

MONACA BOROUGH  
Meeting Minutes  
April 28<sup>th</sup> 2015 7:00 pm

The Regular Meeting of the Monaca Borough Council was held on the above date and time. The Meeting was opened with a Prayer by President DiMarzio and the Pledge of Allegiance to the Flag.

**Roll Call**

Mr. Snyder-present	Mr. Booher-absent/PSAB Conference
Mr. Nichol-present	Mr. Zigerelli-present
Mrs. Rossi-present	Mr. Wilson-present
Mr. McKay-present	Mr. Michel-present
Mr. May-via telephone conference	President DiMarzio-present

**Others Present**

Mayor John Antoline  
Solicitor Rich Urick  
Nick Urick, Esq.

Solicitor Urick explained that Borough Council is required to adopt a Resolution and Declaration for the borrowing of money from Westbanco for the new 2015 police vehicle. The Resolution authorizes President DiMarzio and the Borough Manager to sign all the documents necessary to effectuate the lease.

Mr. McKay motioned to adopt Resolution No. 2-15. Second by Mr. Michel. Motion carried unanimously.

Mike Rossi and Diane McKay were in attendance to ask Council's approval to hold their alumni parade on Saturday, September 4<sup>th</sup> on Pennsylvania Avenue followed by a street party afterward. The location of the event is still being discussed; but the Alumni Committee is hoping to hold this year's activities in Monaca.

Mr. Wilson motioned to approve request from Center-Monaca Alumni Committee. Second by Mr. McKay. Motion carried unanimously.

**Engineer's Report-attached**

**Bid Opening (3 Vehicles)-attached**

**Minutes**

Mr. Zigerelli motioned to approve the Regular Meeting Minutes of April 14<sup>th</sup>, 2015. Second by Mr. Wilson. Motion carried unanimously.

**Fiscal and Contractual**

Mr. Zigerelli motioned to approve the Monthly Bills. Second by Mr. Wilson. Motion carried unanimously.

**Building and Grounds/Recreation/Library Committee**

Mr. Michel stated that Mr. Dan Miller was at CJ Mangin to look at the torn up-tile flooring in the entrance and steps and will be placing a bid for the repairs.

President DiMarzio stated that he and Mrs. Hernandez visited CJ Mangin today and discussed the urgent and immediate needs of the building prior to the May elections. He would also like to see room

by room; the issues be addressed. President DiMarzio is asking that anything that occurs at CJ Mangin be funneled thru Building and Grounds and also Mrs. Hernandez in the office.

Mr. Michel motioned to advertise to obtain bids for janitorial services at CJ Mangin once a week.

Second by Mr. McKay. Mr. Zigerelli voted no stating this information was on the Agenda for a discussion only. Motion carried 8 to 1.

### **Water/WasteWater/Health and Sanitation Committee**

Mr. Wilson, Chairman, updated Council on discussions of possible water/sewer line insurance for residents and the ongoing process of providing residents with the option of on-line water billing payments. He also stated that JJ Stefanik has completed the work on Route 51.

Mr. Nichol motioned to approve purchase of S30 Surveyor Leak Noise Amplification System in the amount of \$4,500.00 for the Water Department. Second by Mr. Zigerelli. Motion carried unanimously.

### **General Government Committee**

Mr. Zigerelli motioned to approve request from Judi Snyder for \$500.00 donation to "Monaca Gives Life" blood drive to be held in conjunction with the 175<sup>th</sup> Anniversary Celebration. Second by Mr. McKay. Motion carried unanimously.

Mr. Wilson motioned to table purchase of materials for "Welcome to Monaca" sign in the amount of \$4,450.00, stating other less expensive options have been looked into; possibly a banner. Second by Mr. Michel. Motion carried unanimously.

Mr. McKay motioned to hire Don Kronk as a temporary, seasonal, part-time employee in the Public Works Department at \$12.00 per hour/not to exceed 32 hrs per week. Second by Mr. Michel. Motion carried unanimously.

