b>						\$0.00
<b>Amount Payable</b>						\$239.64
						\$239.64

Public Works

<u>Vendor</u>	<u>Description</u>	<u>Inv/PO/Cred #</u>	<u>Check#</u>	<u>Chk Date</u>	<u>Account Number</u>	<u>Amount</u>
MARTINO, INC	H.W. DIESEL	I 82013			01.430.220	\$937.07
MARTINO, INC	H.W. GASOLINE	I 82013			01.430.220	\$2,732.59
TRI-STATE WATERS	H.W. BOTTLED WATER	I 925300			01.430.239	\$23.95
CHEMSEARCH	H.W. PENETRATING FLUID	I 1216495			01.430.239	\$164.83
CULVERTS, INC	CATCH BASINS/SUPPLIES	I 79953			01.430.244	\$3,496.00
NATIONAL PLUMBING INC	STORM SEWER SUPPLIES	I 25437			01.430.244	\$632.00
SCOBIE TRANSIT & SUPPLY	H.W. LIMESTONE	I 83113			01.430.245	\$675.83
SCOBIE TRANSIT & SUPPLY	H.W. LIMESTONE	I 82413			01.430.245	\$212.33
MUNICIPAL SIGNS & SALES INC	CAUTION CHILDREN/ELKHORN SIGNS	I 39768			01.430.246	\$203.40
U.S. MUNICIPAL SUPPLY, INC	YELLOW TRAFFIC PAINT	I 6043772			01.430.246	\$128.09
MEYERS MOBILE TIRE SVC	SWEEPER TIRE SERVICE	I 93958			01.430.370	\$362.00
FLEET SVC OF AMERICA	H.W. 01 F550 REPAIRS	I 21084			01.430.370	\$55.00
<b>Public Works Totals</b>						
<b>Amount Paid</b>						\$0.00
<b>Amount Payable</b>						\$9,623.09
						\$9,623.09

MONACA BOROUGH

Fund 01    General Fund

Recreation

<u>Vendor</u>	<u>Description</u>	<u>Inv/PO/Cred #</u>	<u>Check#</u>	<u>Chk Date</u>	<u>Account Number</u>	<u>Amount</u>	
T & P SUPPLY	RECREATION SUPPLIES	I 41346			01.451.105	\$71.37	
T & P SUPPLY	RECREATION SUPPLIES	I 41393			01.451.105	\$67.19	
T & P SUPPLY	RECREATION PAPER SUPPLIES	I 41401			01.451.105	\$71.09	
<b>Recreation Totals</b>						<b>Amount Paid</b>	\$0.00
						<b>Amount Payable</b>	\$209.65
							<u>\$209.65</u>

Civic-Town Plaza

<u>Vendor</u>	<u>Description</u>	<u>Inv/PO/Cred #</u>	<u>Check#</u>	<u>Chk Date</u>	<u>Account Number</u>	<u>Amount</u>	
MCCREARY'S BUDGET LAWN CARE	8/2013 PLAZA CUTTINGS	I 820134887			01.454.239	\$132.00	
<b>Civic-Town Plaza Totals</b>						<b>Amount Paid</b>	\$0.00
						<b>Amount Payable</b>	\$132.00
							<u>\$132.00</u>

Military & Civic Contributions

<u>Vendor</u>	<u>Description</u>	<u>Inv/PO/Cred #</u>	<u>Check#</u>	<u>Chk Date</u>	<u>Account Number</u>	<u>Amount</u>	
MCCREARY'S BUDGET LAWN CARE	8/2013 LIBRARY CUTTINGS	I 831131875			01.457.001	\$60.00	
MCCREARY'S BUDGET LAWN CARE	8/2013 MEMORIAL CUTTINGS	I 820134853			01.457.001	\$140.00	
<b>Military &amp; Civic Contributions Totals</b>						<b>Amount Paid</b>	\$0.00
						<b>Amount Payable</b>	\$200.00
							<u>\$200.00</u>
<b>General Fund Totals</b>						<b>Amount Paid</b>	\$0.00
						<b>Amount Payable</b>	\$19,593.25
							<u><u>\$19,593.25</u></u>

FUND : 06 - WATER  
 ACCT : All Expenses  
 OBJECT : All Objects  
 DEPT : All Departments

MONACA BOROUGH

9/6/2013 11:02:45 AM

List of Bills

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From 09/10/2013 To 09/10/2013

Excludes Prior Unpays

Fund 06    WATER

WATER CD'S

<u>Vendor</u>	<u>Description</u>	<u>Inv/PO/Cred #</u>	<u>Check#</u>	<u>Chk Date</u>	<u>Account Number</u>	<u>Amount</u>	
MARTINO, INC	W.D. GASOLINE/DIESEL	I 820130			06.448.220	\$2,225.37	
MCCREARY'S BUDGET LAWN CARE	8/2013 PUMPHOUSE CUTTINGS	I 820131883			06.448.245	\$1,012.00	
WIDMER ENGINEERING, INC	CHLORINATION UPGRADE	I 11307378			06.448.313	\$495.00	
WIDMER ENGINEERING, INC	W.D. GENERAL SERVICES	I 11307385			06.448.313	\$720.00	
WIDMER ENGINEERING, INC	INDIANA & 8TH WATERLINE SVCS	I 11307392			06.448.313	\$540.00	
JOHNSTONE SUPPLY	W.D. THERMOCOUPLE	I 151677			06.448.373	\$5.62	
SUICA, THOMAS	PUMPHOUSE EEL SERVICE	I 500837			06.448.373	\$200.00	
SCOBIE TRANSIT & SUPPLY	W.D. LIMESTONE/2RC	I 831130			06.448.375	\$1,060.37	
SCOBIE TRANSIT & SUPPLY	W.D. LIMESTONE/2RC	I 824130			06.448.375	\$595.33	
NATIONAL ROAD UTILITY SUPPLY	W.D. DISTRIBUTION SUPPLIES	I 323885			06.448.375	\$3,606.61	
L/B WATER SERVICE INC	IPERL METERS (16)	I 5037877			06.448.700	\$1,826.24	
<b>WATER CD'S Totals</b>							
						<b>Amount Paid</b>	\$0.00
						<b>Amount Payable</b>	\$12,286.54
							<u>\$12,286.54</u>
<b>WATER Totals</b>							
						<b>Amount Paid</b>	\$0.00
						<b>Amount Payable</b>	\$12,286.54
							<u><u>\$12,286.54</u></u>

FUND : 08 - Sewer Fund  
 ACCT : All Expenses  
 OBJECT : All Objects  
 DEPT : All Departments