Mr. Zigerelli motioned to hire Connor McKay as a temporary, seasonal, part-time employee in the Public works Department at \$8.50 per hour/not to exceed 24 hrs per week. Motion carried unanimously.

Mr. Zigerelli motioned to approve (3) year electricity purchase agreement with Constellation Energy. Second by Mr. Nichol. Motion carried unanimously.

### **Monaca Volunteer Community Outreach Committee**

Mrs. Majors updated Council on the recent and up-coming road clean-up, stating they plan on working on the hills tomorrow. She also stated she will have the children weed and clean-up in front of CJ Mangin before the upcoming elections. She also recommends taking an inventory of the cleaning supplies at CJ Mangin and is suggesting when the front steps are repainted that an anti-skid paint be used. She is also planning work at the Pumhouse on Thursday.

### **Downtown Business Authority**

Mrs. Majors stated that the next Downtown Business Authority meeting is scheduled for May 16<sup>th</sup> at noon at the Borough Building. They have reached out to the property owners of the vacant buildings on Pennsylvania Ave. asking them to attend to discuss the idea of renting out the buildings and creating more business in town. Approximately (3) new applications have been received for the Facade Improvement Project.

### **Borough Solicitors Report**

Solicitor Urick answered the question that was brought up at the last Council Meeting pertaining to groups wanting to do activity in the Borough using Borough equipment and vehicles; stating the insurance risk would be to greater if you had someone other than an employee driving a borough vehicle. If the Borough gives volunteers group's equipment to use, the equipment would need to be a minimal risk to the volunteer.

Mr. Wilson asked if Solicitor Urick could elaborate on borough employees using the equipment would they need to be on the clock. Solicitor Urick stated that would raise a question with Worker's Compensation and if the employee is volunteering and injured would not be covered. Solicitor Urick updated Council on the current Ordinance pertaining to Political Signage and that the Borough can regulate them being placed in flower beds and remove them if they become a safety hazard. He also discussed the recent information received pertaining to Everyware's bankruptcy, stating that their request is that no utility company cut them off during bankruptcy. He advised Council that fighting the request would be difficult and costly

### **New Business**

Mr. McKay motioned to reject bids for Mitsubishi. Second by Mr. Michel. Mr. Wilson voted no. Motion carried 8 to 1.

Mr. McKay motioned to accept the bid amount from Tom Ely of \$2,500 for the Lincoln Navigator. Second by Mr. Michel. Motion carried unanimously.

Mr. Michel motioned to reject bids for Crown Vic. Second by Mr. McKay.

### **Roll Call**

Mr. Wilson-no	Mr. Michel-yes
Mr. Zigerelli-yes	Mrs. Rossi-yes
Mr. Snyder-yes	Mr. McKay-yes
Mr. Nichol-no	Mr. May-yes

President DiMarzio-yes

Motion carried 7 to 2.

Mr. Michel motioned to re-bid Crown Vic. Second by Mr. Snyder. Mr. Wilson voted no. Motion carried 8 to 1.

Mr. McKay motioned to re-bid Mitsubishi. Second by Mr. Zigerelli. Mr. Wilson voted no. Motion carried 8 to 1.

Mr. Wilson asked Solicitor Urick if he was aware of any Ordinances in regards to fire calls and the use of fire hydrants and the Borough recouping money. Solicitor Urick stated that insurance proceeds are deposited thru building/demo permits.

### **Old Business**

Mr. Michel stated there are a lot of items that are unresolved. President DiMarzio stated that there will be a compiled list for the next meeting of all old business that council requests to discuss and take ownership of.

### **Citizens: Comments, Complaints, and Compliment**

Ellen Butcher, 1180 Ella Street, was in attendance to request help with an ongoing problem she is having with people parking on the yellow lines and blocking her driveway. She also asked why Ella Avenue is not on the street sweeping route. President DiMarzio asked that the police monitor this issue and a work order be placed to repaint yellow lines.

Chris Shotter, 903 Kazer Street, stated that the "Our Monaca" initiative that let to Solicitor Urick being asked to look into the liability, was brought up 2 weeks ago to be placed on this Agenda. The group is not meant to be a 3<sup>rd</sup> entity in town, but rather a starting point for individuals to volunteer. As of now a clean-up date is scheduled for May 9<sup>th</sup> and is asking if as volunteers the individuals assume the liability. He also wanted to make Council aware of the recent news broadcast pertaining to the fire departments and fire calls.

**MONACA BOROUGH  
ENGINEER'S PROGRESS REPORT  
April 28, 2015**

The following progress report provides updated information to Borough Council and staff for current projects.

**1. 2015 Paving Project**

Council has decided that the following streets will be on the Road Paving Program for 2015:

1. Maple Alley- from 10th St to 11th St.
2. 11TH St.- from PA Ave to Washington Ave
3. Bechtel St. EXT. from Kazer St. to the top of hill/Kermiet

Along 11<sup>th</sup> St and Bechtel there are sanitary sewer lines that we recommend televising and making any repairs prior to paving operation. We also recommend having the paving contractor perform televising after the paving to make sure no damage was done to the lines.

Regarding the storm system on 11th, there is a storm inlet at the corner of Virginia and 11th that is connected to the sanitary sewer system and it appears that the plaza parking lot storm inlet is tied to the sanitary sewer in 11th Street. We recommend installing a new storm system along Maple Alley that would collect the drainage from the intersection of Virginia and 11th and the drainage from the parking lot to separate storm water from the sanitary line.

This may be an initial cost but in the long run would reduce the cost of treatment at the sanitary sewer plant.

Maple Alley has no water, no sanitary and no storm lines under the pavement.

Bechtel Street has water, sanitary and storm. There is an old 4" waterline running under the pavement on the east side. On the west there is a newer 6" plastic waterline (Kazar to first Kermiet intersection). This was one of those places where they installed double lines and may have left the 4" in service. We recommend tying everyone to the 6" line and abandoning the 4" line prior to the paving project.

Marked up plans are attached regarding the roads referenced above.

We will be sending letters out to the gas company notifying them of the project in order to make any repairs or improvements that may be needed.