MONACA BOROUGH

9/6/2013 11:04:44 AM

List of Bills

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From 09/10/2013 To 09/10/2013

Excludes Prior Unpays

Fund 08    Sewer Fund

Sewer Fund Revenues

<u>Vendor</u>	<u>Description</u>	<u>Inv/PO/Cred #</u>	<u>Check#</u>	<u>Chk Date</u>	<u>Account Number</u>	<u>Amount</u>	
MARTINO, INC	S.D. GASOLINE	I 8201300			08.429.220	\$246.28	
T & P SUPPLY	WWTP PAPER SUPPLIES	I 41386			08.429.239	\$332.10	
T & P SUPPLY	WWTP PAPER SUPPLIES	I 414403			08.429.239	\$183.30	
JOHNSTONE SUPPLY	WWTP FUSES	I 151666			08.429.373	\$18.36	
<b>Sewer Fund Revenues Totals</b>						<b>Amount Paid</b>	<b>\$0.00</b>
						<b>Amount Payable</b>	<b>\$780.04</b>
							<b>\$780.04</b>
<b>Sewer Fund Totals</b>						<b>Amount Paid</b>	<b>\$0.00</b>
						<b>Amount Payable</b>	<b>\$780.04</b>
							<b>\$780.04</b>

**MONACA BOROUGH  
LIST OF BILLS**

**09/10/2013**

<b>POWER OF LIGHT GRANT</b>			
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>INVOICE #</u>	<u>AMOUNT</u>
		TOTAL PAYABLE	\$ -
<b>SEWER CAPITAL IMPROVE ACCOUNT</b>			
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>INVOICE #</u>	<u>AMOUNT</u>
WIDMER ENGINEERING, INC	MARKEY'S RUN PROJECT	11307377	\$ 6,785.00
WIDMER ENGINEERING, INC	AERIATION BASIN IMPROVEMENTS	11307380	\$ 270.00
		TOTAL PAYABLE	\$7,055.00
<b>PORT SECURITY GRANT</b>			
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>INVOICE #</u>	<u>AMOUNT</u>
		TOTAL PAYABLE	\$ -
<b>HIGHWAY CAPITAL IMPROVE ACCOUNT</b>			
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>INVOICE #</u>	<u>AMOUNT</u>
BICKERSTAFF LAWN SERVICE	COLONIAL AVE TREE REMOVAL (-\$2000)	82820130	\$4,000.00
BICKERSTAFF LAWN SERVICE	CASCADE ROAD TREE REMOVAL	8282013	\$7,000.00
WIDMER ENGINEERING, INC	H.W. PLANNING	11307386	\$135.00
WIDMER ENGINEERING, INC	2013 ROAD MAINTENANCE	11307398	\$420.00
		TOTAL PAYABLE	\$11,555.00
<b>LIQUID FUELS ACCOUNT</b>			
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>INVOICE #</u>	<u>AMOUNT</u>
		TOTAL PAYABLE	\$ -

Borough of Monaca Quote

Recommended Products			
Police Dept			
	Qty	Unit Price	Monthly Total
3x5 Black Mat	1	\$ 4.50	\$ 4.50
3x10 Black Mat	7	\$ 6.60	\$ 46.20
<b>Monthly Total</b>			<b>\$ 50.70</b>
<b>Monthly Total</b>			<b>\$ -</b>
<b>Monthly Grand Total</b>			<b>\$ 50.70</b>



# Monaca Station 57

913 Taylor Ave. ■ Monaca, PA 15061 ■ (724)-774-5361

[www.MonacaFire.com](http://www.MonacaFire.com)



September 4, 2013

Monaca Council  
928 Pennsylvania Ave  
Monaca, PA 15061

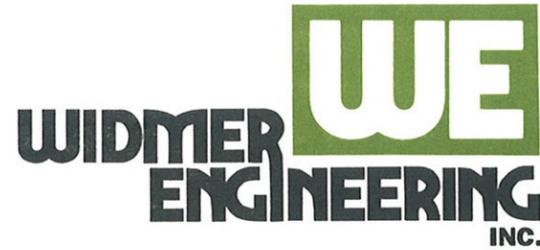
To Monaca Council:

Monaca #4 Volunteer Fire Department and Monaca #5 Volunteer Fire Department would like to at this time seek approval from council to perform a boot drive on September 21, 2013 throughout the borough of Monaca to raise funds for the fire departments. This fundraiser, which has been performed in the past, is where members of the fire department are placed in various areas throughout the town holding fire boots to collect funds. This fundraiser was proposed to all fire departments in town and only #4 and #5 elected to participate. All firefighters in attendance of this fundraiser shall wear fire department identifying clothes and safety vests as to not pose a risk to themselves or others. If any additional clarification is needed please feel free to personally reach out to myself, Christopher Shotter, at 724-417-4482.

Thank you for your consideration on this matter,

Christopher Shotter  
Monaca #4 VFD President

August 30, 2013



Mr. Mario N. Leone, Jr., Borough Manager  
Monaca Borough  
928 Pennsylvania Avenue  
Monaca, PA 15061

**RE: Monaca Borough Water Treatment Plant Meter Pit Modifications  
Borough of Monaca  
Tabulation of Bids  
WE Project No. 11053**

Dear Mr. Leone:

With regard to the referenced project, I have reviewed the bids received on August 27, 2013 and certify that the low bidder is Reno Bros., Inc., 3406 43<sup>rd</sup> Street, P.O. Box #53, New Brighton, PA 15066 in the total amount of \$18,210.00.

Please also find enclosed a copy of the certified bid tabulation for your use. If you have any questions, please contact our office.

Sincerely,  
**WIDMER ENGINEERING INC.**

A handwritten signature in blue ink that reads "Dan A Sell".

Daniel A. Sell, P.E.  
Project Manager

Enclosure

11053 - 0006

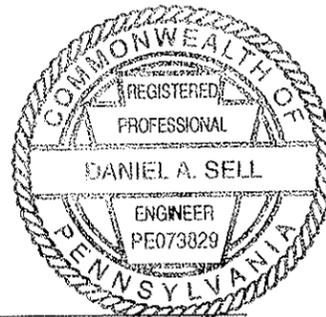
A pink sticky note with handwritten text in blue ink. The text reads: "ORIG. EST: \$10,000 - \$12,000. Plus we need to add an additional \$2,000 for Orsw Scott to reconnect chlorine to SCAOA".