**2. SR 51 Sanitary Sewer Line Repair**

We have been notified that the work was completed by the contractor

**3. Water and Sewer Rate Studies**

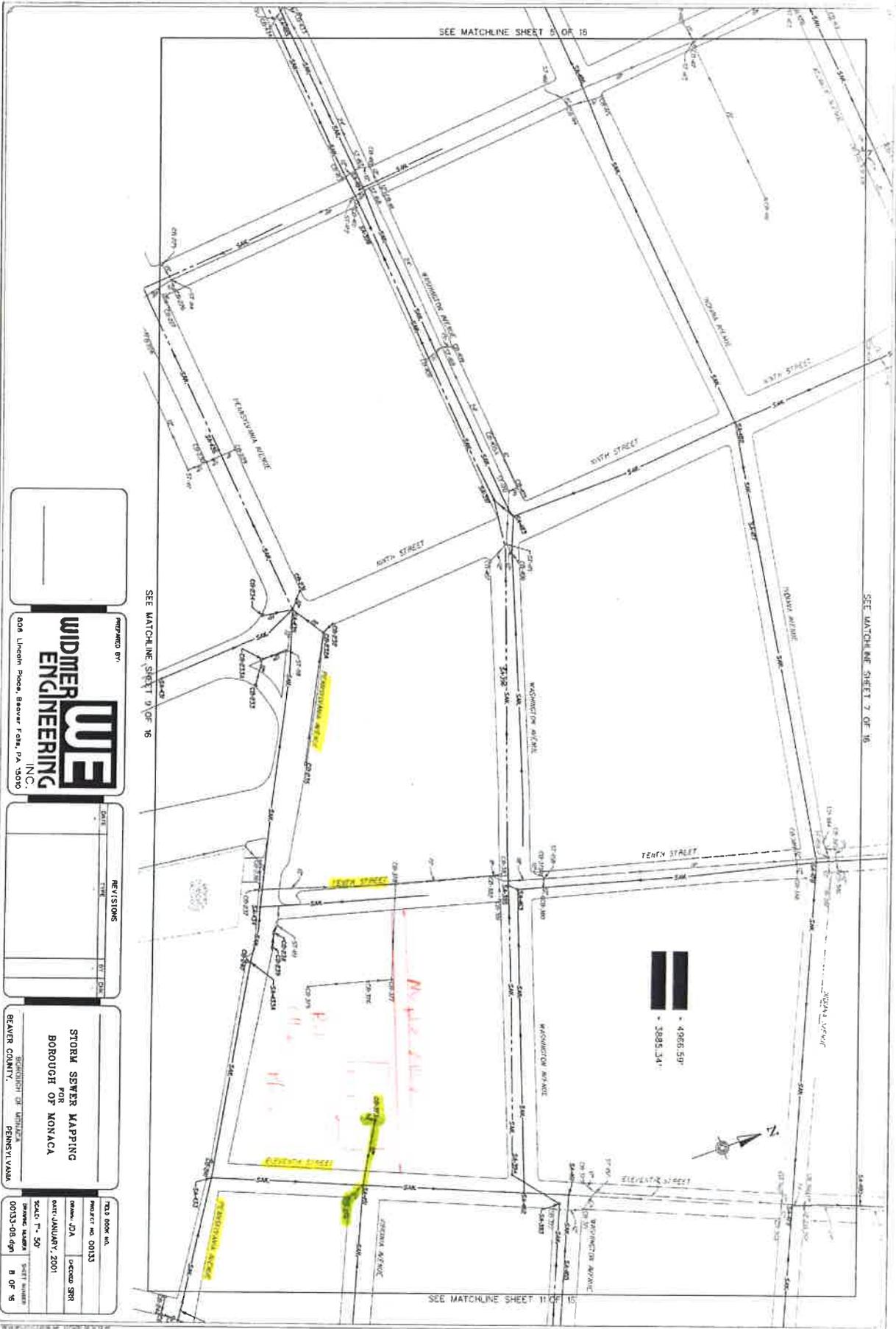
We recommend that the Borough council authorize us to perform a water rate study for the water and sewer rates due to current infrastructure repair and replacement needs.

**4. Consumer Confidence Report (CCR)**

The 2014 CCR (a.k.a. Annual Drinking Water Quality Report) is nearly complete and will be finalized for the Borough to disseminate to water customers.

**5. Regular Annual Reports - Chapter 94/CSO/Pretreatment/Chapter 110/MS4 Progress**

The reports were completed and submitted to DEP/EPA by their due dates.



PREPARED BY  
**WIDMER ENGINEERING INC.**  
 808 Lincoln Plaza, Beaver Falls, PA 15005