ORIG. EST:  
\$10,000 - \$12,000  
Plus we need to  
add an additional  
\$2,000 for Orsw  
Scott to reconnect  
chlorine to SCAOA

CONSULTING ENGINEERS

Tabulation of Bidders: Flow Meter and Piping Replacement For: Borough of Monaca Bid Opening Date: August 27, 2013				Reno Bros., Inc. 3406 43rd Street P.O. Box #53 New Brighton, PA 15066 P - 724-843-8000 F - 724-843-9322	W.E. Downie Company, Inc. 2978 Thunderbird Drive Poland, OH 44514 P - 330-757-7955 F - 330-757-7956	Stefanik's Next Generation Contracting Co. 2267 Todd Road Aliquippa, PA 15001 P - 724-788-1980 F - 724-788-1983			
ITEM NO.	ESTIMATED QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
BASE BID									
1	1	LS	Flow Meter and Piping Replacement in the Meter Pit at the Monaca Water Treatment Plan	\$ 18,210.00	\$ 18,210.00	\$ 19,381.00	\$ 19,381.00	\$ 21,822.00	\$ 21,822.00
				TOTAL BASE BID	\$ 18,210.00	TOTAL BASE BID	\$ 19,381.00	TOTAL BASE BID	\$ 21,822.00

*Daniel A. Sell*



I, Daniel A. Sell, P.E. hereby certify that this represents a tabulation of bids opened on August 27, 2013

**To:** Manager & Borough Council  
**From:** Curt A. DiGiovine, WWTP  
**Subject:** Monthly Operational and Progress Report  
**Month:** August 2013



The following report represents an outline of the day-to-day operations and maintenance performed at the Borough of Monaca's wastewater treatment plant.

**§ I) NPDES Permit Compliance**

- a. The Borough of Monaca's wastewater treatment plant was in compliance for the month of August 2013. All of the accumulated operational and laboratory data generated for the month has been reviewed and subsequently used to complete the necessary reporting forms. The DMRs, sludge reports and the rainfall/CSO data will be sent to the appropriate regulatory agencies.
- b. CSOs (combined sewer overflow) lift station and 6<sup>th</sup> street sewer inspections were conducted at various times throughout the month. The CSOs are located at various sites within the Borough's collection system. Inspections were conducted on the 9<sup>th</sup>, 15<sup>th</sup>, 23<sup>rd</sup>, and on the 30<sup>th</sup> during the month. Data/inspection sheets are kept on file at the WWTP. CSO #'s 004, 005, & 009 are inactive (temporarily capped); CSO #007 has been permanently capped; CSO #201 is monitored and metered electronically at the WWTP using ultrasonic technology; CSO #006 is inspected regularly. Rainfall data is downloaded monthly and reports are generated using the accumulated data. Any bypassed CSO flows are reported on the Combined Sewer Overflow Discharge Monitoring Reports. These sheets accompany the Discharge Monitoring Reports that are submitted to the regulatory agencies on a monthly basis.
- c. A pre-scheduled DEP compliance inspection was conducted at the WWTP on Tuesday, August 20, 2013. The DEP inspectors, Amanda Schmidt, WQS & Jeff Jones, WQS Supervisor conducted the onsite yearly audit. Items discussed and touched upon included: NPDES permit review, CSO locations, laboratory functions, physical process review, composite sampling, storm water reporting, etc. A general walk-through of the facility was conducted as well to demonstrate that the Borough of Monaca has made the necessary improvements as specified in the NPDES Inspections Compliance Report issued May 9, 2011 by the PA DEP.

**§ II) Pretreatment Program**

- a. Monitoring is ongoing.

**§ III) WWTP Laboratory**

- a. NPDES analysis is conducted daily as specified in our permit. The results from the various analyses are interpreted and used to properly operate the facility, as well as to complete the necessary reporting forms which are submitted monthly to the US EPA and the PA DEP.
- b. In order for the Borough of Monaca to maintain its laboratory accreditation status, I must, as the laboratory's QA/QC officer, conduct analysis on analytes (samples) as noted in our fields of accreditation. In order to achieve this, unknown QC analytes were requisitioned and ordered for our supplier ERA, Golden CO. This analysis was conducted during the month of August 2013; all analytes evaluated were within the acceptable limits for this QC study. This satisfies the 2013 requirement for both Todd & myself.

**§ IV) Sanitary Waste Hauling & Processing**

- a. 72 loads totaling 130,600 gallons of septage and holding tank waste products were received and processed at the wastewater treatment plant during the month of July 2013. Monetary receipts for the month of August 2013 totaled \$7,796.00.

**§ V) Belt Filter Press Operational Data**

- a. Solids Removal: The belt press was in service for 3-days of operation during the month of August 2013. During the month, 27,310 gallons of primary and secondary digester sludges were processed. This translates into the rotation of 3, 30-cubic yard dumpster loads, totaling 21.16 tons of de-watered bio-solids that were hauled to the Brunner landfill. The total cost of sludge disposal for August 2013: 21.16 tons x \$38.50 = \$814.66.

§ VI) Maintenance/Construction/Operations

- a. The sewer and water line replacement project on SR18 south started on Monday, August 5, 2013. You may recall that Graziani Construction Inc., New Castle, PA was the low bidder for this project. The WWTP is being used as a staging area for the entire project. Directing traffic flows for construction vehicles, septic haulers, waste haulers, delivery vehicles, employees, etc., all the while maintaining the plant and the treatment process has been taxing. Simply put it's controlled chaos.
- b. During these hot summer months, the WWTP produces very large quantities of CH<sub>4</sub> Gas (Methane). This gas is a by-product of the anaerobic digestion process. Methane gas is odorless. However, the other by-product gasses generated are very odorous. Typically these waste gases are burnt off harmlessly at the WWTP's digester's waster gas burner. However, occasionally the pilot light at the waste gas burner is blown out by gusts of wind. This condition, if not caught by the plant operators, results in the waste gas not being ignited. The consequence is odors and complaints. Therefore, regular inspections and maintenance of the gas lines are conducted to minimize public prevent such an occurrence.
- c. In a related issue to the aforementioned topic, a first line of defense to monitor and inform the operators of an event regarding a methane gas leak is the Drager® CH<sub>4</sub> gas monitoring system. This system was installed to monitor the three levels of the control building where methane gas is either used or can be present: the lobby, the basement, and the upstairs maintenance shop. With that in mind, the sensing modules were calibrated and serviced by a factory-trained technician on August 26, 2013. Fortunately, the technician is a fellow "Monacan," Robert Ciccone (class of 1979). Therefore, we get preferential treatment for calibration services. The calibration services for this year's service were conducted at no cost to the Borough of Monaca. Thanks, Bob!