DATE	REVISIONS

STORM SEWER MAPING  
 FOR  
**BOROUGH OF MONACA**  
 BEAVER COUNTY, PENNSYLVANIA

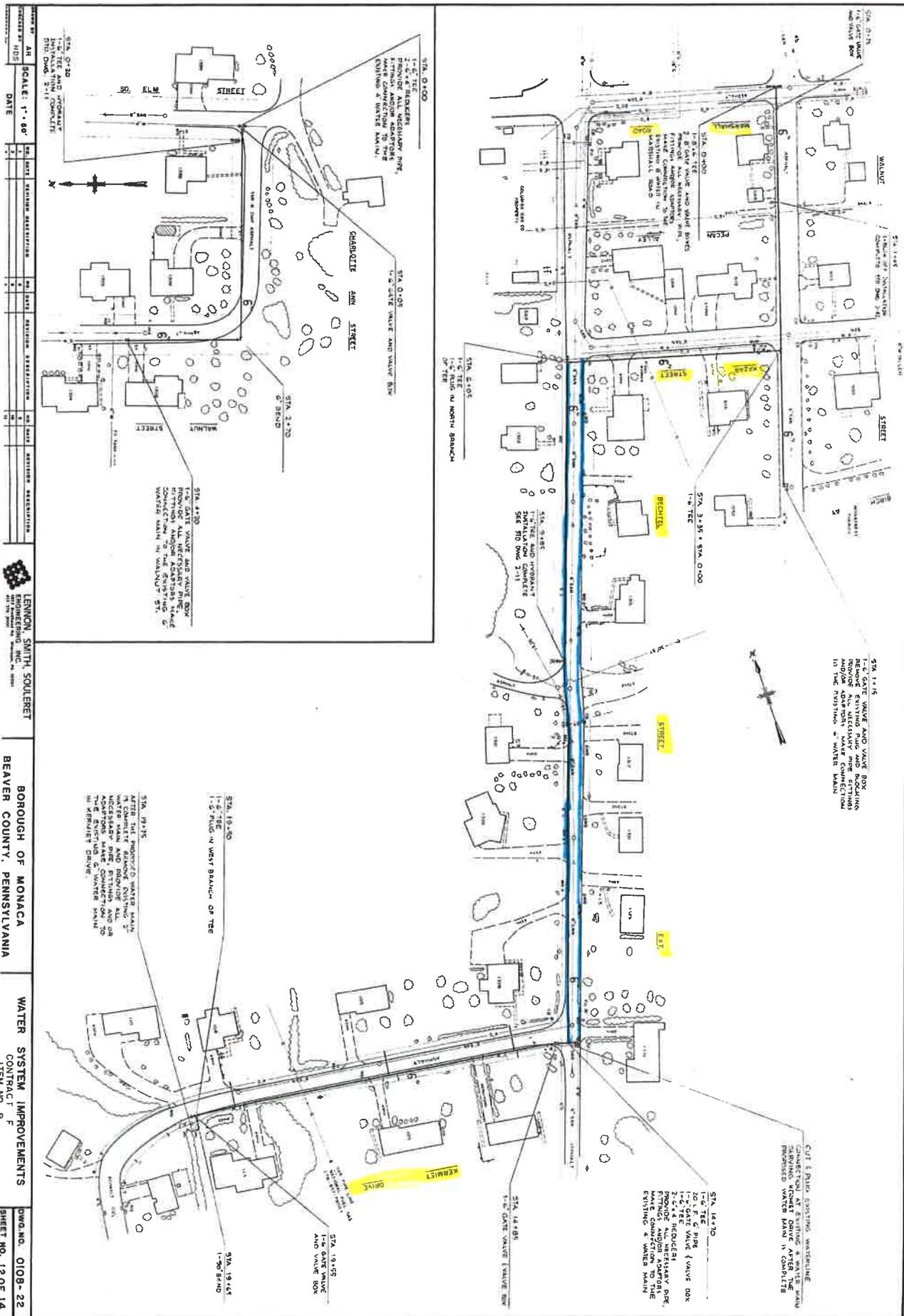
THIS BOOK NO.  
 PROJECT NO. 00133  
 DRAWN BY JJA  
 CHECKED BY SRM  
 DATE JANUARY, 2001  
 SCALE 1" = 50'  
 DRAWING NUMBER 00133-08.dgn  
 SHEET NUMBER 8 OF 8

SEE MATCHLINE SHEET 6 OF 16

SEE MATCHLINE SHEET 9 OF 16

SEE MATCHLINE SHEET 7 OF 16

SEE MATCHLINE SHEET 11 OF 16



SCALE: 1" = 60'	DATE: _____	DESIGNED BY: _____	CHECKED BY: _____	DATE: _____
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LENNON SMITH SQUERRET  
 5277 Walnut Street, Philadelphia, PA 19142  
 215-261-1100

BOROUGH OF MONACA  
 BEAVER COUNTY, PENNSYLVANIA

WATER SYSTEM IMPROVEMENTS  
 CONTRACT F  
 ITEM NO. \_\_\_\_\_  
 SHEET NO. 12 OF 14