As noted in previous reports, this section on maintenance reflects only a small portion of the day-to-day operations at the facility. The maintenance of the facility and much of its mechanical components continues on a daily basis, including but not limited to the following: cycling or alternating equipment, varying degrees of mechanical and electrical troubleshooting, unclogging pumps, servicing equipment, plumbing, valving, lubricating machinery, housecleaning, organization, cleanup, janitorial duties, and ongoing maintenance of shop tools and plant surroundings. A logbook is kept documenting the daily events that occur at the wastewater treatment plant. It is required by the PA DEP and is on hand for your inspection.

§ VII) Safety

- a. The PA DEP, through its contractor, the Monaca branch of the Penn State Cooperative has notified the WWTP that mosquitoes infected with the West Nile Virus have been detected at our facility through their monitoring program. This is obviously is a concern not only to the staff but the entire community. Therefore, in an effort to thwart propagation of the mosquitoes' population, the DEP has treated at no expense to the Borough, the entire area of the WWTP with insecticide. Additionally, The WWTP staff is spraying insecticide regularly as well. The ongoing trapping, transporting, and testing of the captured mosquitoes will continue through the fall of 2013.

§ VIII) Personnel

The month of August 2013 consisted of 22 operational days, and 9 days of weekend inspection. Total accumulated time for the month = 176 hours.

<u>Erik J. Fredericks</u>	48.00 hrs.	Operations & Maintenance
	0.00 hrs.	Holiday
	0.00 hrs.	Comp. Time
	0.00 hrs.	Personal Time
	8.00 hrs.	Vacation 2013
	0.00 hrs.	Sick Time
	0.00 hrs.	Funeral
Total Hours =	56.00 hrs.	
<u>Mike P. Castronovo</u>	116.00 hrs.	Operations & Maintenance
	0.00 hrs.	Holiday

	4.00 hrs.	Comp. Time
	0.00 hrs.	Personal Time
	0.00 hrs.	Vacation 2013
	0.00 hrs.	Sick Time
	0.00 hrs.	Funeral
Total Hours =	120.00 hrs.	
<b><u>Todd A. Haller</u></b>	170.00 hrs.	Laboratory, Operations & Maintenance
	0.00 hrs.	Holiday
	0.00 hrs.	Comp. Time
	0.00 hrs.	Personal Time
	0.00 hrs.	Vacation 2013
	6.00 hrs.	Sick Time
	0.00 hrs.	Funeral
Total Hours =	176.00 hrs.	
OT Paid =	18.0 hrs.	Comp. Time Earned = 0.0 hrs.
<b><u>C. A. DiGiovine</u></b>	166.50 hrs.	Supervision, Operations & Maintenance
	0.00 hrs.	Holiday
	0.00 hrs.	Comp. Time
	3.00 hrs.	Vacation 2012 (120-hrs carried-over) (Balance = 56.5-hrs.)
	0.00 hrs.	Personal Time 2013 Balance (24-hrs)
	0.00 hrs.	Vacation 2013 Balance (120-hrs)
	0.00 hrs.	Sick Time
	0.00 hrs.	Funeral
Total Hours =	176.00 hrs.	
OT Paid =	N/A	Comp Time Earned = 0.0 hrs.

Upon review, should you have any comments or questions regarding this report, please contact me for further clarification or additional assistance.

Very truly yours,

*Curt A. DiGiovine*

Curt A. DiGiovine  
 WWTP Superintendent

# APPLICATION AND CERTIFICATE FOR PAYMENT

PROJECT: Borough of Monaca  
Markeys Run Sanitary Sewer Improvements

ENGINEER: Widmer Engineering Inc.  
806 Lincoln Place  
Beaver Falls, PA 15010  
(724) 847-1696

TO: Borough of Monaca  
928 Pennsylvania Avenue  
Monaca, PA 15061

CONTRACTOR: Graziani Construction, Inc.  
1050 Frew Mill Road, New Castle, PA 16101

ESTIMATED DATE: August 30, 2013 ESTIMATE NO.: 1

ATTN:

PERIOD FROM: 8/1/2013 TO: 08/31/13

## CHANGE ORDER SUMMARY

Change Orders approved in previous months by Owners --		ADDITIONS \$	DEDUCTIONS \$
Total			
Subsequent Change Order			
Numbers	Approved (Date)		

**TOTALS**  
Net change by Change Orders \$

State of \_\_\_\_\_ County of \_\_\_\_\_

## BILLING SUMMARY

ORIGINAL CONTRACT SUM	\$ 680,229.00
Net change by Change Orders	\$ _____
Contract Sum to Date	\$ 680,229.00
Total Completed and Stored to Date	\$ 155,324.82
Less 10% Retainage	15,532.48
Less Previous Certificates for Payment	\$ _____
<b>CURRENT PAYMENT DUE</b>	<b>\$ 139,792.34</b>

The undersigned Contractor certifies that the Work covered by this Application for Payment has been completed in accordance with the Contract Documents that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payments received from the owner, and that the current payment shown herein is now due

Contractor: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

In accordance with the Contract and this Application for Payment the Contractor is entitled to payment in the amount shown above.

Project Engineer \_\_\_\_\_ Date \_\_\_\_\_

This Certificate is not negotiable. It is payable only to the payee named herein and its issuance, payment and acceptance are without prejudice to any rights of the Owners or Contractor under their Contract.

APPLICATION AND CERTIFICATION FOR PAYMENT

QUANTITY ITEMIZATION SHEET

Estimate No. 1  
 Contractor: Graziani Construction, Inc.

Project: Borough of Monaca  
 Markeys Run Sanitary Sewer Improvements

Period From: August 1, 2013 to August 30, 2013

Item No.	Description	Contract Qty/Unit	(1) Previous Quantity	(2) Current Quantity	(1+2=3) Total Quantity	(4) Unit Price	(3x4=5) Work Completed	(6) Percent Complete	(7) Material Stored	(5+7=8) Total Amount Paid
	<b>BASE BID</b>									
1	Mobilization	1 LS		44.5%	44.5%	\$ 18,500.00	\$ 8,232.50	45%		\$ 8,232.50
2	Utility Location Services	1 LS		50%	50%	\$ 15,000.00	\$ 7,500.00	50%		\$ 7,500.00
3	Clearing and Grubbing	1 LS		20%	20%	\$ 5,000.00	\$ 1,000.00	20%		\$ 1,000.00
4	Erosion and Sedimentation Control	1 LS				\$ 9,000.00				
5a	8" PVC Sanitary Sewer Main at 8' Deep	105 LF				\$ 48.00				
5b	8" PVC Sanitary Sewer at 8' to 12' Deep	124 LF				\$ 50.00				
5c	8" PVC Sanitary Sewer at 12' to 16' Deep	74 LF				\$ 65.00				
5d	8" PVC Saniary Sewer at 0'-8' Deep with Joint Restraint Harnesses	143 LF				\$ 75.00				
5e	8" PVC Sanitary Sewer at 8' to 12' Deep with Joint Restraint Harnesses	216 LF				\$ 75.00				
5f	8" PVC Sanitary Sewer at 12' to 16' Deep with Joint Restraint Harnesses	79 LF				\$ 75.00				
6a	10" PVC Sanitary Sewer at 0' to 8' Deep	546 LF				\$ 48.00				
6b	10" PVC Sanitary Sewer at 8' to 12' Deep	177 LF				\$ 50.00				
6c	10" PVC Sanitary Sewer at 0' to 8' Deep	273 LF				\$ 85.00				
6d	10" PVC Sanitary Sewer at 8' to 12' Deep with Joint Restraint Harnesses	117 LF				\$ 85.00				
7a	12" PVC SDR 35 Sanitary Sewer at 0' to 8' Deep	205 LF				\$ 50.00				
7b	12" PVC SDR 35 Sanitary Sewer at 8' to 12' Deep	571 LF				\$ 55.00				
7c	12" PVC SDR 35 Sanitary Sewer at 12' to 16' Deep	116 LF				\$ 85.00				
8	Stream Crossing incl 12" PVC All Depths	63 LF				\$ 150.00				
9	Sanitary Sewer Lateral Connections	5 EA				\$ 675.00				
10	Select Material Backfill	600 CY				\$ 29.00				
11	Precast Manhole 4' ID 0'-8' Deep	19 EA				\$ 2,050.00				
12	Precast Manhole 4' ID Over 8' Deep	46 VF				\$ 60.00				
13	Manhole Drop Connection	5 VF				\$ 200.00				
14	Standard Sanitary Manhole Frame & Lid	6 EA				\$ 275.00				
15	Watertight Locking Sanitary MH Frame & lid	13 EA				\$ 490.00				

APPLICATION AND CERTIFICATION FOR PAYMENT

QUANTITY ITEMIZATION SHEET

Item No.	Description	Contract Qty/Unit	(1) Previous Quantity	(2) Current Quantity	(1+2=3) Total Quantity	(4) Unit Price	(3x4=5) Work Completed	(6) Percent Complete	(7) Material Stored	(5+7=8) Total Amount Paid
16	Watertight Connection New Sanitary Sewer Line to Existing Sanitary Manhole including Core Drilling and Installation of Boot	2 EA				\$ 1,350.00				
17	C.I.P. Concrete Slope Anchors Class A Concrete	33 EA				\$ 150.00				
18	Waterbars	25 EA				\$ 100.00				
19	Bituminous Paved Surface Restoration for Borough Pavement and Private Areas	480 LF				\$ 33.00				
	1 1/2" Wearing Course, 3" Binder Course									
20	Bypass Pumping	1 LS				\$ 16,000.00				
21	Abandon Old Sanitary Sewer Manhole	13 EA				\$ 500.00				
22	Structure Demolition to 1-foot Below Grade	1 LS		100%	100%	\$ 4,000.00	\$ 4,000.00	100%		\$ 4,000.00
0901-0001	Maintenance & Protection of Traffic	1 LS				\$ 10,000.00				
	<b>ADD BID</b>									
1	Mobilization	1 LS		42%	42%	\$ 12,496.00	\$ 5,248.32	42%		\$ 5,248.32
2	Utility Location Services	1 LS		50%	50%	\$ 8,800.00	\$ 4,400.00	50%		\$ 4,400.00
4	Erosion and Sedimentation Control	1 LS				\$ 750.00				
7	12" PVC SDR 35 Sanitary Sewer 0' to 8' Deep	514 LF		360	360	\$ 80.00	\$ 28,800.00	70%		\$ 28,800.00
10	Select Material Backfill	100 CY				\$ 28.00				
11	Precast Manhole 4' ID 0' to 8' Deep	3 EA		2	2	\$ 1,900.00	\$ 3,800.00	67%		\$ 3,800.00
15	Watertight Locking Sanitary Manhole Frame & Lid	3 EA				\$ 500.00				
16	Watertight Connection New Sanitary Line to Existing Sanitary Manhole Incl Core Drilling and Installation of Boot	1 EA		1	1	\$ 2,000.00	\$ 2,000.00	100%		\$ 2,000.00
19	Bituminous Paved Surface Restoration for Borough Pavement and Private Pavement Areas 1 1/2" Wearing, 3" Binder	140 LF				\$ 35.00				
20	Bypass Pumping	1 LS				\$ 7,000.00				
21	Abandon Old Sanitary Manhole	3 Ea				\$ 1,000.00				
23a	6" Ductile Iron Pipe Waterline Replacement	400 LF		216	216	\$ 42.00	\$ 9,072.00	54%		\$ 9,072.00
23b	6" Gate Valve	2 EA		1	1	\$ 1,250.00	\$ 1,250.00	50%		\$ 1,250.00
23c	Fire Hydrant Assembly	1 EA		1	1	\$ 4,500.00	\$ 4,500.00	100%		\$ 4,500.00
23d	6" DIP 45 Degree Bend	8 EA		6	6	\$ 200.00	\$ 1,200.00	75%		\$ 1,200.00
24	6" Gripper Gasket (for DIP Waterline)	25 EA		10	10	\$ 80.00	\$ 800.00	40%		\$ 800.00
25	Polyethylene Encasement for DIP	1 LS		0.5	50%	\$ 1,000.00	\$ 500.00			\$ 500.00

APPLICATION AND CERTIFICATION FOR PAYMENT

QUANTITY ITEMIZATION SHEET

Item No.	Description	Contract Qty/Unit	(1) Previous Quantity	(2) Current Quantity	(1+2=3) Total Quantity	(4) Unit Price	(3x4=5) Work Completed	(6) Percent Complete	(7) Material Stored	(5+7=8) Total Amount Paid
26	Temporary Water Service for Duration of Waterline Construction	1 LS		80%	80%	\$ 20,000.00	\$ 16,000.00	80%		\$ 16,000.00
27	Contractors Access Road	1 LS		100%	100%	\$ 7,000.00	\$ 7,000.00	100%		\$ 7,000.00
0503-0001	Protective Coating for Cement Concrete Pavements and Shoulders	530 SY				\$ 3.00				
0516-2007	Patching Joint	50 LF				\$ 30.00				
0516-2008	New Pavement Joint	200 LF				\$ 20.00				
0516-2021	Subbase Material for Concrete Pavement Patching (6" Depth)	75 CY				\$ 32.00				
0516-2054	Concrete Pavement Patching, Type C, 10" Depth	515 SY				\$ 100.00				
0624-0725	Vehicular Gate for Type 1 Right-Of-Way Fence, 15-foot Opening	1 EA				\$ 1,400.00				
0627-0001	Temporary Concrete Barrier	1,300 LF		1092	1092	\$ 35.00	\$ 38,220.00	84%		\$ 38,220.00
0628-0001	Reset Temporary Concrete Barrier	1,090 LF				\$ 10.00				
0630-0010	Plain Cement Curb, Including Removal of Existing Curb	30 LF				\$ 50.00				
0676-0001	Cement Concrete Sidewalk	30 SY				\$ 75.00				
0696-0600	Temporary Impact Attenuating Device Type V (Standard), Test Level 2	2 Ea		2	2	\$ 3,750.00	\$ 7,500.00	100%		\$ 7,500.00
0697-0600	Reset Temporary Impact Attenuating Device, Type V (Standard), Test Level 2	2 Ea				\$ 1,250.00				
0703-0024	No. 2A Coarse Aggregate (Utility Trench Backfill for PennDOT ROW)	725 CY		148	148	\$ 29.00	\$ 4,292.00	20%		\$4,292.00
0901-0001	Maintenance & Protection of Traffic	1 LS				\$ 5,800.00				
0901-0231	Additional Warning Lights, Type B	120 DAY				\$ 2.50				
0901-0240	Additional Traffic Control Signs	500 SF		2	2	\$ 5.00	\$ 10.00	2%		\$ 10.00
0901-0320	Temporary 4" Standard Pavement Markings Paint and beads, Yellow	2,500 LF				\$ 0.50				
0901-0331	Temporary 6" Standard Pavement Paint & Beads, White	1,085 LF				\$ 0.50				
0921-1000	4" White Waterborne Pavement Markings	975 LF				\$ 1.00				
0962-1005	4" Yellow Waterborne Pavement Markings	2,350 LF				\$ 0.50				
0962-1008	12" Yellow Waterborne Pavement Markings	600 LF				\$ 1.00				
0963-0001	Pavement Marking Removal	600 SF				\$ 2.00				
0963-0004	4" Pavement Marking Removal	3,830 LF				\$ 0.50				
0963-0006	6" Pavement Marking Removal	1,010 LF				\$ 0.75				



# UPMC Small Business Advantage

Current and Alternate Plan Design Renewal Rate Quotation: COG  
 Borough of Monaca  
 Group Number: 800007  
 Policy Period : December 01, 2013 - November 30, 2014

## CURRENT MEDICAL PLAN

				Single	Ee & Spouse	Ee & 1 Child	Ee & Children	Full Family	Estimated Annual Premium
# of Employees Enrolled in Medical:				5	6	2	1	10	
Current Rates	PPO \$20/\$20	3AT	\$10/\$20/\$40 YC	\$398.89	\$1,067.43	\$802.57	\$802.57	\$1,112.90	\$263,228.88

## ALTERNATE MEDICAL PLANS

Alternate Rates for Current Plan - Includes \$10/\$20/\$40 YC prescription drug rates (excluding HRA, HSA and HealthyU plans)

Select Plan to Renew		Plan Code	RX Plans for HSA, HRA and HIA	Single	Ee & Spouse	Ee & 1 Child	Ee & Children	Full Family	Estimated Annual Premium	% Rate Change excluding Vision
# of Employees Enrolled in Medical:				5	6	2	1	10		
Renew Current	<input checked="" type="checkbox"/> PPO \$20/\$20	3AT		\$412.85	\$1,104.79	\$830.66	\$830.66	\$1,151.85	\$272,441.64	3.5%
	<input type="checkbox"/> PPO \$250 \$20/\$20	3AU		\$394.59	\$1,055.92	\$793.92	\$793.92	\$1,100.91	\$260,391.96	-1.1%
	<input type="checkbox"/> PPO \$500 \$15/\$25	3AQ		\$373.85	\$1,000.41	\$752.18	\$752.18	\$1,043.03	\$246,702.60	-6.3%
	<input type="checkbox"/> EPO \$500 90% \$10/20	EPF04		\$360.63	\$965.03	\$725.58	\$725.58	\$1,006.14	\$237,977.64	-9.6%
	<input type="checkbox"/> PPO \$1,500 \$20/\$40	3IF		\$331.58	\$887.31	\$667.14	\$667.14	\$925.11	\$218,811.36	-16.9%
	<input type="checkbox"/> PPO \$1,500/\$3,000 \$20/\$40	3IH		\$328.23	\$878.34	\$660.39	\$660.39	\$915.75	\$216,598.32	-17.7%
	<input type="checkbox"/> HIA PPO \$750	IPF02	\$8/\$38/\$76 Integ.	\$287.37	\$768.99	\$578.18	\$578.18	\$801.75	\$189,633.96	-28.0%
	<input type="checkbox"/> HIA PPO \$750	IPF02	\$5/70%/50% N.I.	\$301.31	\$806.30	\$606.23	\$606.23	\$840.65	\$198,834.48	-24.5%
	<input type="checkbox"/> HRA PPO \$750	UPF01	\$5/70%/50% N.I.	\$300.13	\$803.16	\$603.87	\$603.87	\$837.37	\$198,059.04	-24.8%
	<input type="checkbox"/> HRA EPO \$1250	30A	\$8/\$38/\$76 Integ.	\$270.48	\$723.81	\$544.21	\$544.21	\$754.65	\$178,492.68	-32.2%
	<input type="checkbox"/> HRA PPO \$1250	20A	\$8/\$38/\$76 Integ.	\$278.17	\$744.40	\$559.69	\$559.69	\$776.11	\$183,569.04	-30.3%
	<input type="checkbox"/> HSA PPO \$1250	40A	\$8/\$38/\$76 Integ.	\$274.97	\$735.83	\$553.24	\$553.24	\$767.17	\$181,455.00	-31.1%
	<input type="checkbox"/> HSA PPO \$1250	40A	\$5/70%/50% Integ.	\$271.09	\$725.43	\$545.43	\$545.43	\$756.34	\$178,892.64	-32.0%
	<input type="checkbox"/> HSA EPO \$1250	50A	\$8/\$38/\$76 Integ.	\$267.40	\$715.56	\$538.01	\$538.01	\$746.04	\$176,457.48	-33.0%

## ALTERNATE PRESCRIPTION DRUG PLANS

Select Alternate Rx: Non-HMO			Estimated Annual Savings						
Renew Current	<input type="checkbox"/> 10/20/40 YC	5C	---	---	---	---	---	---	\$0.00
	<input type="checkbox"/> 5/28/58 YC	5L	(\$0.95)	(\$2.54)	(\$1.91)	(\$1.91)	(\$2.65)	(\$2.65)	(\$626.62)
	<input type="checkbox"/> 15/30/50 YC	5B	(\$8.69)	(\$23.26)	(\$17.49)	(\$17.49)	(\$24.25)	(\$24.25)	(\$5,735.95)

\* PA Act 4 of 2008 Yes \_\_\_ (request revised rates from your producer/account manager), No \_\_\_ Please sign and return this form.

Date

Please sign to verify acceptance of above rates. Group understands that the rates set forth herein shall be subject to the terms and conditions included on the attached Quote Qualifications page and in the Insured Employer Group Agreement.

Signed copy must be returned by October, 01 2013 to assure continued coverage.  
 Fax # 412-454-5636

Do we have your current e-mail address?

Receive UPMC Health Plan updates electronically, please provide your current e-mail: \_\_\_\_\_

DATE: SEPTEMBER 10, 2013  
TO: COUNCIL

FROM: PAT HOGAN, TREASURER 

SUBJECT: The 2014 Minimum Municipal Obligation (MMO) for the Police Pension Plan

Act 205 of 1984, as amended, governs the funding requirements for all municipal pension plans. The law requires the "Chief Administrative Officer" of each municipal plan to inform the "governing body" of the municipality of the plan's expected financial obligation for the coming year. This must be done by the last business day in September. This memo is intended to satisfy the legal requirements of Act 205.

The calculation of the 2014 plan cost, or the MMO, required an estimate of the 2013 W-2 wages of the employees covered by the plan. I have provided by best estimate of the same to Mockenhaupt Benefits Group who prepared the Police Pension MMO. Questions on the pension cost calculation may be addressed to either myself or Bill Asay at the Mockenhaupt Benefits Group at (412)304-9332 or (800)405-3620.

Please understand that the MMO is the municipality's 2014 bill for this pension plan and the amount indicated of the MMO Report will become a line item in the municipal budget. The calculated obligation must be paid by December 31, 2014. The obligation must be met with general fund monies or with any General State Aid to Municipal Pensions to which we may be entitled to under Act 205.

Attachment: 2014 MMO Worksheet

**BOROUGH OF MONACA POLICE PENSION PLAN  
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION  
FOR 2014 MUNICIPAL BUDGET**

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**A. Normal Cost**

1. Normal Cost as a Percent of Payroll	15.218%
2. Estimated 2013 Payroll for Active Participants	\$ <u>521,046</u>
3. Normal Cost (A1 x A2)	\$ <u>79,293</u>

**B. Financial Requirement**

1. Normal Cost (A3)	\$ 79,293
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	17,195
4. Amortization Payment, if any	<u>0</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u>96,488</u>

**C. Minimum Municipal Obligation**

1. Financial Requirement (B5)	\$ 96,488
2. Anticipated Employee Contributions (0.0% of Estimated Payroll)	0
3. Funding Adjustment, if any	<u>4,244</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u>92,244</u>

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**NOTES:**

1. 2014 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
  2. Deposit into the Plan's assets must be made by December 31, 2014 to avoid an interest penalty.
  3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2014 budget along with an interest penalty.
- 

**I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 on 1984.**

Certified By:

  
\_\_\_\_\_  
Chief Administrative Officer

8-22-13  
\_\_\_\_\_  
Date

Prepared using the January 1, 2011 Valuation.

DATE: SEPTEMBER 10, 2013

TO: COUNCIL

FROM: PAT HOGAN, TREASURER 

SUBJECT: The 2014 Minimum Municipal obligation (MMO) for the Monaca  
Borough Pension Plan (04-108-3N)

Act 205 of 1984, as amended, governs the funding requirements for all municipal pension plans. The law requires the "Chief Administrative Officer" of each municipal plan to inform the "governing body" of the municipality of the plan's expected financial obligation for the coming year. This must be done by the last business day in September. This memo, provided under the guidance of the Pennsylvania Municipal Retirement System (the plan's administrator), is intended to satisfy the legal requirements of Act 205.

The calculation of the 2014 plan cost, or the MMO, required an estimate of the 2013 W-2 wages of the employees covered by the plan. I have indicated on the attached worksheet my best estimate of the same. Questions on the pension cost calculation may be addressed to either me or the staff of the Pennsylvania Municipal Retirement System at (800) 622-7968.

Please understand that the MMO is the municipality's 2014 bill for this pension plan. The calculated obligation must be paid by December 31, 2014. The obligation must be met with general fund monies or with any General State Aid to Municipal Pensions to which we may be entitled to under Act 205.

Attachment: 2014 MMO Worksheet

**The Minimum Municipal Obligation Worksheet (MMO)**  
**For The**  
**Monaca Borough Pension Plan (04-108-3 N)**  
**For Plan Year 2014**

**CHARGES**

Estimated 2013 W-2 Payroll For Covered Plan Members:	(A) <u>\$656,121</u>	
PMRS Determined Normal Cost Expressed as a Decimal:	(B) <u>.0692</u>	
RESULT: (A) * (B) =		(C) <u>\$45,404</u>
Administrative Charge (PMRS Determined) # of Plan Members times \$20:		(D) <u>580</u>
Amortization of Unfunded Liability (PMRS Determined)		(E) <u>0</u>
TOTAL CHARGES: (C) + (D) + (E) =		(F) <u><u>\$45,984</u></u>

**CREDITS**

Repeat Estimated 2013 W-2 Payroll For Covered Plan Members:	(A) <u>\$656,121</u>	
Employee Contribution Rate Expressed as a Decimal:	(G) <u>.03</u>	
RESULT: (A) * (G) =		(H) <u>\$19,684</u>
Amortization of the Actuarial Surplus (PMRS Determined)		(I) <u>31,779</u>
TOTAL CREDITS: (H) + (I) =		(J) <u><u>\$51,463</u></u>

**MINIMUM MUNICIPAL OBLIGATION**

(Based on 01/01/2011 Actuarial Valuation)

(MMO) -0-

Equals TOTAL CHARGES Minus

TOTAL CREDITS (F) - (J) = **(Please round numbers to dollars)**

Prepared By: Patricia L. Hogan (Name) *Patricia L. Hogan* (Signature)  
Treasurer (Title) (724) 775-9601 (Telephone #)

Please complete the above worksheet with your best estimates and return a copy to the Pennsylvania Municipal Retirement System by October 11. The official copy must be shared with the plan's governing board by the last business day in September.

BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS  
 2013-2014 Winter Materials: Road Salt and Anti-Skid Materials  
 Bid Opening: Friday, August 16, 2013, 12:15pm  
 Monaca Borough Building-2<sup>nd</sup> Floor Conference Room

BIDDER	13,332 Tons Road Salt	1,885 Tons Anti-Skid, Type 1	1,000 Tons Anti-Skid, Type 3	1,200 Tons Anti-Skid, Type 3A	2,280 Tons Cinders
American Rock Salt Co. Stockpile Location: Not Stated	\$ 63.48	\$ _____	\$ _____	\$ _____	\$ _____
North American Salt Co. Allquippa & Conneaut, Ohio	\$ 47.08	\$ _____	\$ _____	\$ _____	\$ _____
Morton Salt, Inc. Monaca	\$ 42.94	\$ _____	\$ _____	\$ _____	\$ _____
Central Salt, LLC Monaca	\$ 55.72	\$ _____	\$ _____	\$ _____	\$ _____
Cargill, Inc. Deicing Tech Neville Island & Cleveland	\$ 46.28	\$ _____	\$ _____	\$ _____	\$ _____
Eastern Salt Co.	\$ No Bid	\$ _____	\$ _____	\$ _____	\$ _____
A.R. Oliastro, Inc.	\$ _____	\$ 11.45	\$ 15.05	\$ 14.70	\$ 11.45
McClymonds Supply	\$ _____	\$ No Bid	\$ No Bid	\$ 13.84	\$ 11.70

Bid Documents and Bid Tabulation will be reviewed for completeness and accuracy. Results will be shared with the BCRCOG Board of Delegates at its August 22, 2013 7:00pm meeting at Monaca Borough Building. Each participating municipality will make its separate bid award(s) at their September or October 2013 governing body meetings, after which the selected bidder(s) will receive a municipal contract for execution.

\* STATE Co-STARs PRICING FOR BEAVER COUNTY \$58.72 (THIS YEAR)

\* LAST YEARS PRICING FOR COG WAS \$53.47 PER TON +6.39

700 TONS @ \$6.39 SALING = \$4,473<sup>00</sup>

RESOLUTION No: 14-13

**A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF MONACA,  
BEAVER COUNTY, PENNSYLVANIA, APPROVING THE  
EXONERATION OF THE MONACA BOROUGH REAL ESTATE TAX  
COLLECTOR FROM THE COLLECTION OF 2013 BOROUGH TAXES  
ON TAX PARCEL NO: 36-002-0818.000, OWNED BY THE BOROUGH OF  
MONACA AND LOCATED AT 1515 PENNSYLVANIA AVENUE IN THE  
BOROUGH OF MONACA**

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**WHEREAS**, Section 37 of the Local Tax Collection Law, 72 P.S. Section 5811.37,  
authorizes exoneration of Real Estate Taxes; and

**WHEREAS**, On September 3, 2013 the Borough of Monaca acquired property identified  
as Tax Parcel No: 36-002-0818.000 , bearing an address of 1515 Pennsylvania Avenue, Monaca,  
PA, by purchase from the Beaver County Tax Claim Bureau Repository Of Unsold Property  
which it intends to use for municipal governmental purposes until it can be sold and returned to  
the tax rolls; and

**WHEREAS**, the use of the property by the Borough of Monaca prior to re- sale would  
allow for it to be exempt from real estate taxation; and

**WHEREAS**, the Borough of Monaca filed a Tax Assessment Appeal for the 2014 tax  
year seeking to have the property declared to be tax exempt; and

**WHEREAS**, because the property was acquired after the deadline for filing a tax  
assessment appeal for the 2013 tax year, it will be listed on the 2013 tax rolls but its use will be  
for municipal governmental purposes and hence the Borough of Monaca has requested an  
exoneration from the payment of Real Estate Taxes for 2013.

**NOW THEREFORE**, BE IT RESOLVED by the Council of the Borough of Monaca,  
Beaver County, Pennsylvania, AND IT IS HEREBY RESOLVED:

- 1) That the exoneration of the real estate tax collector for Monaca Borough from the collection of 2013 Borough taxes on Tax Parcel No: 36-002-0818.000, property owned by the Borough of Monaca, is hereby approved.
- 2) That the President of Council, is hereby authorized to execute and the Borough Manager/Secretary to attest and affix the Seal of the Borough to five original counterparts of this Resolution.
- 3) That following proper execution, attestation and ensealing of said counterparts of this Resolution, the Borough Manager/Secretary shall file the original in the files of the Borough of Monaca. The Borough Solicitor is hereby authorized to deliver the remaining counterparts as follows: one to the Monaca Borough Real Estate Tax Collector; and three to Michael P. Kohlman, Director of the Beaver County Tax Claim Bureau.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

SEAL

BOROUGH OF MONACA

ATTEST: \_\_\_\_\_  
          Manager/Secretary

By: \_\_\_\_\_  
          President

Approved as to legal form:

\_\_\_\_\_  
Solicitor

## BOROUGH OF MONACA

### PRICING PROPOSAL

#### Proposed Equipment

(1) Canon Color Image Runner Advance C2225

*-Duplexing Automatic Document Feeder / (2) 550 Sheet Paper Cassette Drawers*

*-100 Sheet Stack Bypass / Inner Staple Finisher / Secure Mobile Printing*

**Proposed 60 Month FMV Lease-----\$108.00/Month**

**Proposed Service Cost-----\$155.64/Month**

B & W CPC / .0120 X 4,600 = \$55.20

Color CPC / .0837 X 1,200 = \$100.44

**Total Combined Monthly Cost-----\$263.64 / Month**

#### Why Choose Canon?

- *Lower Cost Per Copy Charges*
- *#1 Producer of Print Based Technology in the World*
- *Financial Strength and Stability – Canon is a Worldwide Recognized Brand Name*
- *Genuine Canon Parts and Supplies / Free Toner and Service Throughout the Term*
- *Canon Environmental / Sustainability Program To Reduce Waste and Costs*